

RE: FIELD MEMO PORTAL PAGE

First: Navigate to RIDE's home page: <https://www.ride.ri.gov/Home.aspx> & click on the Field Memo Portal

The screenshot shows the RIDE Department of Education website. The header includes the RIDE logo, navigation links for MagicWords, Ticket Request, and Login, and a language selection dropdown. The main content area is titled "COVID-19 Updates" and features a "FIELD MEMO PORTAL" button highlighted with a red box and a red arrow. Other sections include "REIMAGINE HIGH SCHOOL" and "GETTING CERTIFIED".

RIDE Rhode Island Department of Education

MagicWords Ticket Request Login

Select Language News Events

Para la traducción hacer clic en el cuadro de arriba
Para tradução em Português, por favor clique a caixa em cima

Search

Students & Families
Great Schools

Teachers & Administrators
Excellent Educators

Instruction & Assessment
World-Class Standards

Information & Accountability
User-Friendly Data

Funding & Finance
Wise Investments

INSIDE RIDE

BOARD OF EDUCATION

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COVID-19 Updates

Visit [Back2SchoolRI.com](https://www.back2schoolri.com) for resources and information for the 2021-2022 school year.

Need a COVID-19 test?

Information on the PK-12 student and staff testing program.

Visit RIDE's COVID-19 web page for additional information.

Visite [Back2SchoolRI.com](https://www.back2schoolri.com) para obtener recursos e información para el 2021-2022 año escolar.

¿Necesita una prueba de COVID-19?

Información sobre el programa de pruebas para estudiantes y personal de PK-12.

Visite la página web COVID-19 de RIDE para más información.

FIELD MEMO PORTAL

REIMAGINE HIGH SCHOOL

GETTING CERTIFIED

Educator's resource for forms and requirements

Haga clic aquí para ver mi mensaje.

Second: After clicking the portal page, it will bring you to the **eNEWS** page-- then, slightly scroll down the page to see the **“Field Memo Form”** button.

The screenshot shows the 'Sign Up for eNews!' page. At the top, there is a breadcrumb trail: Home > Inside RIDE > Additional Information > eNews. Below this is the main heading 'Sign Up for eNews!' and a sub-heading 'Weekly Memos'. The page contains several sections: 'Field Memo' (explaining the weekly update), 'Friends of Education Memo' (inviting to join a listserv), and 'Our Commitment to You' (addressing privacy and unsubscribe options). On the right side, there is a navigation menu with categories like 'Overview', 'Field Memos', 'RIDE Offices', 'Commissioner's Corner', 'Legal Support', and 'Additional Information'. The 'Additional Information' section is expanded, showing a list of links including 'RIDE Strategic Plan', 'State of Education in Rhode Island', 'News', 'eNews', 'Blogs', 'Calendar of Events', 'Visiting RIDE', 'Shortcut Links', 'RIDE Employment Opportunities', 'Requesting Public Records', 'Providence Public Schools 2019 Review', 'Race to the Top', 'Web Accessibility', 'RIDE Educators of Color Committee', 'Covid19', and 'LEAP Task Force'. At the bottom of the page, there is a 'FIELD MEMO FORM' button. Two red arrows point to the 'Send a Field Memo' button and the 'FIELD MEMO FORM' button. A red box highlights the 'Send a Field Memo' button, and another red box highlights the 'FIELD MEMO FORM' button.

Home > Inside RIDE > Additional Information > eNews

Sign Up for eNews!

Want to learn more about what is happening in Rhode Island? Sign up to receive a weekly update!

Weekly Memos

RIDE utilizes an email distribution service through which we share memos containing updates on education news, announcements, events, awards, grants, policy updates, resources, and state and local opportunities to get involved in the Rhode Island education community.

Field Memo

RIDE sends a weekly memo to superintendents on Fridays. We post these memos on the [Field Memos page](#) of our website.

Friends of Education Memo

Anyone is welcome to join our Friends of Education Listserv. These weekly memos include information from our Friday Field Memo - such as news, announcements, events, resources, and opportunities for your own involvement in supporting Rhode Island education at the state and local level - conveniently delivered to your inbox. Please join, share, and get involved!

If you are not already on our list and would like to be, we want to hear from you!

Please email: fieldmemo@ride.ri.gov

[Submission Guidelines](#) [Send a Field Memo](#)

Our Commitment to You

We take your privacy very seriously. We do not share our subscribers' information or our distribution lists with anyone.

You may safely and securely unsubscribe at any time using the link at the bottom of any RIDE newsletter.

If you have any questions, or you subscribed but have yet to receive a memo, please contact us at: fieldmemo@ride.ri.gov.

