

Protocol for Central Office Staff Interview – Revised for YEAR TWO

Interviews—same people as in 2005, or their replacement if they are no longer in that position.

1. What is your role in the district?
 - What are your main areas of responsibility?
 - Who do you report to?
 - Who/What do you oversee?
2. Describe your specific work with the three elementary schools.
 - Are there differences in the services you provide to each of them?
 - How would you categorize each school in terms of academic performance and discipline?
3. There has been a change in principals at two of the three schools. How has this impacted the work of these schools in addressing the three identified district priorities – either positively or negatively?
4. In the report provided in June 2005, there were three recommendations related to the implementation of the Principles of Learning. How were these recommendations addressed at the district level? At the school level?
5. The report made three recommendations related to literacy instruction and the role of literacy coaches. How were these recommendations addressed at the district level? At the school level?
6. The report made two recommendations related to assertive discipline. How were these recommendations addressed at the district level? At the school level?
7. In this past year, what progress has been made in implementing and institutionalizing these priority strategies at the three schools?
 - What, if any, evidence of change can be attributed to these strategies?
 - What factors have seemed to influence progress? Inhibit progress?
 - What approach has the district taken in regards to special populations?
8. How are the implementation and impact of these strategies being measured/evaluated?
 - Are you specifically involved in monitoring the process?
 - Does each school receive feedback?
9. What professional development is planned by the *district* this year (2005-06) that is related to the priorities? Does the school share in this planning?
 - How do you participate in the professional development planning, delivery, and/or evaluation?
 - How does the *school* provide PD supportive of the three district priorities?

10. What resources have been allocated to support these priorities at the identified schools?
 - Money and people?
 - Do you have any specific resources targeted to help struggling or low-performing schools?
 - What resources are allocated for special pops?
11. What factors have influenced the progress at other low performing schools that have made AYP? Please give examples.
12. When we visit the schools, we again will specifically be looking for evidence of IFL Trainings, Assertive Discipline, and the utilization of Literacy Coaches. Can you give us any additional insight into these practices?