Minutes of the Council on Postsecondary Education Meeting

Wednesday, January 13, 2016, 5:30 p.m.
Community College of Rhode Island
400 East Avenue, Room 4090
Warwick, Rhode Island 02886

The Council on Postsecondary Education met on Wednesday, January 13, 2016, at CCRI in Room 4090 in Warwick, RI. At 5:32 p.m. Chair William Foulkes called the meeting to order and asked for the roll to be taken.

Present: Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John Rainone, John J. Smith Jr., and Dr. Jeffery Williams.

Absent:

1. ACCEPTANCE OF THE AGENDA

Chair Foulkes entertained a motion to accept the agenda for January 13, 2016.

On a motion duly made by Mr. Rafanelli and seconded by Mr. Bernstein, it was

VOTED: THAT the Council on Postsecondary Education accept the agenda for the meeting of January 13, 2016 as presented and amended.

VOTE: 9 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John J. Smith Jr., and Dr. Jeffery Williams.

NAYS: 0
2. OPEN FORUM

Chair Foulkes reported that no one had signed up to speak at Open Forum.

3. APPROVAL OF THE MINUTES

Minutes of the Council on Postsecondary Education’s December 2, 2015 Meeting:

Provost DeHayes suggested amending the wording on page 5 of 24 regarding the URI President’s Report to correct the inaccuracies.

On a motion duly made by Mr. Smith and seconded by Mr. Rafanelli, it was

VOTED: THAT the Council on Postsecondary Education amend the minutes for the meeting of December 2, 2015, as suggested by Provost DeHayes.

VOTE: 9 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John J. Smith Jr., and Dr. Jeffery Williams.

NAYS: 0

On a motion duly made by Mr. Smith and seconded by Mr. Rafanelli, it was

VOTED: THAT the Council on Postsecondary Education approve the minutes for the meeting of December 2, 2015, as amended.

VOTE: 9 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John J. Smith Jr., and Dr. Jeffery Williams.

NAYS: 0
Minutes of the Council on Postsecondary Education’s December 16, 2015 Special Meeting:

On a motion duly made by Mr. Rafanelli and seconded by Mr. Smith, it was

**VOTED:** THAT the Council on Postsecondary Education approve the minutes of the December 16, 2015 Special Meeting.

**VOTE:** 9 members voted in the affirmative and 0 members voted in the negative as follows:

**YEAS:** Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John J. Smith Jr., and Dr. Jeffery Williams.

**NAYS:** 0

4. REPORTS FROM THE CHAIRS AND COMMITTEES

Updates and issues affecting local and national PK-20 education.

**Chair Barbara Cottam**

Chair Barbara Cottam reported that at the January 6th meeting of the Council on Elementary and Secondary Education, Commissioner Ken Wagner outlined a new vision for elementary education in RI going forward, and also published an op-ed on the same subject in the Providence Journal on January 12, 2016. She expressed her interest in inviting Commissioner Wagner to outline this vision before the Council on Postsecondary Education as well.

**Chair Bill Foulkes**

Chair Foulkes thanked the Council members for their great work in 2015, and looked forward to building on this work in the New Year, naming as examples the Ryan Institute at URI, the RIC/URI joint nursing center, and the leadership transitions at CCRI and RIC. He also mentioned that Commissioner Purcell is spearheading a number of initiatives related to performance and funding formulas. He expressed an interest in promoting greater coordination with the Council on Elementary and Secondary Education, as laid out in the joint strategic plan, and he suggested that creating a number of ad hoc committees may help to better unify the PK-12 work and the postsecondary work.
Finance and Facilities Committee  
Chair Michael Bernstein-  
Chair Bernstein looked forward to the next meeting of the Finance/Facilities Committee on January 27, 2016 but they may need to reschedule.

Senator Izzo asked whether there was a statutory requirement that the Council receive periodic reports on consultants at each of the institutions. He was inquiring how that process works and if it is something that goes through the Finance Committee and then to the Council or if it is done periodically.

General Council Ron Cavallaro answered R. I. law does require various state entities to report to the General Assembly and the Governor’s office on the hiring of outside consultants. That report is produced by the Office of the Postsecondary Commissioner and it is filed as required. The schools themselves also file similar reports.

Personnel Committee  
Chair Kerry Rafanelli  
Chair Rafanelli stated that the next Personnel Committee meeting is currently scheduled for January 27, 2016, but it may need to be rescheduled.

5. COMMISSIONER’S REPORT  
5a) Updates and issues affecting local and national higher education.

Commissioner Purcell opened his remarks by giving an update on legislation affecting higher education:


It establishes “The Get On Your Feet Loan Forgiveness Program” in Rhode Island, to assist recent college and university graduates in the repayment of their student loans, by providing a grace period for the first 2 years after graduation.

Commissioner Purcell then proceeded to review the House Bill 7081. The House introduced the bill on January 8, 0216 and was then referred to House H.E.W. The sponsors involved with the House Bill 7081 are Rep. Joseph McNamara; Rep. Shelby Maldonado; Rep. Arthur Corvese; Rep. Aaron Regunberg and Rep. Joseph Shekarchi.
This bill authorizes the creation of the Student Loan Ombudsman within the Division of Higher Education Assistance. The Ombudsman's duties would be to assist student loan borrowers with issues pertaining to their loans.

**Summer Melt**
Commissioner Purcell then gave an overview of Summer Melt as a phenomenon that impacts enrollment and attainment at the postsecondary level. Summer Melt happens when academically successful students that have been accepted into an institution of higher learning decide not to enroll. The estimates indicate that anywhere from 10 to 40 percent of students presumed to be headed to college fail to matriculate at any postsecondary institution in the fall following high school.

The 2015 data from College Crusade suggest melt rates differ by institution type. For the public institutions it is 31.92% and for the private institutions it is 17.02%. The institutions are also effected by a decline in their enrollment and the revenue decline. They also experience a less diverse student population.

The Summer Melt has impacts on communities which include failure to build human capital. The perpetuation of economic inequalities effect low-income students, minority students and first-generation students.

There are potential causes of Summer Melt which include the lack of guidance counseling after graduation, financial restraints and unanticipated costs, lack of college knowledge and insufficient parental support.

Commissioner Purcell offered some potential solutions of ownership of the problem by colleges which include expanding financial aid and awareness, passive aid (waivers) and the Last-dollar scholarships (RI Promise). Also other suggestions are as follows:

- Improving orientation and placement such as at CUNY Gutman Summer Bridge Program.
- Improve Orientation and Placement at Amarillo College Strategic Retention Program.
- Expanding College Access Programs, like College Crusade, RI GEAR UP which provides federal GEAR UP services to up to 4,000 low-income, middle school and high school students each year.

Chair Foulkes stated that the Summer Melt is very interesting. Chair Foulkes asked if the Commissioner and his staff are working on a particular point of view regarding the
legislative issues and are you going to be proposing anything outside of this and are there any unstated initiatives.

Commissioner Purcell stated that the funding formula from last year has not yet been posted this year. The Commissioner is meeting with Senator Paiva Weed on Thursday, January 14, 2016, to see if she is going to put it in legislation this year. Once it becomes official he will be providing them reports.

Commissioner Purcell announced the following degree changes which are as follows:

5b) Notices of new programs and/or changes that were submitted and reviewed for notification to the Council:

1. Changes of Degree Titles at URI
   - BS with major in Biological Sciences changing to BS in Biological Sciences
   - BS with major in Marine Biology changing to BS in Marine Biology

2. Establishment of Tracks within the Masters of Oceanography Program at URI:
   - Fisheries Track
   - Costal Systems Track
   - Ocean Technology and Data Track
   - General Oceanography Track

3. Revisions to the MS in Medical Physics at URI
   - Adds a second entry point for those with BS in physics or degree with equivalent physics training
   - Compliance with CAMPEP accreditation standards for graduate education programs in medical physics
   - Replacement of 4 courses to address knowledge required for medical physics; adjustments to 3 courses

4. Revisions to Certificate in Early Childhood Education at CCRI
   - New certificate includes 24 credit hours (up from 18)
   - Goal to align curriculum with RI Workforce Knowledge and Competencies for ECE
   - No new courses, but delivery modes expanded to include on-campus, distance learning, and hybrid courses
6. PRESIDENTS’ REPORTS

a) University of Rhode Island – Update from last report and current events.
Standing in for President Dooley, Provost Donald DeHayes asked everyone to refer to the report in their packets, noting several updates:

- The Winter J Term is URI’s academic mini-semester that runs each winter break during the month of January. With a diverse list of on-campus courses and off-campus programs, J Term gives students a concentrated period between the fall and spring semesters to focus, explore, and accelerate toward graduation. Off-campus programs this year include travel to Belize, China, Cuba, Europe, Indonesia, India, Senegal and the Philippines. Total student participation has more than doubled since the inaugural J Term and 51% growth in on-campus enrollment was realized between 2015 and 2016. The students only take one class for three weeks for five days per week with multiple hours.

Senator Izzo asked if they are monitoring the success of this program. Provost DeHayes said that the students like it because the students totally submerge in one course for three weeks as opposed to trying to juggle between 4-5 courses during a typical academic semester. He also added that it is 4-5 days a week with multiple hours.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Students:</td>
<td>404</td>
<td>606</td>
<td>860</td>
</tr>
<tr>
<td>On-Campus Courses:</td>
<td>23</td>
<td>29</td>
<td>42</td>
</tr>
<tr>
<td>On-Campus Students:</td>
<td>308</td>
<td>447</td>
<td>675</td>
</tr>
<tr>
<td>Travel Programs:</td>
<td>8</td>
<td>18</td>
<td>14</td>
</tr>
<tr>
<td>Travel Students:</td>
<td>96</td>
<td>159</td>
<td>185</td>
</tr>
<tr>
<td>In-State/Out-of-State:</td>
<td>264 / 140 (35%)</td>
<td>377 / 229 (38%)</td>
<td>487 / 373 (43%)</td>
</tr>
<tr>
<td>Undergrad/Grad:</td>
<td>369 / 35</td>
<td>558 / 48</td>
<td>794 / 66</td>
</tr>
<tr>
<td>Fresh/Soph/Junior/Senior:</td>
<td>50/82/79/158</td>
<td>67/90/115/286</td>
<td>65/124/194/411</td>
</tr>
</tbody>
</table>

- URI digital literacy program was recognized by the U. S. Department of Education as a model of teacher education. The Graduate Certificate in Digital Literacy was singled out by the Office of Educational Technology in the 2016 National Education Technology Plan.

- Dr. Thomas Dougan, Vice President for Student Affairs, retires after 30 years of service. He retired January 8, 2016 and will be missed. He has been a student
advocate and a campus leader between the university and the local communities. A Search Committee is interviewing finalists for the Vice President of Student Affairs position and hoping to have someone on board by the summer. Dr. Mary Jo Gonzales, Dean of Students, has been appointed the Interim Vice President for Student Affairs.

b) Rhode Island College – Update from last report and current events.

President Carriuolo gave the following update on items related to Rhode Island College:

- The J Term numbers are increasing and it is very popular with the students. Tomorrow morning she is meeting with a group of students that are back from Ecuador. The students were there teaching the locals hydroponics which is how to do sustainable farming on small scale to help them create a better living situation.

- There has been an increase in graduation rates according to Institutional Research and Planning. The four-year graduation rate for RIC students rose a full percentage point from spring 2014-2015 to reach 19.6 percent. The five-year graduation rate jumped more than six points, from 33.4 percent to 39.8 percent. The six-year graduation rate also improved, moving from 42.6 percent to 43.9 percent. The goal is to reach a six-year rate of 50 percent by 2018. A contributing factor to this upward trend may be RIC’s implementation of a number of retention programs over the past few years, including the new General Education program, Learning for Life, the expanded freshman orientation schedule and the shortened time limit for declaring majors. Applications are up by 9% and their positive decisions are up by 50% from 1130 this year vs. 780 last year. A consultant was hired last spring and modernized the application process which has increased the rate.

