State of Rhode Island and Providence Plantations
Department of Elementary and Secondary Education
Educator Certification
Temporary Initial Preliminary Certificate Application Form

Ensure Educator Excellence:	Every student must have highly effective teachers. Every school must have highly effective leaders and support professionals. We must support educators throughout their careers.

Educator Certification in Rhode Island
Educator certification is the process through which Rhode Island educators demonstrate that they are prepared to enter the profession as new educators and then continue to demonstrate currency and competency within their specific area(s) of certification. Educator certification is required for all educators in all Rhode Island public schools, state approved special education programs and state funded pre-kindergarten programs.

1. Use of this application:

- This application should be used **ONLY** by individuals applying for the Temporary Initial Educator Certificate.
- The Temporary Initial Educator Certificate is awarded to an individual who has completed an approved preparation program in another state or is fully certified in another state and meets all issuance requirements for an Initial Educator Certificate(s) *except* Rhode Island certification test requirements for the certificate(s).
- The Temporary Initial Educator Certificate is a one year certificate and is only issued once to an individual.
- The Temporary Initial Educator Certificate is *not* renewable. Upon meeting all Rhode Island certification test requirements, and the submission of a completed certification application including evidence of required passing scores and necessary fees, the individual is eligible to apply for a Three Year Initial Educator Certificate.

2. How to complete this application:

- Provide the required information in Sections A, B, and C. If you are seeking certification in Career and Technical Education or World Languages, write in the specific Career and Technical Education area or World Language that you are requesting (e.g. Computer Programming, Health Occupations, French, Spanish).
- Calculate and provide the appropriate fees for certification areas identified in Section B. Note: Payment must be included with the application and all fees are calculated by certification area and per processing request and are non-refundable.
- Review the list of required documentation on Page 2 and submit all required documentation in the specified format with your application. Note: Incomplete applications will be returned.
- Mail the completed application, fees, and documentation to the address on page 6 of this application.

3. When to apply for certification:

- Individuals may request new certificates at any time.
- Application processing and evaluation varies during the year based on demand and averages 12-16 weeks.

4. For more information consult the Office of Educator Quality and Certification website at: http://www.ride.ri.gov/Certification or at eqac@ride.ri.gov.

Certification Fees

All certification application fees are for processing requests and are non-refundable. Use the fee chart below to determine the appropriate fee for the request you submit. We are not able to accept cash. Make check payable to the *General Treasurer – State of Rhode Island*

Type of Request	Fee
Temporary Initial Educator Certificate : Issuance	$100.00 for each certification area

Required Documentation

All required documentation must be submitted for your application to be processed. The required documentation is detailed in the chart below. Note: transcripts that are already on file with the Rhode Island Department of Education do not need to be resubmitted with subsequent applications unless more current transcripts identify coursework and/or degrees not identified on the previously submitted transcripts.

Documentation	Conditions
Transcripts	Official or student-issued are accepted; photocopies or downloaded transcripts are not accepted. Note: If the transcript is provided as evidence of completion of a degree or program, the transcript must include a conferral or completion date.
Certification Test Score Reports	Original or photocopies are accepted.
Out-of-State Educator Certificate	Original or photocopies are accepted. Required if applying for Rhode Island certification through reciprocity. Note: The Out-of State Educator Certificate must be a current and valid comparable, full state certificate at the National Association of State Directors of Teacher Education (NASDTEC) stage 3 level.
Work Experience	Official letterhead of employing agency. Required only if work experience is an issuance requirement for a certification area AND if the work experience was not completed in a Rhode Island public school.
Registered Nurse or Rhode Island Social Worker License	Original or photocopies are accepted.
Career and Technical Education Occupational License/Certification	Original or photocopies are accepted. Required if applying for RIDE CTE certification and the Occupational License/Certification is required by a Rhode Island governing body.

Certification Codes:

