

CCSS Mini Grant Rubric: 2014

Section					Points
	10			0	
Required Information	All required information is included.			Missing any required information.	
	30	20	10	0	
Project Summary	Approach is clearly outlined and aligned to the goals of the mini-grant. Goals and theory of action are realistic yet ambitious. Project builds capacity of LEA staff to continue to expand the work initiated in this grant in an innovative yet sustainable way. Impact of project on CCSS implementation is clearly evident. Project reflects best practices in topic or content area.	Description is lacking detail to clearly articulate the project. Goals and theory of action are not clearly outlined yet appear to be somewhat innovative and sustainable. Impact of project on CCSS implementation is less evident. Project reflects best practices in topic or content area.	Missing one piece of required information. OR Summary is at times missing descriptive information. Project lacks innovation and/or sustainability. Goals and theory of action is overly ambitious or unrealistic. Impact of project on CCSS implementation is unclear or indirect.	Missing two or more pieces of required information. Summary is unclear or lacking key information. Project is not articulated OR does not align with CCSS OR does not use best practices.	
	30	20	10	0	
Goals and Deliverables Project Plan	Deliverables are directly linked to project goals. Timeline is realistic, efficient and within grant award period. Audience and people responsible for work are complete. Relationship to CCSS Implementation plan is clear and direct.	Deliverables are somewhat linked to project goals. Relationship to CCSS implementation may be indirect. Timeline is relatively realistic and efficient.	Deliverables are somewhat linked to project goals. Minimal or unclear connection to CCSS implementation plan. Timeline is very unrealistic or undefined.	No connection is made to overall CCSS implementation strategy. Missing deliverables, participants or persons responsible.	
	30	20	10	0	
Connections to CCSS Implementation and LEA Initiatives	Project connects to LEA CCSS implementation plan and to at least one other LEA initiative. Description is detailed, making clear how the project will support both implementation and the other initiative(s).	Project connects to LEA CCSS implementation and at least one other LEA initiative. However, connections are lacking detail or clear support.	Project connects to either CCSS implementation or LEA initiative and/or is lacking description of how project connections will be made to CCSS implementation or other LEA initiatives.	No connections are made to either CCSS implementation or LEA initiatives or connections are irrelevant, confusing or otherwise contrived.	
	10		5	0	
Budget	Budget is realistic and follows requirements. Budget clearly supports goals and deliverables.		Budget follows requirements but is unrealistic or goal support is unclear. Materials are between 16-18% of cost.	Budget does not follow requirements and/or is missing. Materials are over 19% of cost.	
				TOTAL	

Section	Comments
Required Information	
Project Summary	
CCSS Implementation Goals and Deliverables	
Connections to CCSS Implementation and LEA Initiatives	
Budget	
Overall	