STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Child and Family Services of Newport

Date of Administrative Review: 5/21/19

Date review results were provided to the School Food Authority: 6/3/19

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
   - [X] School Breakfast Program
   - [X] National School Lunch Program
   - [ ] Fresh Fruit and Vegetable Program
   - [ ] Afterschool Snack
   - [ ] Special Milk Program
   - [ ] Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
   - [ ] Community Eligibility Provision
   - [ ] Special Provision 1
   - [ ] Special Provision 2
   - [ ] Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
   - [X] Yes  [ ] No

   If yes, please indicate the areas and what issues were identified in the table below.

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>REVIEW FINDINGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>[X]</td>
<td></td>
<td>A. Program Access and Reimbursement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Certification and Benefit Issuance</td>
</tr>
<tr>
<td>[X]</td>
<td></td>
<td>Verification</td>
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</tbody>
</table>

USDA is an Equal Opportunity Provider, Employer and Lender
### B. Meal Patterns and Nutritional Quality

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

- Meal Components and Quantities
- Offer versus Serve
- ✓ Dietary Specifications and Nutrient Analysis

Finding(s) Details:
1) Production records were not maintained as required.
2) Food components were not offered in proper quantities.
3) Program staff not adequately trained on offer vs serve.

### C. School Nutrition Environment

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
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</tbody>
</table>

- Food Safety
- ✓ Local School Wellness Policy
-    Competitive Foods
- ✓ Other

1) Local Wellness Policy requirements have not been met.
2) The most recent health inspection was not posted in a publicly visible location.

### D. Civil Rights

Finding(s) Details:
1) Staff involved in the administration of the program have not received the required annual civil rights training.