

E2T3 - 2009

Application

E2T3 – At a glance...

Focus: Establish a research based, standards based, training collaboration between an institution of higher education in partnership with one or more high need, high poverty districts that will serve the entire state providing intensive and extended training supporting secondary schools preparing students in the areas of

A: Middle School Science
B: Middle School Math
C: Middle School Reading and Writing in the Content Areas
D: High School Science
(See Details)

Award: 100% of the cost of training and program management. Actual award will depend on the size of trainee cohort.

Professional Development: 100%.

Eligible Entities: A collaboration of one or more LEAs and an institution of higher education.

Deadline: March 18, 2009

Competitive Grant Information **P.1**

Application Checklist **P.4**

Application Info. and Forms **P.5**

Application Deadline **March 18, 2009**

Enhancing Education Through Technology Training – E2T3

PROJECT PURPOSE:

To assist schools and LEAs in acquiring, interconnecting, implementing, and integrating appropriate technology tools effectively with curricula and instruction that are aligned with GLEs, GSEs and State content standards. This grant offering will prioritize high technology need, high poverty, low performing schools at the upper elementary and middle school levels including grades 5-8 and science at the high school level including grades 9-12. This grant offering will prioritize the development of units of study at the middle school level in the areas of marine science, mathematics, reading and writing in the content areas or RI-ITEST at the high school level.

An E2T3 award will result in a collaborative training effort designed to develop curriculum and content, instructional strategies, model lessons, projects and assessments that lead to technology-rich learning opportunities for children. The use of the SAKAI collaborative learning environment tool will extend the professional development beyond the constraints of the face to face time with participants.

Preferred applicants will be those collaborative partners that have developed or adopted innovative programs to prepare teachers, administrators or other educators to integrate educational technology into teaching methods that will improve instruction. The consortium must demonstrate its work with stakeholders at the state agency, Foundations, or corporate partners, and with LEAs with the most pressing need for technology as indicated by their low

performance or high poverty. This program seeks to fund a proposal that can provide extended and intensive training activities using a model that develops district capacity to sustain the training in the district, rely on substantial hands-on usage and support, and can scale to significant numbers of teachers over a short period. The applicants must provide explicit evidence of effectiveness of the training design.

THE AWARD AND ELIGIBLE EXPENDITURES:

1. Professional development expenses associated with supporting, training, and operating at temporary training sites around the state or, more typically, at cooperating schools. Training activities are expected to begin in late spring, take advantage of summer scheduling opportunities, and provide follow-up activities during the school year.
2. Program management expenses.
3. Costs for maintaining ongoing support via ListServes, WEB sites, hosted project pages, and small or large scale conferences.

Eligible Applicants and Fiscal Agents:

An applicant must be an LEA / school. The LEA which will serve as the fiscal agent for one or more school districts and the primary partnership with the higher education institution or collaborative. It is likely that applicants for this grant will employ teachers and other educators from a number of LEAs and must be prepared to pay teachers and acquire and distribute equipment needed for training in a timely fashion.

PROFESSIONAL DEVELOPMENT DESIGN PRIORITIES:

The Department of Education is sponsoring the development and delivery of an effective training component for an array of technology-related programs. With the help of the local school district(s), a management team will be created and will be prepared to schedule a program of activities for the summer of 2009.

This technology training component includes the following features:

- High quality, research-based training in the use of technology in high performing K-12 classrooms with a focus on integration into the content areas.
- Trainers have been prepared under guidelines described by the Educational Computing and Technology Standards for Technology Facilitation (as developed by the International Society for Technology in Education (ISTE)) with special emphasis on modeling effective classroom instructional strategies across K-12. These standards describe the preparation provided to trainers who can serve as mentors or technology integration specialists, assisting teachers in their efforts to support student learning and professional growth with technology. Specific Facilitation Standards of interest include:

- (TFS-I) - ...demonstrate an in-depth understanding of technology operations and concepts.
 - (TFS-II) - ...plan, design, and model effective learning environments and multiple experiences supported by technology.
 - (TFS-III) - ...apply and implement curriculum plans that include methods and strategies for utilizing technology to maximize student learning.
 - (TFS-IV) - ...apply technology to facilitate a variety of effective assessment and evaluation strategies.
 - (TFS-V) - ...apply technology to enhance and improve personal productivity and professional practice.
 - (TFS-VI) - ...understand the social, ethical, legal, and human issue surrounding the use of technology...and assist teachers in applying that understanding in their practice.
 - (TFS-VIII) - ...will contribute to the shared vision for campus integration of technology and foster a culture conducive to the realization of the vision.
- Academic credit for teacher participants
 - Training equipment either the same as or similar to that which teachers will use in their classroom along with network access; typically, sites located within cooperating districts are used, and cooperating districts may have successfully proposed grants under other technology grants provided in this grant solicitation.
 - Support for teachers to develop technology-rich curriculum and assessments for their classrooms. In this current program year, there is particular interest in supporting collaboration between highly organized writing in the content area efforts, as well as content development initiatives in mathematics and science. There are four main focus areas in this E2T2 Model Classroom Grant that embeds technology training in “real work”. It is expected that teachers will deepen and broaden their training in the use of computers in instruction and resources such as Thinkfinity. There is also interest in exploring the role of collaborative learning environments and video-interactivity in the classroom.
 - School applicants will have an opportunity to influence the makeup of the lead training team, and may suggest previous district or school trainers in the RITTI or other similar programs to participate in their school training effort, although no assurance can be provided in advance that these individuals will be selected. Selected trainers will be offered opportunities to attend special training events sponsored by the training managers.

The Rhode Island Department of Elementary and Secondary Education (RIDE) will set a qualifying score based on need and the potential for addressing the program purpose. RIDE may award partial funding. Grant awards are subject to rules governing the receipt of federal funds.

PROGRAM EVALUATION:

Applicant will budget for program evaluation. Please contact program director for guidance

HOW TO APPLY:

The original and three (3) copies of the completed application must be submitted no later than **March 18, 2009** to:

Holly Walsh
Enhancing Education Through Technology Training – E2T3
Instructional Technology, 5th Floor
255 Westminster Street
Providence, RI 02903

Applicant Checklist

- Cover Page** (Page 5)
- Project Abstract** (One page maximum)
- Consortium Narrative** (see directions on page 6)
- Budget Narrative / Chart** (see directions on page 6)
- Budget Summary** (Requires signature of Fiscal Agent's Business Manager)
- Budget Detail Worksheets** (Pages 11-15)
- Supporting Details** (Program EVALUATIONS, REPORTS or excerpts of previous, similar training activities)
- Signed Assurances** (Pages 16 – 17. Requires signature of Superintendent)



The original and three (3) copies of the completed application must be submitted no later than **March 18, 2009**

COVER SHEET - E2T3 Training Consortium

Proposal Name: _____

Submitted By:

Applicant District _____

Applicant School(s) _____

Address _____

Contact Person(s)

Job Description

Phone / Fax / Email

Contact Person(s)	Job Description	Phone / Fax / Email

AMOUNT REQUESTED: \$ _____

PROJECT PERIOD: From: May 1, 2009 To: Aug 30, 2010

DATE SUBMITTED: _____

The provided information is to the best of my knowledge, information and beliefs, accurate.

Superintendent's SIGNATURE: _____



CONSORTIUM NARRATIVE DIRECTIONS

- A. Describe how this consortium training program will focus on teachers as central to learning, yet involve other members of the school community.
- B. Describe how this training will focus on individuals yet develop collegial and organizational improvement. (Consider both state and district implications.)
- C. How will this program demonstrate respect and nurture the leadership capacity of teachers or others involved in the program? In what ways will you ensure that the training activities are planned collaboratively by those who will participate?
- D. How will the program directors ensure that the professional development activities reflect the best available research and practice in teaching, learning and leadership?
- E. In what way does this proposed collaboration enable teachers to develop further expertise in subject content, teaching strategies, uses of technologies, and other essential elements in teaching to high standards?
- F. Describe the amount of time required to achieve the planned training activities, the typical activities participants will engage in, and any other support resources that will be made available to participants.
- G. Describe any previous evaluations of this training model and how this program will be evaluated on the basis of its impact on teacher effectiveness and student learning.
- H. Outline the long-term plan within which this activity resides.

