

Lab Classroom Nuts & Bolts

Approx. 3 hours
(participants must be at all three segments)

Prebriefing: 30min. - 45 min

- Norms—Do not interact with the class; No sidebars; Use reflective journal to observe; Stay in assigned area.
- Determine goals and background of specific classroom.

Observing: 1 hour – 80 minutes

- Use Two Column Notes: My Observations/My Thinking (I SEE, I HEAR, I WONDER)

Debriefing: 30 min. – 45 min.

- Ten-minute Quick Write about I Saw; what I Noticed, and what I Heard.
- Share in round-robin format while coach facilitates and records responses.
- Open discussion follows including the classroom teacher.

Calendar:

- Prior to February vacation we need five or six classrooms to schedule days in April for observations by interested lab classroom teachers/coaches and aspiring principals. (Send dates, times, and maximum number of observers to us in email format)
- Classes opening in May must inform us of dates, time, and maximum number of observers by the March meeting. Let us know also if you wish to open within school, within district, or across districts.

LAB CLASSROOM TEACHER AND COACH

Requirement for the reflection journal and stipend:

- A minimum of one comprehensive reflection per month focusing on the coaching dynamic: Impact of Planning; Observation/Modeling; and Debriefing.
- A minimum of one comprehensive reflection per month which involves following the responses of either one student or a small group of students. Include annotated student work where appropriate.
- One comprehensive reflection per month which analyzes the impact of EBEC coaches training on classroom practice. (In Class).
- ALL THINKING STRATEGIES WHILE READING *Bird by Bird*
- All preparation for study group book (In Class) *Writing about Reading*.
- Reflections on their lab classroom visitation.

Requirements for Facilitation Course:

- All listed above plus a portfolio which includes: a classroom set of student work, digital pictures, and student reflections
- One meeting with us to debrief and share (TBD)
- Register by February 14, 2005 on-line