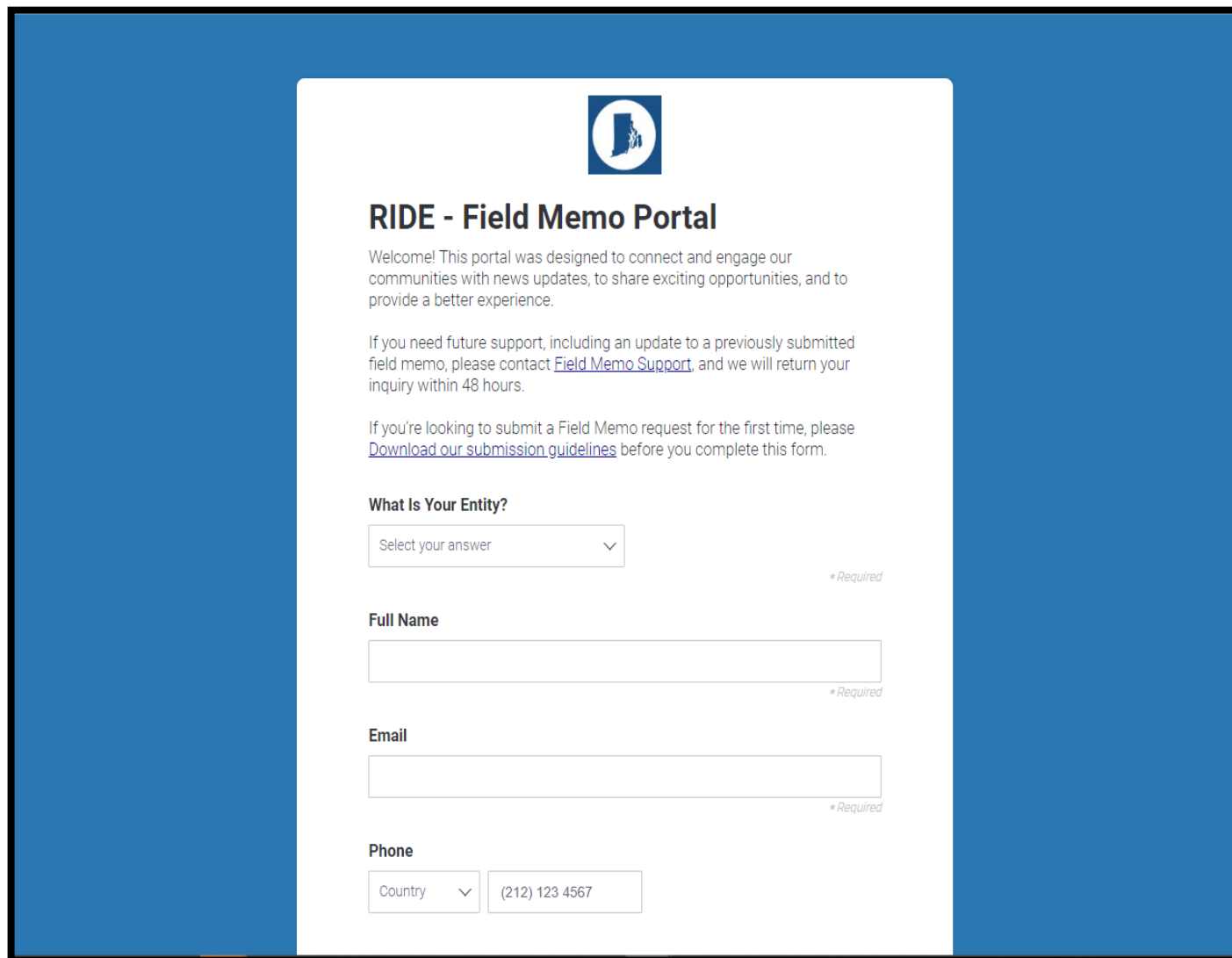
[FIELD MEMO FORM](#)

Share Print

- Overview
- Field Memos
- RIDE Offices
- Commissioner's Corner
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 - RIDE Strategic Plan
 - State of Education in Rhode Island
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 - Providence Public Schools 2019 Review
 - Race to the Top
 - Web Accessibility
 - RIDE Educators of Color Committee
 - Covid19
 - LEAP Task Force
- Amazing Schools
- Empowerment

Third: Complete the Fieldmemo form to submit your request!

Below is just a sample of the form



The screenshot shows a web form titled "RIDE - Field Memo Portal" set against a blue background. At the top center is a circular logo with a white outline of the state of Indiana. Below the logo, the title "RIDE - Field Memo Portal" is displayed in bold. The form contains several sections of text and input fields:

- Welcome!** This portal was designed to connect and engage our communities with news updates, to share exciting opportunities, and to provide a better experience.
- If you need future support, including an update to a previously submitted field memo, please contact [Field Memo Support](#), and we will return your inquiry within 48 hours.
- If you're looking to submit a Field Memo request for the first time, please [Download our submission guidelines](#) before you complete this form.
- What Is Your Entity?** A dropdown menu with the text "Select your answer" and a downward arrow. A red asterisk and the word "Required" are positioned to the right of the dropdown.
- Full Name** A text input field. A red asterisk and the word "Required" are positioned to the right of the field.
- Email** A text input field. A red asterisk and the word "Required" are positioned to the right of the field.
- Phone** A section with two input fields: a dropdown menu labeled "Country" with a downward arrow, and a text input field containing the number "(212) 123 4567".

END