BUDGET NARRATIVE / CHART (2-page maximum, double space [tables may be single spaced], 10-pt font)

How will the funds be used? Using the RIDE BUDGET form categories as a guide, develop a BUDGET DETAIL TABLE to present a list of items to be acquired or services to be purchased (COLUMN A), unit costs (COLUMN B) and a simple rationale (COLUMN C). If an explanation is necessary, describe the connection of the expenditures to the consortium narrative.

BUDGET CONSIDERATIONS

Expenditures may include:

1. Personnel;
2. Stipends;
3. Only necessary equipment, including computer hardware;
4. Supplies and materials including computer software;
5. Consulting Services.

TECHNICAL ASSISTANCE

For technical assistance related to the Enhancing Education Through Technology Training (E2T3), please contact:

Holly Walsh – Holly.Walsh@ride.ri.gov
222-8457

Budget Worksheet Directions

BUDGET DETAIL pages have been provided for:

- ❑ Series 51000 and 52000: Personnel Services Compensation and Benefits (not likely to be awarded)
- ❑ Series 53000: Purchased Professional & Technical Services
- ❑ Series 54000: Purchased Property Services
- ❑ Series 55000: Other Purchased Services
- ❑ Series 56000: Supplies
- ❑ Series 57000: Property and Equipment
- ❑ Series 58000: Miscellaneous

The following is a list of object categories and a brief description of each.

51000 = Personnel Services Compensation – Used for positions and associated compensation for employees of the district. Payment for consultants and contractors should not be included in this section.

52000 = Personnel Services Employee Benefits – This is used for all benefits costs relating to positions and salaries budgeted in the 51000 series.

53000 = Purchased Professional & Technical Services – Items budgeted in this section include: Payments for the purchase of temporary administrative and office personnel; Professional Educational Services such as Diagnosticians, Occupational Therapists and Interpreters; Purchased Training and Professional Development Services; Other Purchased Professional Services such as Legal, Compliance, Physicians; and Other Purchased Services such as Data Processing and Testing.

54000 = Purchased Property Services – This budget section includes Cleaning, Repairs, Utilities, Rentals, and Alarms.

55000 = Other Purchased Services – Included in this section are budget items for Transportation, Insurance, Advertising, Printing, Tuition, Travel and Training and Interagency Services such as services purchased from another school district or educational services agency (collaborative).

56000 = Supplies – Items budgeted in this section include General Supplies, Energy, Maintenance Supplies, Books and Periodicals, and Technology related Supplies.

57000 = Property – This section includes budgeted expenditures for Land, Buildings, Vehicles, Furniture, Technology, and Other Equipment.

58000 = Debt Service & Miscellaneous – This series is used to budget for Dues & Fees, Judgments, Debt and Other Miscellaneous items.

59000 = Other Items – This series contains all of the Fund Transfer accounts.

60000 = Indirect Cost – Indirect Cost Recovery within approved rate.

RIDE Budget Summary

For Office Use Only

1420-536000-____

DISTRICT: _____

SCHOOL(S): _____

Project Period: May 1, 2009 to August 30, 2009

Total Number of Classrooms _____
 (# of classrooms X \$3,300 will = TOTAL below)

Total Number of Schools _____
 (Must = # of SETS of Budget Detail found on pages23-29)

DESCRIPTION	AMOUNT
Series 51000 Employee Compensation	
Series 52000 Employee Benefits	
Series 53000 Professional and Technical Services	
Series 54000 Property Services	
Series 55000 Other Purchased Services	
Series 56000 Supplies and Materials	
Series 58000 Miscellaneous	
SUBTOTAL:	
Series 57000 Property and Equipment	
TOTAL:	

I hereby certify that, I have reviewed the information contained within this proposal and to the best of my knowledge, the information contained within is correct.

