STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: The Providence Center

Date of Administrative Review: 3/7/19 & 3/8/19

Date review results were provided to the School Food Authority: 3/11/19

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

☐ School Breakfast Program  ☑ National School Lunch Program
☐ Fresh Fruit and Vegetable Program  ☐ Afterschool Snack
☐ Special Milk Program  ☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

☐ Community Eligibility Provision  ☐ Special Provision 1
☐ Special Provision 2  ☐ Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?  
☑ Yes  ☐ No

If yes, please indicate the areas and what issues were identified in the table below.

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>REVIEW FINDINGS</th>
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<tr>
<td>☑</td>
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<td>A. Program Access and Reimbursement</td>
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<td>YES  NO</td>
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<td>Certification and Benefit Issuance</td>
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<td>Verification</td>
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### Meal Counting and Claiming

Finding(s) Details:

1. Eligibility documentation was not sent to households.
2. Eligibility status was not changed due to results of verification process.
3. Meals not counted at point of sale and incorrect source document used at point of sale.

### B. Meal Patterns and Nutritional Quality

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- Meal Components and Quantities
- Offer versus Serve
- Dietary Specifications and Nutrient Analysis

Finding(s) Details:

1. Production records were not maintained as required.
2. Fluid milk not offered in 2 varieties.

### C. School Nutrition Environment

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- Food Safety
- Local School Wellness Policy
- Competitive Foods
- Other

Finding(s) Details:

1. The most recent health inspection was not posted in a publicly visible place.
2. Local Wellness Policy requirements have not been met.
3. No food safety plan is maintained.
4. The SFSP program is not being promoted.
5. School nutrition program personnel have not met the annual training requirements.

### D. Civil Rights

Finding(s) Details:

1. School nutrition program personnel have not met the annual training requirements.