

Breaking Ground

Necessity of School Construction Approval Process and Timeline

LOCAL approvals

Identify your team

Pull together a School Building Committee, composed of city and school representatives

Letter of Intent

Send a statement of interest signed by Superintendent, School Committee, and municipal representative
Spring Approval: August / Fall Approval: January

Stage I: Identify Need

Local Support

Stage II must include School Committee and City Council approvals
Spring Approval: February / Fall Approval: September

Stage II: Develop Solution

Memorandum of Agreement

Signed by School Committee and Superintendent

Voter Approval

For bonds, unless the municipality has a public building authority

6 months maximum

Approvals and Beyond...

State Agency Reviews

DOA Planning, RIHPHC, Commission on Disabilities

SBA Stage I

Preliminary Approval

Authorization to move forward with Stage II
Spring Approval: September / Fall Approval: February

SBA Stage II

Preliminary Approval

Memorandum of Agreement

Signed by Commissioner

Enabling Legislation

For projects that are using bonds or other forms of indebtedness

Council Approval

With recommendation from SBA Advisory Board, Commissioner makes recommendation to CESE
Spring Approval: May / Fall Approval: November

STATE approvals

Under Construction

Seeing School Projects From Design Through Completion



LOCAL to-dos

Schematic Design Review

Stage III must include the project's major components, including engineering

Design Development Review

Provide greater detail, including an updated project budget

Construction Documents Review

Finalize the development of the project

LEA Bids

LEA goes out to bid and shares responses with SBA

Progress Reports

On the 12th of every month, OPMs provide a project progress report

Project Complete

For that year's cycle, projects must complete by June 30

Housing Aid

LEAs submit Housing Aid forms by July 15

Stage III: Design Reviews

Stage IV: Construction

Project Completion

SBA Approvals

The SBA must review and approve each of these components: schematic design, design development, and construction documents.

September 15 & March 15

RIDE makes Housing Aid payments twice annually for projects completed by June 30



STATE to-dos