Teacher Certificate Areas			
11101	Early Childhood Education Teacher, Grades PK-2	11191	Early Childhood Bilingual and Dual Language Education Teacher, Grades PK-2*
11181	Early Childhood Special Education Teacher, Birth through Grade 2*	11192	Early Childhood English as a Second Language Education Teacher, Grades PK-2*
11201	Elementary Education Teacher, Grades 1-6	11291	Elementary Bilingual and Dual Language Education Teacher, Grades 1-6*
11281	Elementary Special Education Teacher, Grades 1-6*	11292	Elementary English as a Second Language Education Teacher, Grades 1-6*
11301	Middle Grades English Teacher, Grades 5-8	11304	Middle Grades Social Studies Teacher, Grades 5-8
11331	Middle Grades English Teacher Elementary Extension, Grades 5-8*	11334	Middle Grades Social Studies Teacher Elementary Extension, Grades 5-8*
11341	Middle Grades English Teacher Secondary Extension, Grades 5-8*	11344	Middle Grades Social Studies Teacher Secondary Extension, Grades 5-8*
11302	Middle Grades Mathematics Teacher, Grades 5-8	11381	Middle Grades Special Education Teacher, Grades 5-8*
11332	Middle Grades Mathematics Teacher Elementary Extension, Grades 5-8*	11391	Middle Grades Bilingual and Dual Language Education Teacher, Grades 5-8*
11342	Middle Grades Mathematics Teacher Secondary Extension, Grades 5-8*	11392	Middle Grades English as a Second Language Education Teacher, Grades 5-8*
11303	Middle Grades Science Teacher, Grades 5-8		
11333	Middle Grades Science Teacher Elementary Extension, Grades 5-8*		
11343	Middle Grades Science Teacher Secondary Extension, Grades 5-8*		
11401	Secondary Grades Agriculture Teacher, Grades 7-12	11408	Secondary Grades Mathematics Teacher, Grades 7-12
11402	Secondary Grades Biology Teacher, Grades 7-12	11409	Secondary Grades Physics Teacher, Grades 7-12
11403	Secondary Grades Business Education Teacher, Grades 7-12	11410	Secondary Grades Social Studies Teacher, Grades 7-12
11404	Secondary Grades Career and Technical Education Teacher, Grades 7-12	11481	Secondary Special Education Teacher, Grades 7-12*
11405	Secondary Grades Chemistry Teacher, Grades 712	11491	Secondary Grades Bilingual and Dual Language Education Teacher, Grades 7-12*
11406	Secondary Grades English Teacher, Grades 7-12	11492	Secondary Grades English as a Second Language Teacher, Grades 7-12*
11407	Secondary Grades General Science Teacher, Grades 7-12		
11501	All Grades Art Teacher, Grades PK-12	11510	All Grades Theatre Teacher, Grades PK-12
11502	All Grades Dance Teacher, Grades PK-12	11512	All Grades World Language Teacher, Grades PK-12
11503	All Grades Family and Consumer Science Teacher, Grades PK-12	11582	All Grades Special Education – Deaf and Hard of Hearing, Grades PK-12*
11504	All Grades Health Teacher, Grades PK-12	11583	All Grades Special Education – Visually Impaired, Grades PK-12*
11505	All Grades Library Media Teacher, Grades PK-12	11584	All Grades Special Education – Severe Intellectual Disability, Grades PK-12*
11506	All Grades Music Teacher, Grades PK-12	11585	All Grades Adapted Physical Education Teacher, Grades PK-12*
11507	All Grades Physical Education Teacher, Grades PK-12	11591	All Grades Bilingual and Dual Language Education Teacher, Grades PK-12*
11508	All Grades School Nurse Teacher, Grades PK-12	11592	All Grades English as a Second Language Education Teacher, Grades PK-12*
11509	All Grades Technology Education Teacher, Grades PK-12		
Administrator Certificate Areas			
12001	Building Level Administrator, Grades PK-12	12015	School Business Administrator
12011	District Level Administrator – Curriculum, Instruction, and Assessment*	12016	Superintendent of Schools
12012	District Level Administrator Special Education*		
Support Professional Certificate Areas			
13001	School Counselor	13011	Reading Specialist/Consultant*
13002	School Psychologist	13012	Mathematics Specialist/Consultant*
13003	School Social Worker	13013	English as a Second Language Specialist/Consultant*
13004	Speech and Language Pathologist	13021	Instructional Leader*

*Any Certificate Area with an asterisk is a Dependent Certificate. To obtain this certificate, the applicant must hold the required Independent Certificate Area. The list of Independent and their Dependent Certificates can be viewed at http://www.ride.ri.gov/Certification

RHODE ISLAND EDUCATOR CERTIFICATION

TEMPORARY INITIAL EDUCATOR CERTIFICATE APPLICATION FORM

Section A: Applicant Information (Please Print Clearly)

ID# (First time applicants please leave blank)

Social Security Number: -- --

Last Name:

Suffix:

Previous Last Name (and Suffix)– If applicable:

First name:

Middle Name or Initial:

Date of Birth: (MM/DD/YY) / /

Home Address:

Address Line 1

Address Line 2

City/Town

State

Zip

Phone: ( ) -

Primary

( ) -

Cellular Phone

Email: @

Primary Email

@

Additional Email

Ethnicity: (Optional)
- ☐ Hispanic/Latino
- ☐ Not Hispanic/Latino

Race: (Optional)
- ☐ American Indian/Alaska Native
- ☐ Asian
- ☐ Black/African American
- ☐ Native Hawaiian/Other Pacific Islander
- ☐ White
- ☐ Two or More Races

Gender: (Optional)
- ☐ Female
- ☐ Male

For office use only; please continue to next page.