- The RIC School of Social Work is teaming with the Warren Alpert Medical School at Brown University and the TGI Network of Rhode Island to host a transhealth conference on Saturday, Jan. 30, on the RIC campus. One goal of the conference is to enhance the health and well-being of members of the transgender community by increasing the number of mental health and medical health care providers who feel comfortable and confident providing care for transgender patients. Another goal is to increase transgender community members’ knowledge, self-efficacy and advocacy skills through transgender-centered educational sessions.
• RIC’s production of Godspell was selected for performance at the American College Theatre Festival at Western Connecticut State University from January 26-31. A benefit performance on the RIC campus is planned on Saturday, January 23, at 7:30 pm.

• The RIC Foundation recently received a $41,800 grant from the Tufts Health Plan Foundation to help finance the “Age-Friendly Rhode Island” initiative. Focused on the older adult population in Rhode Island, the grant will build on an earlier needs assessment for the target population and will include coalition-building, best practice research, strategic planning and potential advocacy. The project is directly related to the Aging in Community Act of 2014 and included faculty from RIC’s Health Care Administration, Management/Marketing and Gerontology programs.

• RIC is partnering with ReNewable Now to host “Building the Sustainable Future,” a panel discussion on green architecture taking place on campus on Thursday, Jan. 14 at 11 a.m. Among the presenters is Slovakian architect Igor Žáček, creator of the Ecocapsule portable living pod. A delegation from the Slovakian Embassy will be in attendance. While the event is sold out, viewers can watch a simulcast on Renewable Now TV and can tweet questions in real time to #greenarchitectRIC.

• On Saturday, Jan. 23, RIC will host a Financial Capability Conference in conjunction with the R.I. Jump$tart Coalition. Workshops include promoting business education in schools, training high school teachers in financial literacy and virtual resources for teachers.

• The Office of Alumni Affairs has partnered with the Career Development Center to offer area alumni a series of career workshops. Called the “Personal and Professional Development Series,” the workshops are designed to help alumni seeking career advice or planning career change. The series is facilitated by radio producer and transition coach Patricia Raskin. A workshop on stress management was held on Jan. 12, while a workshop on Baby-Boomer career transitions will take place on March 24.

• Approximately 100 area middle and high school students recently joined RIC faculty, staff and undergraduates in the RI STEM Center Hour of Code event, part of a national campaign to expand computer science education. The event enabled students from Sophia Academy, Mount Pleasant High School, Central Falls High School and Calcutt Middle School to try coding, using video tutorials.
c) Community College of Rhode Island – Update from last report and current events.

Standing in for President DiPasquale, General Counsel Ronald Cavallaro reported the following updates:

- To help meet the demand and train the next generation of certified pharmacy technicians, CCRI will run its 300-hour program from January 19 to April 28 at the college’s Knight Campus in Warwick. The students take 180 hours of class training, and then they have 6 weeks to sit for the national exam to obtain their state license. They then will be assigned to an extern position for 120 hours and then complete their training. The hiring rate coming out of this program is incredible. Most the students are hired after going through that process.

Senator Izzo asked about the new Chief Innovation Officer at Rhode Island College. President Carriuolo stated that the information is included in the packets and gave the Council an overview on Richard Culatta.

The President noted that Mr. Culatta will lead an effort to find better approaches to provide more opportunities for all Rhode Islanders, and improve government services, while reducing costs and increasing transparency. He will be located at Rhode Island College and his position will be funded by the Rhode Island College Foundation. He will be serving to spark innovation across Rhode Island.

Chair Foulkes stated that Richard Culatta will also be working with course development and working with faculty and bringing in new partners to enhance the learning experience at Rhode Island College. Also, he will enhance the endowment of Rhode Island College because of his outreach.

Richard Culatta visited the Langevin Center for Design, Innovation and Advanced Manufacturing and the RI STEM Center today. He is not exclusive to Rhode Island College. The RI STEM Center has 250 partners in education and in business and industry. There is a lot of collaboration on and off campus.

Senator Izzo asked since this individual is being paid by the Rhode Island College Foundation, who will be evaluating the value and performance as time goes on. President Carriuolo stated that he was hired by the Governor Raimondo and will report to the Governor’s Cabinet. The Senator asked whether this circumvents the Senate’s advise and consent process.

Senator Izzo also stated that he wants to know what is going on before it goes into the Providence Journal.
President Carriuolo stated that he reports to the Rhode Island College Foundation and that she advised the Council as soon as she was notified.

