

# Rhode Island Department of Education Data Collection Specifications – Dual and Concurrent Enrollment In Post-Secondary Institutions

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## About

The Dual and Concurrent Enrollment in Post-Secondary Institutions collection is where LEAs report to RIDE information regarding students who are concurrently or dually enrolled in your LEA as well as at a post-secondary institution. The Regulations for Dual Enrollment [RIGL §16-100] are scheduled to be promulgated in April of 2015. The purpose of these Regulations is to allow students to enroll in postsecondary education courses and satisfy coursework requirements at both the secondary school and postsecondary institution. The Regulations are intended to expand student access to dual enrollment programs.

The Secondary Regulations require RIDE to administer an annual review of LEA diploma system implementation. Previously implemented as the Commissioner's Review, the College and Career Readiness School Profile will provide a data profile of each secondary school that reflects student outcomes and opportunities to learn. National research indicates that career-focused and advanced coursework indicators are essential measures of student college and career readiness, beyond standardized assessments. These measures are part of other regulatory requirements to create a comprehensive look at student- and system-level college and career readiness. The Dual and Concurrent Enrollment collection data will be utilized in this new profile.

"Dual Enrollment" means that a student is enrolled in a secondary school while simultaneously enrolled part-time or full-time as a non-matriculating student at a post-secondary institution, such as a community college, college or university. "Concurrent Enrollment" means a student is enrolled in a dual enrollment course that is offered at the secondary school and taught by a secondary school teacher who is approved by a postsecondary institution.

## Requirements

The *Dual and Concurrent Enrollment in Post-Secondary Institutions* data submission should be submitted to RIDE as the data becomes available. The collection will be open throughout the school year allowing LEAs to report as frequently as they would like. This would allow LEAs to begin reporting data for those students taking a semester long course to begin reporting to RIDE once the course has ended. All students must be included in this submission regardless of whether they earned credit or not. If the student did not earn credit, then the value reported in PSCREDITEARNED should be reported as 0.00.

## Changes for the 2015-16 School Year

This is a new collection for the 2015-16 school year.

## Submission Process

The *Dual and Concurrent Enrollment in Post-Secondary Institutions* data can be submitted through eRIDE ([www.eride.ri.gov](http://www.eride.ri.gov)) using the Enrollment Census application or through the Automated Data Transfer (ADT) agent.

## Data Elements (Items in red are changes from the previous year's collection)

FieldName	FieldNameLong	FieldType	FieldLength	Required	ElementDescription
DISTCODE	State Assigned District ID	TEXT	2	Y	The identifier assigned to a local education agency (LEA) by the State Education Agency (SEA). Also known as the State ID.
SCHCODE	State Assigned School ID	TEXT	5	Y	State Assigned School Code
SASID	State Assigned Student Identifier	TEXT	10	Y	A 10-digit unique numeric ID assigned to each student in R.I. by the State.
LASID	Locally Assigned Student Identifier	TEXT	16	Y	Unique student ID assigned by LEA or school
LASTNAME	Student Last Name	TEXT	50	Y	Student Last Name
PSENROLLTYPE	Enrollment Type at Post-Secondary Institution	TEXT	10	Y	DUAL – Student is taking the course at the post-secondary institution. CONCURRENT – Student is taking the course in the public school taught by a public school teacher while earning post-secondary credit.
INSTITUTIONID	Post-Secondary Institution	INT		Y	The RIDE ID for the Post-Secondary Institution
INSTITUTIONCOURSEID	Post-Secondary Course ID	TEXT	50	Y	The Course ID that is used by the Post-Secondary Institution
INSTITUTIONCOURSENAME	Post-Secondary Course Name	TEXT	100	Y	The Course Name that is used by the Post-Secondary Institution
INSTITUTIONCOURSECREDITS	Post-Secondary Course Credits Available	TEXT	4	Y	Number of post-secondary credits that is available to a student who completes the course
LOCALSECTIONID	Locally Assigned Section ID	TEXT	20	C	The locally assigned code that identifies each class. This code may be used in combination with the Local Course ID to differentiate between individual classes. (Ex: First period Business Math vs. second period Business Math, Language Arts class taught both virtually and in a traditional classroom.)
PSCREDITEARNED	Post-Secondary Credit Earned	TEXT	4	C	Number of post-secondary credits the student earned
PSNUMERICGRADEEARNED	Final Numeric Grade Earned	NUMERIC	5	N	A final indicator of student performance in a course as submitted by the instructor/post-secondary institution.
PSLETTERGRADEEARNED	Final Letter Grade Earned	TEXT	2	C	A final indicator of student performance in a course as submitted by the instructor/post-secondary institution. Required once the course has ended.

*LastName is not required to make the link however is necessary for matching/validation/quality assurance.*

*PSCREDITEARNED and LETTERGRADEEARNED are listed as conditionally required. This is to allow data to be reported to RIDE as students are enrolled in courses. Once the student has completed the course, then PSCREDITEARNED and PSLETTERGRADEEARNED must be included in this submission.*

### **Validations**

**DISTCODE** – This field must be a valid LEA in the RIDE master directory and must also be the district associated with the user that is submitting the data.

**SCHCODE** – This field must be a valid school in the RIDE master directory and must also be a school within the DISTCODE.

**SASID** – This field must be a valid student id in the RIDE student master directory. This field is also validated against the enrollment data submission to ensure that the student is enrolled in the school.

**LOCALSECTIONID** – This must be defined in the K12 SECTION – SECTION submission for the DISTCODE/SCHCODE.

*PSENROLLTYPE /LOCALSECTIONID* – When PSENROLLTYPE is CONCURRENT then LOCALSECTIONID is required

*PSCREDITEARNED* – Can either be 0.00 or equal to INSTITUTIONCOURSECREDITS