

# Test Coordinator Monthly Webinar

January 22, 2020



**RIDE** Rhode Island  
Department  
of Education

# Test Coordinator Monthly Webinars

- **Details:**

- **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
- **WHAT:** As much as possible, webinars will be organized to follow tasks necessary to complete between TC webinars in order to have a successful test administration year.
- **REGISTRATION:** [www.ride.ri.gov/tc](http://www.ride.ri.gov/tc)

- **Webinar Calendar (Wednesdays at 10:00am) – Save the Dates!**

- February 19
- March 18
- April 22
- May 20
- June 17



# Agenda for January 22

- **Preparing for 2019-20 State Assessments**
  - Medical Exemption Process
  - Test Coordinator Training Workshops
  - Test Administrator Training Policy
  - Alternate Assessment Eligibility
  - General Updates
  - Tasks to focus on for January-February 2020
- **Alternate Assessment: One Percent Rule**
  - Explanation, Updates, and Data Review
  - Webinar (Today, 11-12:30)
- **Calendars**
  - State Assessment Calendar



# Preparing for the 2019-20 State Assessments

January 22, 2020



# Steps for Completing a Medical Exemption\*

There are five steps for submitting an exemption to RIDE:

1. **District:** Completes Form 1\*\* (*District Assurances Form*) and fax to 401-222-3605. Incomplete forms and forms submitted after the deadline will not be accepted unless the exemption has already been logged in eRIDE.
2. **School:** Completes Forms 2 and 3\*\* and gives to district office. Forms are retained the District.
3. **District:** Submits request through the eRIDE Medical Exemption System.
4. **RIDE:** Reviews Form 1 and verifies that the request has been logged through the eRIDE system. If needed, RIDE will contact the district for clarification.
5. **RIDE:** emails final decision to the superintendent.

\* Outplacement Schools must complete step 2 and contact the sending district of the student in order to initiate the exemption request process; **outplacement schools cannot submit a request.**

\*\*All forms are available in English, Portuguese, and Spanish.



# Medical Exemptions

[www.ride.ri.gov/exemptions](http://www.ride.ri.gov/exemptions)

- **Reminder:**
  - ALL state assessments included in online eRIDE system
- **Due Dates:**
  - **Friday, February 28, 2020:** ACCESS for ELs and Alternate ACCESS for ELs
  - **Friday, June 5, 2020:** DLM, RICAS, PSAT, SAT, RI NGSA
- **Criteria:**
  - **Definition:** An incident involving a medical condition, injury, or crisis requiring hospitalization, clinical care, or treatment in response to the incident. Typically, a medical emergency prevents the student from receiving instruction and from participating in assessment for the remainder of the testing window
  - *Cannot* receive classroom instruction either in school, at home or in the hospital/mental health facility.
  - *Cannot* participate in testing even with accommodations.



# Test Coordinator Training Workshops

Date	Time	Test
1/27/2020	9:00 – Noon	<a href="#">NGSA</a>
	12:30 – 3:00	<a href="#">RICAS</a>
1/28/2020	9:00 – Noon	SAT and PSAT10
	<i>9:00 – Noon</i>	<i>RICAS</i>
	12:30 – 3:00	<a href="#">NGSA</a>
1/29/2020	9:00 – Noon	<a href="#">NGSA</a>
	12:30 – 3:00	SAT and PSAT10
	<i>12:30 – 3:00</i>	<i>RICAS</i>
1/30/2020	9:00 – Noon	<a href="#">RICAS</a>
	12:30 – 3:00	<a href="#">NGSA</a>

Check registration page for location: *New England Institute of Technology, 1 New England Tech Blvd, Room S330, East Greenwich, RI* **OR** *Sargent Rehabilitation Center, 800 Quaker Lane, East Greenwich, RI*



# Test Administrator Training Policy

*All test administrators for all state assessments are required to be trained for each statewide assessment they will administer.*

- To support LEAs, RIDE is developing a State Assessment Test Administrator Core Training presentation to supplement the assessment-specific materials and online modules
- This will be on the agenda for the February 19 Test Coordinator Webinar





# Eligibility for Alternate Assessments

- Any student who is found eligible for alternate assessment (DLM) *and is an English Learner* – that student takes the Alternate ACCESS for ELs assessment
- Any student who is *not* eligible for DLM *does not take* Alternate ACCESS for ELs



