STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Our Lady of Mt. Carmel

Date of Administrative Review: 5/2/19

Date review results were provided to the School Food Authority: 5/7/19

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
   - ☐ School Breakfast Program
   - ☑ National School Lunch Program
   - ☐ Fresh Fruit and Vegetable Program
   - ☐ Afterschool Snack
   - ☐ Special Milk Program
   - ☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
   - ☐ Community Eligibility Provision
   - ☐ Special Provision 1
   - ☐ Special Provision 2
   - ☐ Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority? 
   - ☑ Yes  ☐ No

If yes, please indicate the areas and what issues were identified in the table below.

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>REVIEW FINDINGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑</td>
<td></td>
<td>A. Program Access and Reimbursement</td>
</tr>
<tr>
<td></td>
<td>☐</td>
<td>Certification and Benefit Issuance</td>
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<td></td>
<td>☑</td>
<td>Verification</td>
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</tbody>
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USDA is an Equal Opportunity Provider, Employer and Lender
### Meal Counting and Claiming

Finding(s) Details:
1. Eligibility notification letters contain missing, outdated, or incorrect information.
2. Free and reduced price benefits were not terminated as a result of the verification process.

### B. Meal Patterns and Nutritional Quality

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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</thead>
</table>
| ✓   | ✓  | Meal Components and Quantities
| ✓   | ✓  | Offer versus Serve
| ✓   | ✓  | Dietary Specifications and Nutrient Analysis

### C. School Nutrition Environment

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>
| ✓   | ✓  | Food Safety
| ✓   | ✓  | Local School Wellness Policy
| ✓   | ✓  | Competitive Foods
| ✓   | ✓  | Other

1. Local Wellness Policy requirements have not been met.
2. A la carte snack times do not meet Smart Snack guidelines.

### D. Civil Rights

Finding(s) Details:
1. Staff involved in the administration of the program have not received the required annual civil rights training.