

Qualifying Professional Development Categories and Activities

Category	Qualifying Activities (Activities must be undertaken to attain I-Plan Goals)	Criteria for Acceptance	Verification Requirements	Annual Professional Development Hours
1. College & University Coursework	<p style="text-align: center;">College or University Coursework</p> <p>This includes successful completion of individual undergraduate or graduate level courses from accredited two-or or four-year colleges or universities, as well as participation in a graduate program at an accredited university, i.e., Master's degree, CAGS, Ph.D.¹ or Ed.D.¹ Coursework must be related to attaining I-Plan goals.</p>	<ul style="list-style-type: none"> • Must be course work related to attaining I-Plan goals. • Must be earned from an accredited two- or four-year college/university • Must be taken for credit 	Completed Verification Form for Documentation of each Professional Development Activity	1 College credit converts to 15 professional development hours.
2. Conferences/ Workshops & Training Sessions	<p style="text-align: center;">Conferences/Workshops & Training Sessions</p> <p>This includes attending professional institutes, training sessions, audited courses, or workshops (provided by the local, intermediate, or state education agencies, professional associations, or other providers) that engage educators in focused professional learning related to attaining I-Plan goals.</p>	<ul style="list-style-type: none"> • Conferences/Workshops/Training sessions must be related to attaining the I-Plan goals 	Completed Verification Form for Documentation of each Professional Development Activity NOTE : Each individual session requires verification	Hours directly related to attaining I-Plan goals.
3. Collaborative and Partnership Activities	<p style="text-align: center;">Applied Studies with Colleagues</p> <p>The applied studies category includes participation in collegial study groups, action research, mentoring, collegial coaching, and supervision of pre-service professionals, i.e. student teachers and interns. Applied studies must be related to attaining I-Plan goals.</p> <p style="text-align: center;">Professional Networks</p> <p>Professional networks include active participation in substantive learning activities provided through professional, education-focused networks at the local, state, or national level. Participation in professional networks must be related to attaining I-Plan goals.</p>	<ul style="list-style-type: none"> • Focus of the collaborative and partnership activities must be related to attaining I-Plan goals. • Mentoring and collegial coaching must be part of a formal district program. 	Completed Verification Form for Documentation of each Professional Development Activity	Hours directly related to attaining I-Plan goals.
4. Involvement in Development /Improvement Processes	<p style="text-align: center;">Board, Committee, Team Participation</p> <p>This includes participation in a variety of education-related, ongoing groups, such as school improvement teams, advisory boards, committees, panels that review I-Plans, and accreditation on school site visit teams, e.g., SALT Visiting Teams, NEASC Visiting Teams, and Teacher Preparation Program Approval Visits. Involvement must be related to attaining I-Plan goals.</p> <p style="text-align: center;">Development Work</p> <p>Development work includes the development of instructional units, assessments, and curricula, as well as development and teaching of a course or workshop for colleagues. Development work must be related to attaining I-Plan goals.</p> <p style="text-align: center;">Parent/Community Outreach</p> <p>Parent/Community Outreach covers a wide variety of outreach activities that could include school-related outreach work with community, business, and family groups; development of materials or presentations for outreach purposes; and School to Work program or connecting work related to attaining I-Plan goals.</p>	<ul style="list-style-type: none"> • Involvement in Development/Improvement Processes must be related to attaining I-Plan goals 	Completed Verification Form for Documentation of each Professional Development Activity	Hours directly related to attaining I-Plan goals.
5. Individually-Guided Professional Development	<p style="text-align: center;">Individual Professional Learning Activities</p> <p>Individual Professional Learning Activities include conducting an independent study educational project, educational travel, or participating in an externship related to attaining I-Plan goals.</p>	<ul style="list-style-type: none"> • Individually-guided professional development must be related to attaining I-Plan goals. 	Completed Verification Form for Documentation of each Professional Development Activity	Hours directly related to attaining I-Plan goals.
6. Professional Leadership Experiences	<p style="text-align: center;">National Certification Programs¹</p> <p>Completion of an accepted national certification process during the life of the I-Plan. Attainment of national certificate must be related to I-Plan goals.</p> <p style="text-align: center;">Publications and Presentations</p> <p>Publications and presentations may include published articles or books and presentations at education-related professional conferences during the life of I-Plan. Publications and presentation must be related to attaining I-Plan goals.</p>	<ul style="list-style-type: none"> • Professional Leadership Experiences must be related to attaining I-Plan goals. 	Completed Verification Form for Documentation of each Professional Development Activity	Actual hours logged that are directly related to the I-Plan goals.

¹The conferral of a doctoral degree or the attainment of National Board Certification, if attained during the current renewal period, carry with them a 5-year grace period for the candidate, yielding Rhode Island certification for a total of 10 years. The I-Planner is required to submit the official NBPTS certificate or the official university transcript indicating conferral of degree at the time of renewal of the certificate. The extra five years is not automatic upon completion of the I-Plan without the submission of the above documents to the Office of Teacher Preparation, Certification and Professional Development at the time of renewal. An I-Planner must have an I-Plan goal of National Board Certification or an advanced degree as a stated I-Plan goal.