

# NECAP Test Administrator Questionnaire

## Grade 11      October 2007

**Instructions:** Please mark your answers to the questions below on the Test Administrator Questionnaire Answer Sheet in the section labeled for Test Administrators. Please be sure to write your state, school name, and district name on the answer sheet.

**Note:** Please indicate which test(s) you administered on the Test Administrator Answer Sheet before you answer the questions below.

1. The *Test Administrator Manual* was
  - A. very easy to use.
  - B. easy to use.
  - C. somewhat confusing.
  - D. very confusing.
  
2. The scripts that you read to students from the *Test Administrator Manual* were
  - A. very easy for students to understand.
  - B. easy for students to understand.
  - C. somewhat confusing for students.
  - D. very confusing for students.
  
3. Did the *Test Administrator Manual* provide you with all of the information you needed to successfully administer the NECAP tests?
  - A. Yes
  - B. No

**How helpful were the following support materials to you as you planned for and administered NECAP?**

4. *Accommodations, Guidelines, and Procedures: Administrator Training Guide*
  - A. Very helpful
  - B. Helpful
  - C. Somewhat helpful
  - D. Not helpful
  - E. I am not familiar with this material.
  
5. Practice Tests and Resource Materials
  - A. Very helpful
  - B. Helpful
  - C. Somewhat helpful
  - D. Not helpful
  - E. I am not familiar with this material.

**Please turn page over for additional questions.**

6. Based on your observations during NECAP administration, approximately how much time did most students require to complete each writing session?
  - A. 30 to 45 minutes per session
  - B. 46 to 60 minutes per session
  - C. 61 to 75 minutes per session
  - D. 76 to 90 minutes per session
  
7. Based on your observations during NECAP administration, approximately how much time did most students require to complete each reading session?
  - A. 30 to 45 minutes per session
  - B. 46 to 60 minutes per session
  - C. 61 to 75 minutes per session
  - D. 76 to 90 minutes per session
  
8. Based on your observations during NECAP administration, approximately how much time did most students require to complete Session 1 of mathematics (non-calculator)?
  - A. 30 to 45 minutes
  - B. 46 to 60 minutes
  - C. 61 to 75 minutes
  - D. 76 to 90 minutes
  
9. Based on your observations during NECAP administration, approximately how much time did most students require to complete Session 2 of mathematics (calculator)?
  - A. 30 to 45 minutes
  - B. 46 to 60 minutes
  - C. 61 to 75 minutes
  - D. 76 to 90 minutes
  
10. Currently 90 minutes is scheduled for each test session. Considering that all students should have enough time to finish, which option best represents your recommendation for timing?
  - A. Keep the timing as it is.
  - B. Shorten the time per session
  - C. Lengthen the time per session
  
11. Based on your observations during NECAP administration, which statement best describes student effort on the test?
  - A. Virtually all students gave a good effort. (More than 90%)
  - B. Most students gave a good effort. (60% - 90%)
  - C. About half of the students gave a good effort. (40% - 59%)
  - D. Few students gave a good effort. (Fewer than 40%)

Thank you for your assistance in administering the tests and completing this questionnaire. Your input is a valuable part of our ongoing efforts to improve NECAP.