Test Coordinator Monthly Webinar

January 19, 2022

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Test Coordinator Monthly Webinars

- **Details:**
  - **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
  - **WHAT:** pertinent information about state assessments, including monthly tasks, to support schools and LEAs in a successful test administration year
  - **REGISTRATION:** the link to register for the entire series can be found at www.ride.ri.gov/tc

- **Webinar Calendar (Wednesdays at 10:00am) – Save the Dates!**

  - February 16, 2022

  - March 16, 2022

  - April 20, 2022

  - May 18, 2022

Agenda for January 19, 2022

- Preparing for the 2021-22 RI State Assessments
    - Upcoming Training for State Assessments
        - RICAS, NGSA, DLM
    - Individual Test Updates
- Questions, Contact Information, and Resource Slides
- State Policies Training

Required Training for 2021-22
www.ride.ri.gov/Assessment-Training

- *Required Training for State Assessments (posted at the web address above and in your handouts folder)*

- **Contains:**
  - Dates, times, registration links, and descriptions of training
  - Training requirements for test coordinators
  - Training requirements for test administrators
  - Steps you need to take to get started on completing training requirements.

- **Changes for 2021-22:**
  - There will be **one** test coordinator webinar for each assessment.
  - In-person training for new district and school test coordinators.
  - **DLM:** test coordinators must complete the online training modules.

Assessment	Webinar	Recording	In-Person
ACCESS for ELLs	✓	✓	
NGSA	✓	✓	✓
RICAS	✓	✓	✓
DLM	✓	✓	
PSAT & SAT	✓	✓	✓

Training for Test Coordinators

www.ride.ri.gov/Assessment-Training

State Assessment	Mode	Dates Available	Link	Notes
ACCESS for ELLs and Alternate ACCESS	Webinar	*Complete*	[Recording of ACCESS presentation](#)	Click on ACCESS for ELLs tab.
DLM	Webinar	*Feb. 3*	[DLM Test Coordinator Registration](#)	[DLM Manuals](#)
SAT and PSAT 10	*Webinar*	*March 14*	*SAT and PSAT 10 Test Coordinator Training*	*Registration TBA*
	In-person	*March 16 or 17*	[SAT and PSAT 10 Test Coordinator Training](#)	
RICAS	Webinar	*Feb. 2*	[RICAS Test Coordinator Training](#)	
	In-person	*Feb. 10*	[RICAS in-person Test Coordinator Training](#)	*New Test Coordinators Only*
NGSA	Webinar	*Feb. 2*	[NGSA Test Coordinator Training](#)	
	In-person	*Feb. 10*	[NGSA in-person Test Coordinator Training](#)	*New Test Coordinators Only*
Accommodations for RICAS and NGSA	Webinar	*Feb. 3*	[Accommodations for RICAS and NGSA](#)	[2021-22 AAF Manual](#)

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Training for Test Administrators

State Assessment	Mode	Dates Available	Link	Notes
ACCESS for ELLs and Alternate ACCESS	Online Modules	*Now*	WIDA Secure Portal	
DLM	Online Modules	*Now*	Training Site	*RI Guide to Required Training*
SAT and PSAT 10	Online Modules	Week of March 1	TBA	
	Proctor & Hall Monitor Training	*TBA*	www.ride.ri.gov/assessment-training	
RICAS	Online Modules	*Now*	RICAS Resource Center	Supplement to Test Administrator Core training
NGSA	Online Module	*Now*	RI NGSA Portal	This training covers TDS usage only, need main training

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Updates: PSAT 10 and SAT

Dates to Remember:

- Feb. 2:
  - RIDE submits first student registration file to College Board.

- Feb. 22:
  - Last Day to Submit Accommodations into SSD Online
  - Last Day to Submit EL Supports Requests into SSD Online (Extended time for EL students; Bilingual Dictionary/Glossary; Math Only)

Digital resources released and posted to www.ride.ri.gov/assessment-manuals *(scroll to bottom of page)* and to https://digitaltesting.collegeboard.org/resources

- Test Coordinator & Administrator Manuals, TIDE Guide, Technology Guides, Student Privacy Letter, student questionnaires, Student Guides, etc.

