



State of Rhode Island and Providence Plantations
DEPARTMENT OF EDUCATION
Shepard Building
255 Westminster Street
Providence, Rhode Island 02903-3400

Deborah A. Gist
Commissioner

March 22, 2013

The State of Rhode Island maintains a file of emerging classroom leaders that consists of a cadre of distinguished teachers and principals. These educators may be considered for membership on advisory boards and task forces, as well as candidates for special recognition programs. Your recommendations will identify educators who will be of great value to your community and state. We are very fortunate to have a rich base of veteran educators represented in our current talent pool. They have been and continue to be a valuable resource in our state efforts. What is particularly lacking at this time is representation from **educators relatively new to the profession** who demonstrate unusual instructional and inspiring presence that impacts students, colleagues, and the community.

Do you know a relatively new educator;

- ✓ who is illustrative of our state's, and also the nation's best?
- ✓ whose lessons provide models for others?
- ✓ who has distinguished him/herself above and beyond top-quality professionals in our schools?
- ✓ who has a minimum of five years teaching in education?
- ✓ who is a classroom teacher and recognized by peers and supervisors as unique in their leadership and results with students?
- ✓ who is an outstanding teacher but has not received other recognition?

Please provide CONFIDENTIAL, succinct, and specific information regarding **1 -3 candidates from your district** on the enclosed form.

- Include a completed Talent Pool recommendation Form
- Include a one-page narrative with this form that addresses how the candidate meets the criteria mentioned in this letter, and
- Include a resume from their personnel file

We ask that you keep this recommendation confidential and do not share it with the individual. I urge you to take the time to recommend candidates.

Please send the completed form by **May 3, 2013** to:

Mary Keenan
Educator Quality and Certification Specialist
Office of Educator Quality
Rhode Island Department of Education
255 Westminster Street
Providence, RI 02903
Phone: 401-222-8497

Your assistance is greatly appreciated.
Sincerely,

Mary E. Keenan

Talent Pool Recommendation Form

We invite you to recommend distinguished classroom teachers and/or principals who have demonstrated all of the following:

- Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school;
- Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession;
- Individuals whose contributions to education are largely unheralded yet worthy of the spotlight;
- Early- to mid-career educators who offer strong long-range potential for professional and policy leadership; and
- Engaging and inspiring presence that motivates and impacts students, colleagues and the community.

Please complete a separate form for each individual including a one-page letter explaining how this person meets the criteria outlined in this letter. Please include a resume for each recommendation.

Incomplete forms will be eliminated from this process.

THIS IS A CONFIDENTIAL PROCESS.
INDIVIDUALS SHOULD NOT BE AWARE OF THIS RECOMMENDATION.

Name of Recommended Educator: _____

Classroom Teacher _____ Principal _____ Other (specify) : _____

For teachers, grade(s) currently teaching: _____ For principals, grade levels in building: _____

___ Reading/English/Language Arts ___ Science ___ Mathematics
___ Social Studies ___ Fine Arts
___ Foreign Language (please specify): _____ ___ Other (please specify): _____

Total Years in Education: _____ If a principal, number of years as an administrator: _____

Will this person be at the same school site next year? _____

School District: _____

School Name: _____

School Address: _____

Street City State Zip
School Phone: (____) _____ Ext: _____ School Fax: (____) _____

Educator's Supervisor: _____
Name Title

Supervisor's Phone: (____) _____ Ext: _____ Supervisor's Fax: (____) _____

Supervisor's Email: _____

RATE educator from 1-10 (10 being highest) on the following four criteria and provide a paragraph to explain your rating. Be detailed and thorough, with examples whenever possible.

1. _____ Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school.

2. _____ Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession. Include committees, mentoring, awards, publications, presentations.

3. _____ Strong long-range potential for professional and policy leadership, i.e., predict the educator's potential to remain in education for at least 25 more years and demonstrate leadership in the profession.

4. _____ Engaging and inspiring presence that motivates and impacts students, colleagues and the community. Do students perform at higher levels due to the educator, pursue certain careers, credit their success to the educator, etc.?

Cite evidence of student achievement gains as a result of the educator's practices:

Cite awards the educator has received:

Other comments:
