



STATE OF RHODE ISLAND  
DEPARTMENT OF ELEMENTARY  
AND SECONDARY EDUCATION

Holly Walsh 401 222-8457 (P)	Rhode Island Dept. of Education 401 222-6033 (F)	255 Westminster Street, 5 <sup>th</sup> floor Mail or Fax Attn: Holly Walsh	Providence, RI 02903 e-mail: holly.walsh@ride.ri.gov
---------------------------------	---	--	---

**Information Form**

MUST BE RETURNED BY: **Friday, September 25, 2009 for FY 2010-11**

School / District name: \_\_\_\_\_

Federal Registration Number (FCC-FRN): \_\_\_\_\_ Billed Entity No (BEN): \_\_\_\_\_

Federal Registration Numbers may be obtained from the Federal Communications Commission at <https://svartifoss2.fcc.gov/cores/CoresHome.html>

School / District address: \_\_\_\_\_ | City \_\_\_\_\_ | Zip code \_\_\_\_\_

Telephone: 401 \_\_\_\_\_ ext. \_\_\_\_\_ Fax: 401 \_\_\_\_\_

Your name & title: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Technology Plan | MUST BE ON FILE BY SEPTEMBER 25, 2009**

If RIDE believes that a school, district, or library will not be able to demonstrate the existence of a Technology Plan for the upcoming program year that meets the guidelines provided by the USDOE or SLD, RIDE will refuse to list such school, district or library in its E-RATE applications, and deny free line services to such school, district or library.

Web address of your online Technology Plan: \_\_\_\_\_ You may also include a printed version of the school or district's Technology Plan in your return package.

**A CHECKLIST for the RITEAF PROGRAM**

The PRIVATE / PAROCHIAL SCHOOLS CHECKLIST only

- o **STUDENT COUNT** of those receiving financial aid awards meeting the federal poverty guidelines and attach an anonymous Financial Aid Form that meets Income Guidelines
- o **PROVIDE school enrollment**
- o Reviewed and completed **Letter of Agency** AND
- o Reviewed and completed **CIPA Form**
- o Reviewed and completed request for line upgrades
- o Be sure to submit an updated **Tech Plan** is on file at RIDE and we have your **TECH PLAN WEB ADDRESS**

**PUBLIC SCHOOLS AND/OR DISTRICTS CHECKLIST**

- o **ADVISE RIDE** of re-named / closed / new schools
- o **Review of district schools enrollment** AND
- o **Review of Free / Reduced Lunch Program enrollment**
- o Reviewed and completed **Letter of Agency** AND
- o Reviewed and completed **CIPA Form**
- o Reviewed and completed **request for line upgrades**
- o An updated **Tech Plan** is on file at RIDE and we have your **TECH PLAN WEB ADDRESS**