Date Stamp:

Temporary Initial Educator Certificate	
Notes	

Section B: Certification Information (See page 1 of this packet for more information)

Section B-1 **Temporary Initial Educator Certificate**			
Certification Area(s): Identify each Certification Area requested using the Certification Area Codes from page 3. ($100 for each certification area)			
Example:11101 $100	$100	$100	$100
$100	$100	$100	$100
For World Language, Bilingual and Bicultural, or CTE certification requests, please state the language or CTE area(s).			

Section C: Required Information and Authorization

Read the statements in the box below provide answers to the following questions and sign and date the authorization line attesting to the accuracy of the information in this application.

Teachers and other school personnel certified by the State of Rhode Island must be of good moral character. Rhode Island General Law 16-12-3 states that "Every teacher shall aim to implant and cultivate in the minds of all children committed to his care the principles of morality and virtue." Your answers to the following questions regarding your employment, criminal, and certification history are important. Any criminal matter covered by a question must be disclosed regardless of how long ago it occurred or how unimportant it may seem. Criminal matters do not necessarily preclude certification, but the failure to answer a question truthfully may result in disqualification. Furthermore, Rhode Island General Law 11-18-1 prohibits the submission of a document containing a false and misleading statement to a public agency, and Rhode Island General Law 11-58-1 prohibits the use of a falsified educational record of a postsecondary institution.
Disclosure of the Social Security Number on page1 is mandatory. It will be furnished to the Rhode Island Division of Taxation pursuant to Chapter 76 of Title 5 of the Rhode Island General Laws, which states that any person applying for or renewing a license to conduct a profession within Rhode Island must have filed all required state tax returns and paid all taxes due the state. The statute also requires the following certification: "I hereby certify, under penalty of perjury, that I have filed all required state tax returns and have either paid all taxes due the state, entered into a written time payment agreement with the Rhode Island Division of Taxation, or am pursuing administrative or appellate review of unpaid taxes."

Legal Questions: For each response of 'YES' you must attach a detailed explanation and specified documentation to your application. If you have previously submitted documentation for a specified question, you do not need to resubmit. Please indicate that the documentation was previously submitted in the margin next to the applicable question. Please note that there is a continuing duty to submit supplemental documentation relating to any events or circumstances requiring a "yes" response to the questions below.		**Yes**	**No**
1.	Have you ever been dismissed from any employment or have you ever resigned from any employment following the initiation of disciplinary action? If yes, attach an explanation.		
2.	Are you the subject of disciplinary action in your present employment? If yes, attach an explanation.		
3.	Have you ever been convicted of a felony or a misdemeanor? If yes, attach a copy of the conviction record(s). Expunged convictions must be disclosed under Rhode Island General Law 12-1.3-4 Attach an explanation stating the date, location and nature of the offense(s) involved in the expunged conviction(s).		
4.	Have you ever entered a plea of nolo contendere to a felony or misdemeanor charge? If yes, attach a copy of the conviction and/or probation record(s).		
5.	Are any felony or misdemeanor charges currently pending against you? If yes, attach an explanation.		
6.	Has your educator's certificate or license in another state ever been suspended, revoked, or surrendered? If yes, attach an explanation.		
7.	Are you currently the subject of any action to revoke or suspend your educator's certificate or license? If yes, attach an explanation.		

OUT OF STATE CERTIFICATION			Yes	No
Do you hold a valid educator certificate in any other state? **If yes, provide the following information:**				
State:	Certification Area:	Certification Number:		

AUTHORIZATION AND TAX CONFIRMATION:

I certify the accuracy of the information provided in this application and in any supporting documentation that I may submit. I have included all supporting documentation. I have read and understand the notice regarding Rhode Island laws above. I hereby authorize the release of information to the Department of Education for the purpose of investigating or verifying any information in my application.

_____	_____/_____/_____
(Signature of Applicant)	(Date)

We are not able to accept cash. Make check payable to the *General Treasurer – State of Rhode Island*

Please mail only pages 4-6 of the application, fee and all required documents to:
RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
255 WESTMINSTER STREET, 4TH FLOOR
PROVIDENCE, RI 02903-3400