

Facilities Visit Checklist CLASSROOM FORM

Complete one form per applicant classroom

Program:	Assessor:	Date:
Address:		
Classroom Name:		

Child Care Centers and Public Schools

1.1 It is expected that the early childhood program will comply with either DCYF Licensing Regulations or, if the program is located in a public or private PK-12 school, with RIDE Basic Education Program Regulations, G-14-4 Ensuring a Safe and Healthy Physical Environment, in addition to [CECE] Standards.

1.3 A classroom is defined as a group of children in a room with floor to ceiling walls. If floor to ceiling walls are not possible, then stable partitions of at least 4 feet in height shall divide the classroom, separate groups of children as defined in Standard 3.4, and sound shall not exceed (up to 750 sf) 40 decibels max; Classrooms (over 750 sf) 35 decibels max Classroom is separated by: □ Floor to ceiling walls □ Stable partitions

Sound measurements: location and dB
 AVERAGE SOUND MEASUREMENT: insert dB

Note for clarification: there will be a number of variables that will have an impact on the sound level of the room. When the sound level is taken, it should be noted if there were any other noise creating elements (HVAC, etc)

Notes:

1.6 It is recommended that accessible toilet facilities be in or immediately adjacent to the classroom; if not, the program shall provide a plan that addresses how toileting will be supervised while classroom staff adult/child ratios are maintained. Facilities shall have one toilet and one sink for each group of 10 children. Hand washing sinks shall have 1) warm and cold running water faucets or 2) one temperature faucets set at appropriate hand washing temperatures. Hot water temperature at sinks used for hand washing, or where the hot water will be in direct contact with children, should be at a temperature of at least 60°F and not exceeding 120°F, according to the most recent information in Caring for Our Children; There shall be separate toilet facilities in the same building for staff.	Toilets are In the classroom Insert #: Adjacent to the classroom Insert # Away from the classroom Insert # Total number of child toilets: Insert # Number of groups of 10 enrolled in program: Insert # Number of toilets available to children: Insert # If toilets are not in the classroom does the program report and provide a supervision plan? yes no Water temperature between 60 – 120 ° Cold temperature 0 Hot Temperature 0	Notes:
1.7 There shall be adequate ventilation and natural and/or artificial lighting throughout the program facility. Each room used for instructional purposes shall have sufficient air changes; a window or skylight directly to the outdoors.	Sufficient air changes: Windows open Screens in window Natural light in every classroom – window directly to outdoors (not 2 nd hand light) Emergency lighting observed in halls Fire drill plan observed posted in room	Notes:

1.7 Lighting meet the Illuminating Engineering	□Lighting me	eets qual	lity standard	ds – areas
Society of North America standards for the	where childre	n read a	nd work	
quantity of illumination; Lighting for Educational	Space	Rec	Recorded	Space
Emergency lighting shall be available and in	General	20 fc	#	Child's
locations that permit an orderly egress from the	Classroom			work
building in an emergency situation; Illuminating	areas			surface
Engineering Society of North America standards,	Art Areas,	25	#	Child's
Lighting for Educational Facilities RP-3-00, should	Reading	fc		work
be met in general classrooms.	Areas			surface
be met ingeneral classrooms.	Music	15	#	Child's
	Areas, Quiet	fc		work
	Areas			surface
	Corridors	3 fc	#	on the

6.8 Teachers shall design a learning environment that is well organized, accessible to all children and equipped with clearly defined learning areas which include, at a minimum, areas devoted to: construction, dramatic play, discovery, books, manipulatives and creative expression. floor

Notes:

Additional Consideration		
Room temperature – 65 – 74 at 30" temperature is kept constant	Temperature room interior: temperature ^o	Notes:
	Temperature room exterior walls: temperature ^o Temperature at seated work area: temperature ^o	
	Note weather and time: Click here to enter text.	

Public Schools ONLY

Child care centers in good standing with DCYF's 2013 Child Care Center Regulations are presumed to meet these requirements. *This does not preclude* assessment of compliance with these requirements during <u>child care center</u> facilities visits. Assessors may note any observed compliance concerns.

1.13 There shall be space for the storage of each child's clothing at appropriate levels for the use of children.	□There is appropriate space for children's clothing	Notes:
1.14 There shall be adequate storage space for equipment, including cots and blankets, materials, supplies and seasonal toys.	There is adequate storage space for: Equipment Cots & blankets Materials & supplies Seasonal toys	Notes:
1.15 There shall be a sufficient quantity of furniture in the center to accommodate the number of children to be enrolled. Furniture shall be safe, durable, child-sized and easily cleaned. It shall conform to all applicable safety regulations. Seating shall be provided for every child.	 There is a sufficient quantity of furniture Furniture is safe, durable and child-sized There is seating for every child Number of children: Enter # Number of chairs:Enter # 	Notes:
1.16 There shall be a minimum of 35 square feet of usable floor space for each child in classrooms or activity rooms.	Usable floor space: Enter sq. ft. Classroom capacity (maximum number of children that may be enrolled, should be posted in room): Enter # Sq.ft/# children >35 Enter sqft/enrollment	Notes:

2.7 Safe drinking water shall be available to children throughout the day. Children shall be encouraged to drink water throughout the day, especially before, during or after outdoor play. The source of drinking water shall be separate from the lavatory. When water fountains are used, children shall be provided with disposable, single use cups or washable, one use cups.	 Drinking water is separate from lavatory Water is available throughout the day Children use water fountains with single use cups www.washable.cups 	Notes:
2.9 The program shall post and follow a cleaning and sanitizing schedule that is consistent with the recommendations of Caring for Our Children.	□Schedule is Posted	Notes:
2.10 Each program shall have age appropriate choke-saving posters outlining the Heimlich Maneuver. The choke-saving poster shall be prominently displayed in the areas where the children eat. Child CPR posters shall be posted in every classroom.	□Choke saving poster observed in every classroom	Notes:
2.11 All pets maintained on the premises shall be kept in a safe and sanitary manner and according to state and local requirements. Children shall be protected from pets which are potentially dangerous to their health or safety.	Pets are kept safe and sanitary Children are protected from potentially dangerous pets	Notes:
3.4 The following staff-child ratios and group size requirements shall be maintained in all approved classrooms: 3, 4 and 5 year olds 1 to 9 /18; Kindergarten 1 to 12/24	 Ratios and group size requirements are maintained at all times. Posted ratio: staff:children Posted group size: Enter # 	Notes:

	Observed ratio: staff:children Observed group size: Enter #	
3.5 In every classroom, staff adult/child ratios shall include at least one qualified teacher as defined in 4.3 of these standards.	 Ratios include at least one <u>qualified teacher</u> Staff present: Name & Position Staff present: Name & Position Staff present: Name & Position 	Notes:
3.6 Staff adult/child ratios shall be maintained at all times of the day.	□Ratios reported: <mark>staff:children</mark>	Notes:

Follow-Up Questions

1.6 If sufficient toilets are not located in the classroom can you provide a written copy of the supervision plan that ensures the classroom maintains teacher:child ratio while allowing children to use the bathroom as needed?

1.16 What is the maximum capacity of this classroom?

3.5 What are the names and positions of the classroom staff observed?

Person interviewed:

Additional Notes:

Additional Notes for Clarification

1.7 Light Levels

Space	Average Minimum Light Level		
General Classroom	20 fc	Child's work surface	
areas			
Art Areas, Reading	25 fc	Child's work surface	
Areas			
Music Areas, Quiet	15 fc	Child's work surface	
Areas			
Corridors	3 fc	on the floor	

1.11 Use of Stairways

