

Flexibility Rule

Effective November 1, 2006 under your RIDE approved CRP federal grant budgets only; LEAs have flexibility to expend funds outside of the budget series if the LEA meets all of the following prerequisites:

- All change(s) will not increase the total approved budget;
- The cumulative change(s) within or among budget series does not exceed 10% of your total approved budget for that program or \$100,000, whichever amount is less;
- Equipment is not increased by more than \$10,000;
- There will be no supplanting issues as a result of the change(s);
- All changes are allowable and in compliance with EDGAR, NCLB, and IDEA laws and regulations; and
- The change(s) do not alter the scope, goals, and/or intent of the currently approved program. **See Appendix A for some program examples.**
Exception: PS&I Districts - must submit a letter explaining what you will be changing and reasons for the change(s), subject to review and approval by the PS&I Director or Commissioner of that PS&I District.

If you choose to apply this flexibility, the Authorized Agent will need to sign a certification attesting to all of the above on RIDE's Financial Status Report and Cash Reimbursement Form.

This flexibility rule does not apply to the following changes, when there is (a):

- Change in the Bottom Line;
- Cumulative change(s) within or among Budget Series that exceeds 10% of the total approved budget or over \$100,000, whichever amount is less;
- Change(s) in Equipment in excess of \$10,000;
- Change in the Scope, Goals, and/or Intent of the currently approved program; and/or
- Change in Program Activities and/or Staffing that alters the scope, goals and/or intent of the currently approved program

If you are unsure whether you can apply this flexibility, please contact your RIDE program manager or the RIDE finance office.

Any change that is later determined not to have been allowable cannot be paid with grant funds.

DEFINITIONS:

When using this guidance, the following definitions should be referenced:

Budget Series: 100=Personnel (positions); 200=Fringe Benefits (relating to Personnel); 300=Purchased Services/Consultants (includes temporary personnel); 400=Supplies and Materials (operating budget); 500=Capital Equipment; and 600=Other (generally for budgetary items that do not fit in one of the above categories).

Personnel/Staffing: FTEs are reported under Budget Series 100 for Personnel (positions) and 200 for Fringe Benefits; Temporary Services are reported under 300 Purchased Services/Consultants.

The Bottom Line: The total program award on the current grant award.

Program Activities: Descriptions included in your program narratives.

Scope: Program activities in the current approved CRP, including narrative and budget justifications in keeping with your program purpose, goals and intent.

Finance Contacts: All CRP Programs

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- David Luther david.luther@ride.ri.gov 401-222-4652
- Deborah A. Kennedy deborah.kennedy@ride.ri.gov 222-4646

Program Contacts: NCLB - No Child Left Behind Act

Title I - Part A - Targeted Assistance and School-wide Programs

- Janet Carroll janet.carroll@ride.ri.gov 222-8459
- Colleen Hedden colleen.hedden@ride.ri.gov 222-8939
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Title II - Part A – Teacher Quality

- Steven Olsen steven.olsen@ride.ri.gov 222-8890

Title II - Part D – Educational Technology

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Title III – Language Instruction - LEP and Immigrant Children

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- Emily Klein emily.klein@ride.ri.gov 222-8985

Title IV – Safe and Drug Free Schools and Communities

- George McDonough george.mcdonough@ride.ri.gov 222-8940

Title V – Innovative Education

- Steven Olsen steven.olsen@ride.ri.gov 222-8890

Program Contacts: IDEA – Individuals with Disabilities Education Act

- Sally Arsenault sally.arsenault@ride.ri.gov 222-8341
 - Burrillville, Chariho, Cumberland, East Greenwich, Exeter-West Greenwich, Jamestown, Johnston, Lincoln, Narragansett, New Shoreham, North Kingstown, North Providence, North Smithfield, Smithfield, South Kingstown, RI School for the Deaf, and Westerly
- Emily Klein emily.klein@ride.ri.gov 222-8985
 - Central Falls, Pawtucket, Providence, and Woonsocket
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 - Barrington, Bristol/Warren, East Providence, Little Compton, Newport, and Newport County Special Education Region
- Michele Palermo michele.palermo@ride.ri.gov 222-8941
 - Coventry, Northwest Special Education Region, Warwick, and West Warwick

- J. David Sienko david.sienko@ride.ri.gov 222-8987
 - Adult Correctional Institution, Cranston, Davies Career & Technical High School, DCYF, Metropolitan Career & Technical Center, Pawtucket, and Providence

- Susan Wood susan.wood@ride.ri.gov 222-8992
 - Charter Schools – Beacon, Blackstone Academy, Compass, CVS Highlander, International, Kingston Hill Academy, Learning Community, and Paul V. Cuffee