

Written Feedback Quality Review Tool

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| --- | --- | --- | --- | --- | --- | --- |
| **Prioritized:** | | | | | | |
| 1. Does the feedback reinforce the teacher’s strongest practice areas? |  | | | | * No | * Yes |
| 1. Does the feedback focus on 1 or 2 areas for improvement? |  | | | | * No | * Yes |
| 1. Will the focus of the feedback have the greatest impact on teacher and student performance? |  | | | | * No | * Yes |
| 1. Is the feedback appropriate to the context of the classroom? |  | | | | * No | * Yes |
| **Specific:** | | | | | | |
| 1. Are specific examples from the observation cited throughout the feedback? | |  | | | * No | * Yes |
| 1. Is the feedback aligned to the practice rubric? | |  | | | * No | * Yes |
| **Actionable:** | | | | | | |
| 1. Does the feedback include action steps that offer the teacher a clear picture of what this would look like in his/her classroom? | | |  | | * No | * Yes |
|  | |
| 1. Is the feedback feasible to implement successfully in the near future? | | |  | | * No | * Yes |
| 1. Does the feedback include resources or strategies the teacher can utilize? | | |  | | * No | * Yes |
|  | |
| **Feedback Delivery:** | | | | | | |
| 1. Is the tone of the feedback supportive? | | | |  | * No | * Yes |
| 1. Was the feedback provided soon after the observation?\* | | | |  | * No | * Yes |

\*LEAs may have local policy regarding timeframes for feedback



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