 Signature of Fiscal Agent's Business Manager

 Date

Budget Detail Worksheets

(Page 4 of 7 - ALL FOUR PAGES MUST BE INCLUDED)

Series 55000 – Other Purchased Services

School: _____ District: _____

OTHER PURCHASED SERVICES	AMOUNT	JUSTIFICATION
TOTAL OTHER PURCHASED SERVICES	\$	

REMEMBER TO PROVIDE A SET OF ALL 7 BUDGET DETAIL PAGES.

ASSURANCES

GENERAL ASSURANCES

In accordance with Section 14306(a) of ESEA, the LEA assures the Rhode Island Department of Education that this single set of assurances applicable to each program for which a plan is submitted provides that:

- a) program funds will be used only to supplement and, to the extent practical, increase the level of funds that would, in the absence of the Federal funds, be made available from non-Federal (State and local) sources for the education of participating students. In no case, may an LEA use Federal program funds to supplant funds from non-Federal sources;
- b) unless and until these requirements are waived, the applicant will continue to comply with all operational requirements of each program. Each program will be administered in accordance with all applicable statutes, regulations, program plans, and applications;
- c) (1) the control of funds provided under each covered program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, if the law authorizing the program provides for assistance to such entities; and
(2) the public agency, nonprofit private agency, institution or organization will administer such funds and property to the extent required by the authorizing statutes;
- d) the applicant will adopt and use proper methods of administering each such program including:
 - (1) the enforcement of any obligations imposed by law on agencies, institutions, organizations and recipients responsible for carrying out each program; and
 - (2) the correction of deficiencies in program operations that are identified through audits, monitoring or evaluation;
- e) the applicant will cooperate in carrying out any evaluations of each program conducted by or for the State Educational Agency, the Secretary of Education, or other Federal officials;
- f) the applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting or, Federal funds paid to such applicant under each such program;
- g) the applicant will:
 - (1) make reports to the State Educational Agency and the Secretary of Education as may be necessary to enable such agency and the Secretary to perform their duties under each such program;
 - (2) maintain such records, provide such information, and afford access to the records as the SEA or the Secretary may find necessary to carry out the SEA's or the Secretary's duties; and
- h) before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and has considered such comment.

Continuation of Assurances from Application: Enhancing Education Through Technology

Superintendent's Signature: _____ *Date:* _____

CIVIL RIGHTS ASSURANCES

All recipients of assistance under this grant shall comply with the following Federal and State civil rights statutes and regulations:

- (a) 42 USC, Sections 1981 and 1983 (...acts prohibited on the basis of race);
- (b) Title VI and VII of the Civil Rights Act of 1964 (...acts prohibited on the basis of race, color, religion, sex, or national origin);
- (c) Title IX of the Education Amendments of 1972, as amended, 20 United States Code 1681 et. Seq. (acts prohibited on the basis of sex);
- (d) 42 USC, Section 1601 et eq. (...acts prohibited on the basis of age);
- (e) Section 504 of the Rehabilitation Act of 1973, as amended, 20 USC 794 (...acts prohibited on the basis of handicap);
- (f) 24 USC, Section 12100 et seq. [The Americans with Disabilities Act] (...acts prohibited on the basis of disability);
- (g) Section 16-38-1 of the R.I. General Laws, as amended (discrimination because of race or age);
- (h) Section 16-38-1.1 of the Rhode Island General Laws, as amended (discrimination because of sex);
- (i) Chapter 42-87 of the R.I. General Laws, as amended (Civil Rights of Individuals with Handicaps);
- (j) Sections 28-5.1-13 and 28-5.1-14 of the Rhode Island General Laws, as amended (Private education institutions - compliance with state policy of non-discrimination and affirmative action).

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirement stated at Section 85.110.

Certification:

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Continuation of Assurances from Application: Enhancing Education Through Technology

Superintendent's Signature: _____ **Date:** _____