

RIDE Mentoring Site Visit Interview 2005-2006

District: _____ Date of Visit: _____

RIDE Contact Person: _____

Program Contact Person: _____

Person(s) in Attendance: _____

Number of teachers being mentored: _____ Contract Language: Y N

In what area(s) does the Mentoring Program exceed the R I Mentor Program Standards?

In what area(s) does the Mentoring Program meet the R I Mentor Program Standards?

Code: B= Beginning D=Developing E= Established

Program Design Standard 1	B	D	E	N/A
A. Stated in Strategic Plan (RI General Law 16-7.1-2) (copy)				
B. Based on Research				
C. RITS Incorporated				
D. Adopted Written Program Framework (copy)				
E. Staffing (copy of job descriptions)				
• Program Coordinators				
• Building Coordinators				
• Level Coordinators (Elem., Middle, High)				
• Mentors				
F. Funding - Total Budget __\$_____				
• Mentor Training				
• Materials				
• Meeting Expenses (i.e. PD Speakers)				
• Substitutes (Conferencing/Observation)				
• Mentor Stipends _\$_____				
• Coordinator Stipends _\$_____				
G. Governance Structure – Written Policies (copy)				
H. Partnerships				
• Administrators/School Committee/Union				
• RIDE Mentor Network				
• Universities				
• Other (community)				
I. Clear Communication Amongst Partners				
J. Professional Code of Conduct (written?)				

Action for Program Design Improvement

Program Implementation Standard 2	B	D	E	N/A
A. Recruitment Process (copy of application)				
B. Mentor Selection Criteria & Process (written copy)				
• Ability to Work With Adults				
• Participation in all Program Activities				
• Participation in School/District Initiatives				
• Minimum of 5 Years Teaching Experience				
• Professional Growth				
• Positive Teaching Performance				
C. Initial District-led Mentor Training				
• Minimum of 10 Hours (_____ hours)				
• Adult Learning				
• Reflective Questioning				
• Role of the Mentor				
• Setting Expectations				
• (Stages of Teacher Development				
• Non-Judgmental and Confidential Support				
• RI Teacher Standards				
D. Additional District-led Mentor Training				
• Coaching				
• I-Plan Support				
• Parent Connections				
• Other				
E. Mentor/Mentee Matching Criteria& Process (copy)				
F. Mentor/Mentee Scheduled Opportunities				
• Focus Sessions – How Many? _____ Topics or Copy of Topics:				
• Conferencing/Observation				
• I-Plan Training				
G. Ongoing Shared Support and Professional Development for all Stakeholders				

Action for Program Implementation Improvement

Program Development Standard 3	B	D	E	N/A
A. Program Evaluation (copy of evaluation tool)				
• Annual Evaluation				
• Goal Setting Information				
• Program Improvement Information				
B. Needs Assessment				
• Mentees				
• Mentors				
C. Communication and Feedback				
• Administrators				
• Coordinators				
• Mentees				
• Mentors				
• Union Leadership				
• Other				

Action for Program Development Improvement

Points To Ponder:

Movement Towards Comprehensive Induction

Coaching

Relationship to Student Performance

Recognition and Celebration

Professional Portfolios