

Program:



**Staff Credentials Form
Education Coordinator**

Complete, save and email this form along with required documentation. See CECE Standard 4.1 for full description of Education Coordinator requirements.

Education Coordinator Name:
DOB:

Title:
Date:

The Education Coordinator meets one of the following (*check one*):

- RIDE ECE or ECSE + ECE Teacher Certification (RIDE will confirm) Name when certified:
OR
- BA/MA + 24 ECE credits
scan and email transcripts

AND (*check and describe*):

- The Education Coordinator has 2+ years teaching experience
Place of employment: _____ Dates: _____
Title: _____
Supervisor: _____ Supervisor's phone or email: _____

AND (*check one*):

- Completed RIELDS *Foundations & Implementing a Standards-based Program* course completion (RIDE will confirm). Years completed: _____
OR
- Has an IPDP goal to meet this requirement within 1 year
IPDP will be reviewed on site – (recommended template: <http://center-elp.org/resourcesforms>).

AND (*check one*):

- Mentoring, Supervision, & Leadership – 3 credit course
scan and email transcript
OR
- 40 hours of PD over 2 years in mentoring, supervision & leadership
scan and email evidence
OR
- IPDP goal to meet this requirement within 2 years
IPDP will be reviewed on site – (recommended template: <http://center-elp.org/resourcesforms>).

AND

- The Education Coordinator has an IPDP that includes at least 20 hours of PD related to the Workforce Knowledge and Competencies appropriate to the education coordinator role.