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Commissioner

State of Rhode Island and Providence Plantations
DEPARTMENT OF EDUCATION
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To: Superintendents, Data Managers, and Special Education Directors

From: J. David Sienko, Director 
Office of Student, Community and Academic Supports

Date: March 10, 2015

Re: Data Collection Schedule for **Reporting Students Receiving Early Intervening Services**

Any general education students, grades K-12, who received academic and/or behavioral interventions provided through **Coordinated Early Intervening Services** (CEIS also known as EIS) funds from IDEA Part B, must be counted and reported to the Department of Education. In addition, any general education students, grades K-12, who benefitted from teachers or other support staff who received CEIS funded professional development related to the delivery and evaluation of academic or behavioral interventions must also be counted and reported. For reference, the EIS services in question would be found in the approved FY15 CRP IDEA Part B application on the EIS plan as well as in the budget under UCOA program code 14.

To ensure the timeliness and successful submission of data, please ask the individual coordinating EIS services to collaborate with your district data manager to review the reporting requirements which will describe how to identify the *general education students* who received services during the school year 2014-2015 and submit the listing through eRIDE (<http://www.eride.ri.gov/>).

- ***This reporting is due by May 29th, with a preliminary data submission on May 1st before the close of the school year while program staff are in school for clarification requests.***
- Districts that voluntarily chose to use CEIS funds must report student participation.
- Data collected is subsequently reported to OSEP along with the total funds spent on CEIS.

Reporting instructions as part of student Enrollment Census can be viewed and downloaded online at <https://www.eride.ri.gov/doc/enrollCensus08.asp> . Please follow the record layout for Program Core, and use program codes 1410-1415:

1410 –Behavior/social emotional: Interventions provided to general education students to address behavioral and/or social emotional needs (can include social skills, behavior management, counseling, etc.)

1411 –Math: Interventions provided to general education students to improve and support math skills

1412 –Reading: Interventions provided to general education students to improve and support reading skills

1413 –Oral: Interventions provided to general education students to improve and support oral language skills (can include articulation, pragmatic language, etc.)

1414 –Writing: Interventions provided to general education students to improve and support writing skills.

1415 –Other academic: Interventions provided to general education students to improve and support other academic skills besides math, reading, oral language, writing (can include general education students who receive instruction from staff specially trained with EIS funds within one year from the date of training)

As outlined above, students receiving direct interventions would fall under codes 1410-1414 while students who benefitted from staff trained under EIS funds would fall under code 1415. Both students who received direct interventions and students who benefitted from EIS funded professional development to staff must be reported in the enrollment census. The students counted and reported must have received the services described in the FY15 CRP IDEA Part B application on the EIS plan as well as in the budget under UCOA program code 14. Early childhood, preschool special education, PLP and Title I services are not to be reported in this count.

Please review the data as to the percentage of students who received EIS in 2014-15 and then became eligible for special education and related services prior to submission to RIDE. A small percentage is reasonable, but EIS reports where large percentages of students are subsequently reported as eligible for special education and related services will be returned for review since statute prohibits delivery of EIS to students with IEPs.

Please feel free to contact the RIDE helpdesk at HelpDesk@ride.ri.gov for support with technical aspects of this request. If you have any questions regarding EIS program questions, please contact Charlene Gilman at Charlene.gilman@ride.ri.gov.