

NECAP Test Administrator Questionnaire: Grades 3-8

October 2008

Instructions: Please mark your answers to the questions below on the *Test Administrator Questionnaire Answer Sheet*. Please be sure to mark your state and write your school name and district name on the answer sheet.

Note: Please indicate which test(s) you administered on the *Test Administrator Questionnaire Answer Sheet* before you answer the questions below.

1. The *Test Administrator Manual* was

- A. very easy to use.
- B. easy to use.
- C. somewhat confusing.
- D. very confusing.

2. The scripts that you read to students from the *Test Administrator Manual* were

- A. very easy for students to understand.
- B. easy for students to understand.
- C. somewhat confusing for students.
- D. very confusing for students.

3. Did the *Test Administrator Manual* provide you with all of the information you needed to successfully administer the NECAP tests?

- A. Yes
- B. No

How helpful were the following support materials to you as you planned for and administered the NECAP tests?

4. *Accommodations, Guidelines, and Procedures: Administrator Training Guide*

- A. Very helpful
- B. Helpful
- C. Somewhat helpful
- D. Not helpful
- E. I am not familiar with this material.

5. *Preparing Students for NECAP: Tips for Teachers to Share with Students*

- A. Very helpful
- B. Helpful
- C. Somewhat helpful
- D. Not helpful
- E. I am not familiar with this material.

6. *NECAP Released Items, NECAP Practice Tests, and associated support materials*

- A. Very helpful
- B. Helpful
- C. Somewhat Helpful
- D. Not helpful
- E. I am not familiar with these materials.

Please turn page over for additional questions.

7. **Based on your observations during NECAP administration, approximately how much time did most students require to complete each reading session?**
- A. 30 to 45 minutes per session
 - B. 46 to 60 minutes per session
 - C. 61 to 75 minutes per session
 - D. 76 to 90 minutes per session
8. **Based on your observations during NECAP administration, approximately how much time did most students require to complete Session 1 of mathematics (non-calculator)?**
- A. 30 to 45 minutes
 - B. 46 to 60 minutes
 - C. 61 to 75 minutes
 - D. 76 to 90 minutes
9. **Based on your observations during NECAP administration, approximately how much time did most students require to complete Sessions 2 and 3 of mathematics (calculator)?**
- A. 30 to 45 minutes per session
 - B. 46 to 60 minutes per session
 - C. 61 to 75 minutes per session
 - D. 76 to 90 minutes per session
10. **Based on your observations during NECAP administration, approximately how much time did most students require to complete Session 1 of writing?**
- A. 30 to 45 minutes
 - B. 46 to 60 minutes
 - C. 61 to 75 minutes
 - D. 76 to 90 minutes
11. **Based on your observations during NECAP administration, approximately how much time did most students require to complete Session 2 of writing?**
- A. 30 to 45 minutes
 - B. 46 to 60 minutes
 - C. 61 to 75 minutes
 - D. 76 to 90 minutes
12. **Currently 90 minutes is scheduled for each test session. Considering that all students should have enough time to finish, which option best represents your recommendation for timing?**
- A. Keep the timing as it is.
 - B. Shorten the time per session
 - C. Lengthen the time per session
13. **Based on your observations during NECAP administration, which statement best describes student effort on the test?**
- A. Virtually all students gave a good effort. (More than 90%)
 - B. Most students gave a good effort. (60% - 90%)
 - C. About half of the students gave a good effort. (40% - 59%)
 - D. Few students gave a good effort. (Fewer than 40%)

Thank you for your assistance in administering the tests and completing this questionnaire. Your input is a valuable part of our ongoing efforts to improve NECAP.