

NECAP 2008 Principal/Test Coordinator Questionnaire

1. Please rate the system for acquiring additional student labels?
 - A. The system worked well.
 - B. The system was somewhat confusing.
 - C. I chose not to use the system.
 - D. I did not need to acquire additional student labels.
 - E. I did not know about the system for acquiring additional student labels.

2. Please rate the quality of the logistics associated with the receipt of materials (timeliness, consistency between *Materials Summary Form* and actual received inventory, etc.).
 - A. Very good
 - B. Good
 - C. Adequate
 - D. Poor

3. Please rate the NECAP Service Center (responsive, polite personnel).
 - A. Very Good
 - B. Good
 - C. Adequate
 - D. Poor
 - E. Did not use the NECAP Service Center

4. Please rate the logistics associated with the return of test materials (clear directions and procedures, etc.).
 - A. Very good
 - B. Good
 - C. Adequate
 - D. Poor

5. Who functions as the NECAP test coordinator in your school?
 - A. principal or assistant principal
 - B. guidance counselor
 - C. teacher
 - D. other

6. Which type of test administration workshop did you attend?
 - A. I attended a regional workshop in my state.
 - B. I viewed the audio PowerPoint presentation provided to schools (available in RI and VT only).
 - C. I did not attend a workshop.
 - D. I did not know there were workshops.

7. How well did the level of information provided at the regional workshop meet your needs?
 - A. It was insufficient.
 - B. It was adequate.
 - C. It was more than is necessary.
 - D. I did not attend a regional workshop in my state.

8. How well did the level of information provided on the audio PowerPoint presentation provided to schools meet your needs (RI and VT only)?
- It was insufficient.
 - It was adequate.
 - It was more than is necessary.
 - My school did not use the audio PowerPoint presentation.
9. Please rate the *Principal/Test Coordinator Manual* (clear, comprehensive, etc.).
- Very good
 - Good
 - Adequate
 - Poor
10. Which statement best describes how your staff was prepared to administer the test?
- All teachers were provided with the *Test Administrator Manual* in advance.
 - All teachers read the *Test Administrator Manual* and attended a faculty meeting on the topic.
 - All teachers read the *Test Administrator Manual* and attended a faculty meeting where the audio PowerPoint was presented (RI and VT only).
 - Another method not listed above.
11. Which statement best describes the implementation of the grade 3–8 *NECAP Grade Level Expectations (GLEs)* or the High School *Grade Span Expectations (GSEs)* for reading, mathematics and writing in your school?
- The *GLEs* or *GSEs* have been fully integrated into the program of study at our school.
 - Our school is working on the implementation of *GLEs* or *GSEs*, but they are not yet totally integrated.
 - Our school is just beginning the implementation of *GLEs* or *GSEs*.
 - We have not started to integrate the *GLEs* or *GSEs* with the program of study at our school.
 - We do not intend to integrate the *GLEs* or *GSEs* with the program of study at our school.
12. Which statement best describes the test administration schedule for grades 3, 4, and 5 in your school?
- Students took all sessions of *NECAP* in about 1 week.
 - Students took all sessions of *NECAP* in about 2 weeks.
 - Students took all sessions of *NECAP* in about 3 weeks.
 - My school does not have enrollment at any of these grades.
13. Which statement best describes the test administration schedule for grades 6, 7, and 8 in your school?
- Students took all sessions of *NECAP* in about 1 week.
 - Students took all sessions of *NECAP* in about 2 weeks.
 - Students took all sessions of *NECAP* in about 3 weeks.
 - My school does not have enrollment at any of these grades.

14. Which statement best describes the test administration schedule for grade 11 in your school?
- A. Students took all sessions of NECAP in about 1 week.
 - B. Students took all sessions of NECAP in about 2 weeks.
 - C. Students took all sessions of NECAP in about 3 weeks.
 - D. My school does not have enrollment at this grade.
15. Which statement best describes your opinion of completing the *Principal/Test Coordinator Questionnaire* online?
- A. It is a better way to administer the questionnaire than with paper and pencil; please continue this in the future.
 - B. I am comfortable completing the questionnaire either online or with paper and pencil.
 - C. It was somewhat difficult to use, but I would be willing to try it again next year.
 - D. I strongly dislike completing the questionnaire online; please go back to paper and pencil.