7. ACTION ITEMS

7a. Approval of tenure at the rank of Professor with initial appointment as founding Director of the George and Anne Ryan Institute for Neuroscience at the University of Rhode Island and Thomas M. Ryan Professor of Neuroscience at URI for Paula Grammas, Ph.D.

The Council received a request from President David Dooley to approve for the granting of tenure at the rank of Professor for Paula Grammas, Ph.D.

On a motion duly made by Ms. Ouellette and seconded by Mr. Smith, it was:

VOTED: THAT the Council on Postsecondary Education approve the System Personnel Review Committee’s recommendation, as presented and award tenure to Paula Grammas, Ph.D.

VOTE: 9 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John J. Smith Jr., and Dr. Jeffery Williams.

NAYS: 0

7b). Approval of recommendations from the System Personnel Review Committee (SPRC):

1. New Position: Director of Affirmative Action, EEO, Diversity and Inclusion, and Title IX Coordinator at RIC.

2. Change in Position: Senior Business Analyst to Director, Business Services/ Finance & Administration at URI.

3. Change in Position: Assistant Director, Campus Planning & Design to Director, Capital Planning & Real-Estate Development at URI.
On a motion duly made by Mr. Smith and seconded by Mr. Duffy, it was:

VOTED: THAT the Council on Postsecondary Education approve the System Personnel Review Committee’s recommendations regarding:

1. Director of Affirmative Action, EEO, Diversity and Inclusion and Title IX Coordinator at RIC.
2. Director, finance & Administration at URI
3. Director, Capital Planning and Real-Estate Development at URI.

VOTE: 9 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John J. Smith Jr., and Dr. Jeffery Williams.

NAYS: 0

7c. Appointment of Vice President for Student Affairs/Chief Outcomes Officer at CCRI.

Senator Izzo stated that the qualifications for this type of position for a Vice President for Student Affairs have minimum requirements which seem to be absent from this candidate’s resume. The candidate seems to possess good qualifications regarding development, strategic planning and business. He stated that there was a lack of specific student dimension qualifications that are particularly associated with student affairs.

Mr. David Patten, Vice President for Business Affairs at CCRI, was asked to give the overview of the search for a new Vice President of Student Affairs. He stated that the position had been posted and was now closed with 25 active applicants. The nine-person search committee consisted of representatives from a number of different stakeholder groups on campus, including the three primary unions. In reviewing the applications and conducting phone interviews, the search committee narrowed the pool to a short list of three finalists: one from Rhode Island, one from Montana, and the
third from Illinois. After interviewing the three finalists, President Hughes has recommended the appointment of Ms. Sara Enright.

While at Year Up, Ms. Enright developed a recruiting plan and training educational programs for at risk minority students. This provided training and meaningful employment.

She was the founding Executive Director of Year-Up in Providence. She was recruited by the founder of the Year Up program to roll out that program in various states and cities throughout the country. She worked with very prominent colleges such as Miami Dade College.

CEO Gerald Chertavian of Year Up is one of Ms. Enright’s references and he stated that she has a standing offer to come back to Year Up.

Senator Izzo asked if there is a contract. Mr. Patten stated that there is no contract. Senator Izzo inquired about the salary that is being offered. Mr. Patten stated that the salary being offered is $165,000.

Senator Izzo asked what other people are making in a similar position at other colleges. Mr. Patten referred to the CUPA Survey. The Community College of Rhode Island is the largest community college in New England and the salary that is being offered is appropriate for a college of this size.

On a motion duly made by Mr. Smith and seconded by Mr. Rafanelli, it was:

VOTED: THAT the Council on Postsecondary Education approve Sara Enright as the new VP for Student Affairs/Chief Outcomes Officer at CCRI.

VOTE: 8 members voted in the affirmative and 1 member voted in the negative as follows:

YEAS: Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John J. Smith Jr., and Dr. Jeffery Williams.

NAYS: Senator Thomas Izzo
7d) Approval of lease agreement with Southern Rhode Island Conservation District

URI, General Council Louis Saccoccio gave an overview. This space is used by both graduate and undergraduates. It is 340 square feet with a 5 year term.

Mr. Bernstein stated that this is a good learning process for students.

