All Course Network
Expanding Opportunities

ACN Pre-Registration Guide for Families

(May 2022)

The All Course Network (ACN) is now accepting pre-registration applications for Summer 2022 and the 2022-23 school year (Fall, Spring, Yearlong). Students who *will be in* grades 9-12 for the 2022-23 school year (this includes *current* 8th graders!) should create a student account with a personal email (no school email addresses, please). For all other grades, a parent/guardian must add the student to their account to pre-register on their behalf. Courses will first fill by a lottery process. Once course lotteries run (before each semester), students and families will be notified via email and will have to log into their EnrollRI dashboards.

When pre-registering for courses, please adhere to the following choice maximums (allowable enrollments are less):

- Summer pre-registration maximums = 8 choices
- Fall and spring pre-registration maximums = 6 choices each semester
- Yearlong pre-registration maximum = 2 choices

All course choices submitted by the Friday, June 3rd deadline will then be entered into the 2022-23 lotteries, which will take place before each semester. The summer course lottery will take place no later than June 7 after which families will be notified to **log back in to their EnrollRI accounts** and take action to "accept" or "decline" any seats offered.

Additional step-by-step instructions and screenshots are located below for additional help

Step 1: Create an Account (detailed instructions linked for *future* Grades K-8 for parent accounts and *future* grades 9-12 for student accounts) **OR** Log back in to your account: https://enrollri.force.com/Courses/Courses_SiteLogin

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Step 2: Enter the verification code sent to the email or mobile number used to create the account and click "verify"

Welcome to EnrollRI - All Course Network

A verification code has been sent to your Email. Please enter the code to log in. If you no longer have access to the verification method, please contact HelpEnrollRI@Ride.ri.gov

Verification Code

[Cancel] [Verify]

Resend Verification Code

Step 3 (Parents/Guardians, future grades K-8): Add Student or Go to Student Dashboard

Add a student or select a student from your account and click on "Go to Student Dashboard"

RIDE Rhode Island Department of Education   HOME   MY INFORMATION   LOGOUT

G Select Language ▼

Welcome to the All Course Network

Pre-registration for Spring Semester 2021 will close at 11:59PM Monday, January 11th. Until then, students may pre-register for up to two courses per semester and return to your profile before the deadline to change your selection. A special note for middle and high school students: you may drop courses during this time with no impact to your transcript; however, withdrawing after January 11th will result in a "W" on your high school transcript.

My Students   [Add Student]

Dom Test Student 1		Dom Test Student 2	
Date of Birth:	09/30/2008	Date of Birth:	08/23/2009
Current Grade:	8	Current Grade:	2
	[Go to Student Dashboard]		[Go to Student Dashboard]

To "Add Student":
- Fill in "student information" for each student.
- Fields with the red lines are required.

This information can be edited at any time from the student dashboard.

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G Select Language ▼

Add a Student

Complete the following information for your student

Student First Name	Student Middle Name	Student Last Name	Relationship to Student
			Select

Date of Birth	Gender	Current Grade	
MM/DD/YYYY	Select	Select	

[Cancel] [Submit]

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Step 4 (All): Select "Add Course" and select the semester in which the course is available. If there are courses in more than one semester you are interested in, we suggest you begin with Summer and continue to each semester (or yearlong) in order shown, skipping the semesters in which you don't plan to select any courses.

Step 5: Next, you will then be taken to the Course Selection Page pictured here where you can choose courses.

Choose courses from the table at the bottom. All "selected courses" will be highlighted here. You are not finished! Select "**Next**" to advance to the application summary page.

Please note: To learn more about a course, click on the 🛈 **icon to get more info on a course.**

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Step 5: Students/parents must confirm they meet the prerequisites for relevant courses. *Please note: ALL dual enrollment courses require additional registration steps with the institution.*

Course Prerequisites

Some of the courses you have selected have prerequisites, conditions that you must meet in order to be eligible to pre-register for the course. For each course below, please confirm that you have met the stated prerequisites.

ASTRO - Recipe for Success

Course Prerequisites:
Must be at least 16 years of age at the start of the class. Ability to stand for long periods of time +3hrs & lift 25lbs. Appropriate dress code required-no sleeveless shirts, no open toed shoes, no jewelry, no fingernail polish. Must have sneakers or non skid shoes. Can wear a hat or hair restraint otherwise hair nets are provided.

I confirm that I meet all of the stated prerequisites.

Yes

Classrooms as Communities

Course Prerequisites:
This is a hybrid course, meaning students may attend in person at our campus. Students may also attend classes remotely. If they attend remotely, then they will need a computer with a microphone and video capability.

I confirm that I meet all of the stated prerequisites.

✓ Select
Yes
No

Back Cancel Next

Step 6: Accept terms by checking the boxes and type initials. Select "Submit" to finalize the pre-registration application. All information entered on the pre-registration form displays on a summary. This page can be printed. Once the terms and conditions are accepted, a copy of this information is sent to the email address reflected on the summary.

Application Summary for Dominique

🖨 Print

Student Information

Course Application ID	CA-00000016
Student Name	Dominique Test Student 1
Student ID (LASID)	
Student Date of Birth	12/2/2002
Student Mobile Phone Number	(619) 884-5109
Email	dominiqueamis@gmail.com
Street#/ Street Name	1234 N MAIN ST
Apartment #	
City	PROVIDENCE
State	RI
Zip Code	02904
I Am Experiencing Homelessness	No
Student's Current Grade	9
Student's Current School	Dunn's Corners School

Courses

Course Name	Provider	Contact Email	Start Date
ASTRO - Recipe for Success	ASTRO	astrocurricular@gmail.com	03/06/2021
Foundations of Drawing	Newport Art Museum	ndiedrich@newportartmuseum.org	01/25/2021
Rhode Coders 2.0: JavaScript with Providence Public Library	Providence After School Alliance (PASA)	hexel@mypasa.org	01/26/2021

To pre-register for another semester, select from the menu or select "None, I'm all finished".

Select Semester for Shailene

Which **2022-2023** semester would you like to add courses for next?

○ Summer
○ Year Long
○ Fall
○ Spring
○ None, I'm all finished.

Cancel Next

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What Happens Next?

1. Counselors will be contact through the platform for any courses in need of their approval; these include all credit-bearing courses (dual enrollment, AP, work-based learning and career credentialed).

2. All pre-registrations will live on the student dashboard and once approved (if that step is needed), they will say "Approved – Awaiting Lottery".
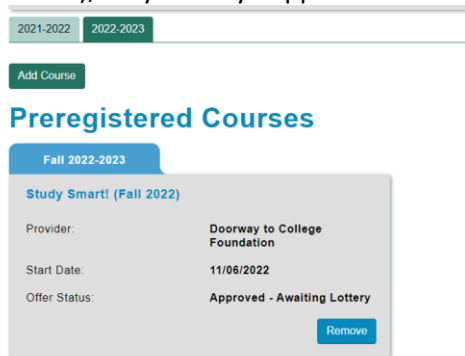
3. Select "Remove" at any time from your dashboard if you decide you are no longer interested. However, you will not be able to pre-register a second time if you change your mind and attempt to add it again.

4. Courses will first fill by a lottery process. Once course lotteries run (before each semester), students and families will be notified via email and will have to log into their EnrollRI dashboards.

5. Please remember, every semester has a maximum number of enrollments for any student to accept. The portal will only allow you to accept up to the course maximums listed below:

   - Summer: 1 credit-bearing course (dual enrollment, work-based learning (WBL) or career credential (CC))
   - Fall: 2 courses total (both can be credit-bearing)
   - Spring: 2 courses total (both can be credit-bearing)
   - Yearlong: count as 1 course for fall and 1 course for spring

For additional information on the ACN and its expansion this year, click here to access
RIDE's ACN website or email acn@ride.ri.gov.
For more detailed instructions on how to create an account and register for ACN courses using EnrollRI,
please visit EnrollRI.org/ACN.