# Updates for January-February 2020

- **PSAT10 / SAT School Day:**
  - **Now - ongoing:** Install College Board secure browser on testing devices for PSAT10 ([Link to Secure Browser Installation Guide](#))
  - **Ongoing – Feb. 4:** Window for entering accommodations into SSD Online if your school's primary SAT test date is March 25
  - **Ongoing – Feb. 24:** Window for entering accommodations into SSD Online if your school's primary SAT test date is April 14.
  - SAT Manuals available at [www.ride.ri.gov/SAT](http://www.ride.ri.gov/SAT)
- **RICAS:**
  - PearsonAccessNext for 2019-20 school year available beginning Friday, January 24 (SR/PNP will be available by January 24)
  - Web versions of manuals available week of January 27
- **NGSA:**
  - Practice Tests will be available in February
- **DLM:**
  - Test administrator online training modules available now
  - Access the Rhode Island Required Training Guide at [www.ride.ri.gov/DLM](http://www.ride.ri.gov/DLM)
- **ACCESS:**
  - Last day to submit medical exemptions is February 28
- **Accommodations Webinar Series (applies to all assessments):**
  - Registration links will be posted at [www.ride.ri.gov/Accommodations](http://www.ride.ri.gov/Accommodations)



# Tasks to focus on for January - February

- ✓ Develop a plan to training test administrators and students.
- ✓ Student Registration
  - ✓ Identify which students will participate in which tests and verify their information in the Enrollment, Special Education, and LEP Censuses.
- ✓ Review accommodations for students and ensure that IEPs are updated accordingly (SR/PNP process)
- ✓ Test Security Plan:
  - ✓ Review, or develop, a cell phone policy and ensure that all faculty and students understand it.
- ✓ Complete alternate assessment eligibility decisions by March 28, if possible.



# One Percent Rule

January 22, 2020



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# One Percent Rule and ESSA

“The total number of students assessed in a subject using an alternate assessment aligned with alternate academic achievement standards...may not exceed 1% of the total number of students in the state who are assessed in that subject.”

- ▮ States may not exceed 1%, but may request a one-year waiver, if 95% of students were assessed.
- ▮ LEAs that assess more than one percent of students using the alternate assessments must take steps to improve their eligibility determination process and reduce the number of students taking the alternate assessments.



# One Percent Rule and ESSA: The Goal

- To ensure *all* students receive appropriate access to the general education curriculum and are given every opportunity to learn.
  - *All* students found eligible for the alternate assessments are properly identified, using evidence for each of the three criteria to support the IEP Team decision.



# One Percent Rule: Data Summary

	2017-18	2018-19
Total number of students assessed	75,169	73,759
Total students assessed using DLM	994	933
Percent of students assessed using DLM	1.34%	1.26%
Number of LEAs exceeding the 1% cap	27	29



## One Percent: LEAs with substantial decreases in the percent and number of students taking the alternate assessments from 2018 to 2019

	English Language Arts	
	2017-18	2018-19
North Providence	48 (2.49%)	23 (1.21%)
Middletown	21 (1.82%)	13 (1.14%)
South Kingstown	24 (1.45%)	17 (1.09%)
West Warwick	48 (2.62%)	22 (1.21%)
Woonsocket	72 (2.32%)	61 (1.93%)





# One Percent Rule Updates

- Any LEA over the one percent (1%) has to complete an action plan that is due by **February 28, 2020**
- More information is available at [www.ride.ri.gov/DLM](http://www.ride.ri.gov/DLM)
- A webinar about the One Percent Rule is taking place today, January 22, at 11:00 a.m.



# Calendars

January 22, 2020



# 2019-2020 State Assessment Calendar

## Grades 3-8

Grades	Test	Test Window Opens	Test Window Closes
K-12	ACCESS	January 6	February 14
1-12	Alternate ACCESS	January 6	February 14
3-8, 11	DLM ELA and Math	April 6	May 22
5, 8, 11	DLM Science	April 6	May 22
3-8	RICAS ELA:		
	paper-based tests*	March 30	May 1
	computer-based tests	March 30	May 1
3-8	RICAS Math:		
	paper-based tests*	April 27	May 22
	computer-based tests	April 27	May 22
5, 8, 11	NGSA Science	April 27	May 29

\*All schools are expected to administer RICAS as a computer-based test. The paper-based test window is only for students who require a paper test as an accommodation.

# 2019-2020 State Assessment Calendar

## Grades 9-12

Grades	Test	Test Window Opens	Test Window Closes
K-12	ACCESS	January 6	February 14
1-12	Alternate ACCESS	January 6	February 14
3-8, 11	DLM ELA and Math	April 6	May 22
5, 8, 11	DLM Science	April 6	May 22
5, 8, 11	NGSA Science	April 27	May 29
10	PSAT 10	April 14	April 30
11	SAT:	<i>School Day:</i>	<i>Make-up Day:</i>
	SAT Option 1	March 25	April 14 or 28*
	SAT Option 2	April 14	April 28

\*Schools select **one** day for make-ups; either April 14 or April 28; schools **may not** conduct make-ups on both days.



# Assessment Office Contact Information

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  - DLM, PSAT10, SAT, testing accommodations
  - 401-222-8493
  - [Heather.Heineke@ride.ri.gov](mailto:Heather.Heineke@ride.ri.gov)
- Jackie Branco
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- Kamlyn Keith
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