

NECAP Science Principal/Test Coordinator Questionnaire

1. Please rate the system for acquiring additional student labels?
 - A. The system worked well.
 - B. The system was somewhat confusing.
 - C. I chose not to use the system.
 - D. I did not need to acquire additional student labels.
 - E. I did not know about the system for acquiring additional student labels.

2. Please rate the quality of the logistics associated with the receipt of materials (timeliness, consistency between *Material Summary Form* and actual received inventory, etc.).
 - A. very good
 - B. good
 - C. adequate
 - D. poor

3. Please rate the NECAP Service Center (responsive, polite personnel).
 - A. very good
 - B. good
 - C. adequate
 - D. poor
 - E. did not use the NECAP Service Center

4. Please rate the logistics associated with the return of test materials (clear directions and procedures, etc.).
 - A. very good
 - B. good
 - C. adequate
 - D. poor

5. Who functions as the NECAP science test coordinator in your school?
 - A. principal or assistant principal
 - B. guidance counselor
 - C. teacher
 - D. department chair
 - E. other

6. Which type of test administration workshop did you attend?
 - A. I attended a regional workshop in my state.
 - B. I viewed the webinar presentation.
 - C. I did not attend a workshop.
 - D. I did not know there were workshops.
 - E. I attended a regional workshop and viewed the webinar presentation.

7. How well did the level of information provided at the regional workshop meet your needs?
 - A. It was insufficient.
 - B. It was adequate.
 - C. It was more than is necessary.
 - D. I did not attend a regional workshop in my state.

8. How well did the level of information provided in the webinar presentation meet your needs?
 - A. It was insufficient.
 - B. It was adequate.
 - C. It was more than is necessary.
 - D. My school did not use the webinar presentation.
 - E. I did not know about the webinar presentation.

9. Please rate the *Principal/Test Coordinator Manual* (clear, comprehensive, etc.).
 - A. very good
 - B. good
 - C. adequate
 - D. poor

10. Which statement best describes how your staff was prepared to administer the test?
 - A. All teachers were provided with the *Test Administrator Manual* in advance.
 - B. All teachers read the *Test Administrator Manual* and attended a faculty meeting on the topic.
 - C. All teachers read the *Test Administrator Manual* and attended a faculty meeting where the webinar presentation was shown.
 - D. Another method not listed above

11. Which statement best describes the test administration schedule (not counting make-up testing) for NECAP Science in your school?
 - A. Students took all sessions of NECAP Science in about 1 week.
 - B. Students took all sessions of NECAP Science in about 2 weeks.
 - C. Students took all sessions of NECAP Science in about 3 weeks.

12. (Grades 4 & 8) Where was the collaborative portion of the inquiry task administered in your school?
 - A. in the students' regular classroom
 - B. in a science lab
 - C. in a large room (library, cafeteria)
 - D. a combination of the options above

13. (Grades 4 & 8) Please rate the degree to which you agree with this statement: "The administration of the Inquiry Task was completed with little difficulty."
 - A. strongly agree
 - B. agree
 - C. disagree
 - D. strongly disagree

14. (Grades 4 & 8) Which statement below best describes your opinion toward administering the inquiry task portion of the test?
- A. The task was easily administered and is an important part of the assessment.
 - B. The task was easily administered but is not an important part of the assessment.
 - C. The task created significant administration difficulties but is an important part of the assessment.
 - D. The task created significant administration difficulties and is not an important part of the assessment.
15. (Grade 11) Which best describes how many science courses are required for graduation from your high school?
- A. 1 full credit course or equivalent credit hours
 - B. 2 full credit courses or equivalent credit hours
 - C. 3 or more full credit courses or equivalent credit hours
 - D. The science requirement can be met entirely through extended learning opportunities.
16. (Grade 11) Which best describes the format for scheduling your science courses?
- A. Courses are scheduled in blocks.
 - B. Courses are scheduled in a modified block format.
 - C. We do not use block scheduling.
17. How often are computers used as part of the regular instruction time at your school?
- A. regularly
 - B. some of the time
 - C. rarely
 - D. Computers are not available for student use.
18. How are computers made available to students in your school? (Please select the option that best applies to your school.)
- A. through the use of a computer lab/bank of computers (mobile or fixed)
 - B. students have their own laptops
 - C. classroom station(s)
 - D. Computers are not available for student use.
19. How often do your students use a computer to complete writing assignments for science?
- A. every day
 - B. once a week
 - C. once a month
 - D. a couple of times a year
 - E. never