



State of Rhode Island and Providence Plantations
DEPARTMENT OF EDUCATION
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Peter McWalters
Commissioner

To: Superintendents and Assistant Superintendents

From: Paulajo Gaines, NBCT, Director of the Office of Educator Quality and Certification

Subject: Article 31(18) Professional Development Forms, 2008-2009

Date: March 31, 2008

The forms and guidance documents for 2008-2009 Article 31(18) professional development funding are now available on the RIDE website. The direct link to the forms is under the professional development section of the Educator Quality and Certification page or by going to: http://www.ride.ri.gov/EducatorQuality/Article_31.aspx.

The application documents have not changed for this year – only minor editing was done to the forms.

The submission process has changed. Starting this year, all Article 31(18) forms are to be submitted electronically to the Office of Educator Quality and Certification following the electronic submission guidelines posted on the Educator Quality and Certification website with the Article 31(18) forms. (The guidance document is also attached to this communication.)

The submission date remains the same as last year – all school and district plans should be received on or before **July 1, 2008**.

Please be reminded that all districts must submit as part of the total Article 31(18) packet:

- Form A, B, or a Continuation form describing **each** professional development activities/series for the district and each school.
- Form C or D indicating total activities and costs for **each** district and school.
- District strategic plan and School Improvement Plans for the district and **each** school that demonstrates connections to the Article 31(18) professional development funding requests.

Direct any questions regarding the forms or the application and submission process to Andre Audette at andre.audette@ride.ri.gov, 401-222-5103.

RIDE initiated a pilot School Improvement/Article 31(18) Professional Development planning process during the last school year. Participants reported success in combining the two planning processes and reducing duplication. The pilot project will continue this year. Any district interested in participating in the pilot should contact Rick Richards in the Office of Progressive Support and Intervention, rick.richards@ride.ri.gov, 401-222-8401.

Telephone (401)222-4600 **Fax** (401)222-6178 **TTY** 800-745-5555 **Voice** 800-745-6575

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