On a motion duly made by Mr. Williams and seconded by Mr. Rafanelli, it was:

**VOTED:** THAT the Council on Postsecondary Education approve the lease between the University of Rhode Island and the Southern Rhode Island Conservation District. Upon approval, the lease will be brought the State Properties Committee for its review and approval as required.

**VOTE:** 9 members voted in the affirmative and 0 members voted in the negative as follows:

**YEAS:** Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John J. Smith Jr., and Dr. Jeffery Williams.

**NAYS:** 0

8. EXECUTIVE SESSION

At 6:23 p.m. Chair William Foulkes entertained a motion to enter into Executive Session for the following:

a) Discussion regarding potential litigation, pursuant to RIGL §42-46-5(a)(2).

b) Discussion related to RIC personnel matter, pursuant to RIGL §42-46-5(a)(1).

**Note for 8b:** The Chair also noted that the individuals involved in Item 8(b) have been notified in writing of their right to have these discussions take place in Open Session, and they have indicated no objection to proceeding in Executive Session.
On a motion duly made by Mr. Rafanelli and seconded by Ms. Ouellette, it was

**VOTED:** THAT The Council on Postsecondary Education enter into Executive Session for:

Discussion regarding potential litigation, pursuant to RIGL § 42-46-5 (a)(2).

AND

Discussion related to RIC personnel matter, pursuant to RIGL § 42-46-5 (a)(1)

**VOTE:** 9 members voted in the affirmative and no members voted in the negative as follows:

**YEAS:** Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, John J. Smith Jr., and Dr. Jeffery Williams.

**NAYS:** 0

All non-Council members in the audience were excused with the exception of:

- Dr. Purcell, Commissioner of Postsecondary Education;
- Dr. Susan LaPanne, Associate Commissioner, Finance & Management
- Anne Marie Coleman, Director of Labor Relations for the Council;
- Ron Cavallaro, General Counsel;
- Provost Donald DeHayes, URI
- Dr. Nancy Carriuolo, President, RIC
- Lisa Shevlin, Executive Assistant.

The Council reconvened in Open Session at 8:04 p.m. Dr. Jeffery Williams did not return when the Council reconvened in open session.
On a motion duly made by Mr. Rafanelli and seconded by Mr. Bernstein, it was:

**VOTED:**  
**THAT**  
The Council on Postsecondary Education seal the minutes of the executive session held on January 13, 2015.

**VOTE:**  
8 members voted in the affirmative and 0 members voted in the negative as follows:

**YEAS:**  

**NAYS:**  
0

9. ADDITIONAL ACTION ITEMS

Authorization of the Chair regarding RIC personnel matter.

On a motion duly made by Mr. Rafanelli and seconded by Mr. Bernstein, it was:

**VOTED:**  
**THAT**  
the Council on Postsecondary Education authorizes the Chair to address the RIC personnel matter as discussed in Executive Session, and to execute any documents as may be required.

**VOTE:**  
8 members voted in the affirmative and 0 members voted in the negative as follows:

**YEAS:**  
Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, and John J. Smith Jr.

**NAYS:**  
0
10. **UPCOMING MEETINGS**

a) The next meeting of the Committees of the Council on Postsecondary Education will be held on Wednesday, January 27, 2016 at 5:30 p.m., 560 Jefferson Boulevard, Warwick, Rhode Island.

b) The next meeting of the Council on Postsecondary Education is scheduled for Wednesday, February 24, 2016, at 5:30 p.m. at RIC, Alger Hall, Room 110, Providence, Rhode Island.

c) The following Full Board meeting is scheduled for March 2, 2016, at 5:30 p.m. at CCRI, Room 4090, Warwick, RI.

11. **ADJOURNMENT**

On a motion duly made by Mr. Bernstein and seconded by Mr. Smith, it was:

**VOTED:** THAT the Council on Postsecondary Education adjourn its meeting.

**VOTE:** 8 members voted in the affirmative and 0 members voted in the negative as follows:

**YEAS:** Michael Bernstein, Barbara Cottam, Dennis Duffy, William Foulkes, Senator Thomas Izzo, Judith Ouellette, Kerry Rafanelli, and John J. Smith Jr.

**NAYS:** 0

The meeting adjourned at 8:06 p.m.