

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Wm. M. Davies Jr. Career-Technical High School

Date of Administrative Review: May 16 – May 18, 2017

Date review results were provided to the School Food Authority: May 19, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

If yes, please indicate the areas and what issues were identified in the table below.

| YES | NO | REVIEW FINDINGS | | |
|-----|--------------------------|--|--------------------------|------------------------------------|
| X | <input type="checkbox"/> | A. Program Access and Reimbursement | | |
| | | YES | NO | |
| | | X | <input type="checkbox"/> | Certification and Benefit Issuance |
| | | X | <input type="checkbox"/> | Verification |

| | | | | |
|-------------------------------------|-------------------------------------|--|-------------------------------------|--|
| | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Meal Counting and Claiming |
| | | Finding(s) Details: 1) Six Meal Benefit Applications were determined inaccurately. In addition, letters were not sent to households eligible for free meals via direct certification. 2) Meal Benefit Applications were inaccurately reviewed. In addition, the school did not give households enough notice regarding the decrease in benefits. 3) The meal counting and claiming system was found to be inadequate. | | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | B. Meal Patterns and Nutritional Quality | | |
| | | YES | NO | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | Meal Components and Quantities |
| | | <input type="checkbox"/> | <input type="checkbox"/> | Offer versus Serve |
| | | <input type="checkbox"/> | <input type="checkbox"/> | Dietary Specifications and Nutrient Analysis |
| | | Finding(s) Details: 1) 2) | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | C. School Nutrition Environment | | |
| | | YES | NO | |
| | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Food Safety |
| | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Local School Wellness Policy |
| | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Competitive Foods |
| | | <input type="checkbox"/> | <input type="checkbox"/> | Other |
| | | Finding(s) Details: 1) The school does not have an updated Wellness Policy. 2) Several a la carte foods did not meet Smart Snack requirements. | | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | D. Civil Rights | | |
| | | Finding(s) Details: 1) 2) | | |