A paper test:

- is an accommodation for students with disabilities.
  - Enter accommodation into SSD Online and request materials from rischoolday@collegeboard.org or use their online ordering form Paper Ordering Form

- must be ordered for homeschooled students who decide to participate in PSAT 10 or SAT.
  - Request test materials from rischoolday@collegeboard.org.

- will be taken by RI students attending schools outside of Rhode Island.
  - College Board will verify student enrollment and materials shipments with out-of-state schools directly.
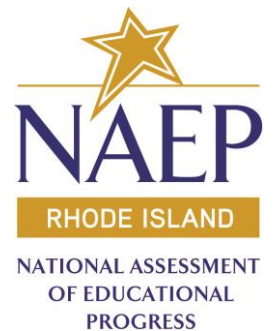
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Updates: NAEP

Testing window: Monday, January 24 – Friday, March 18

NAEP Field Representatives adhere to federal guidelines for COVID Protocols

January Activities

- Checklist emailed January 10

- Review/Verify Updated Student List

- Consider COVID Protocols

- Notify Parents/Guardians

- Manage School and Teacher Questionnaires

- Encourage Participation

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OF EDUCATIONAL
PROGRESS

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Updates: RICAS

- **PearsonAccessNext (PAN) preparation and upcoming dates**
  - Recommend log in and review/update users/accounts
    - *District test coordinators:* if new test coordinator, reach out to RIDE; if returning and account is disabled, contact the RICAS Service Center Helpdesk for assistance
    - *School test coordinators and district staff:* contact your district test coordinator to create/re-enable your account
  - Updates made for Spring 2022 administration – please register for the RICAS Test Coordinator Training session on February 2 (any test coordinators) or February 10 (new test coordinators only) at www.ride.ri.gov/assessment-training
  - Initial SR/PNP window (paper tests for accommodations): **February 7 to February 18** (will review during training)
- **RICAS Service Center site password reset for Spring 2022**
  - *Principals/School Test Coordinators:* starting January 20 will receive a letter containing your school password
  - *District Test Coordinators:* superintendents will receive a letter with the passwords for all schools in their district starting January 20
  - If you have not received your memo by January 26, please contact assessment@ride.ri.gov.
  - Note: this site will not open for materials orders until *after* the initial paper materials shipment in March

Updates: ACCESS for ELLs

- The ACCESS Test Window is now open. We will be tracking progress on test completion and will keep you updated throughout the window.
- **NEW: Guidance on ACCESS Domain Exemptions** - this guidance document provides information on the criteria a student must meet in order to be exempt from a language domain test.

Testing Dates

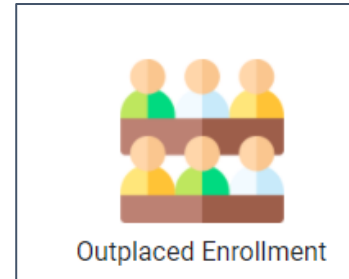|	
12/2/21-2/18/22	WIDA AMS test setup available for test sessions
12/21/21	Districts receive test materials
12/21/21-2/11/22	Additional test materials ordering window in AMS
1/10/22-2/18/22	Test Window
2/25/22	Deadline for shipping completed test materials to DRC
4/29/22	Districts receive reports – Online
5/12/22	Districts receive reports - Printed

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Outplacement Student Enrollment Data

- Report 1: Outplaced Enrollment
  - For outplacement schools to verify the data RIDE receives from LEAs.

- Report 2: Outplaced Student Report
  - For LEAs that tuition students to outplacement schools.

- WHY?
  - Student information for students in outplacement schools is notoriously out of date and inaccurate.
  - It is difficult for LEAs and outplacement schools to verify student information without RIDE being the intermediary. These new reports allow the LEA and the schools to see where the problems are and to fix them quickly.

Outplaced Enrollment Application

- For Outplacement Schools only. Administrators must have RIDE Portal account. All administrators will be verified before RIDE assigns this application.

- Steps:
  1. Log in to RIDE portal: https://portal.ride.ri.gov/Account/Login
  2. Click on All Applications on the left-hand side of the screen.
  3. Click on the *Outplaced Enrollment* application:

Outplaced Enrollment

  4. Select the School Year: 2021-22

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RIDE, School Year: 2021-22 ⌄

Students

School: Bradley School North ⌄

Alternate Assessment Designation

MLL/ELL Status

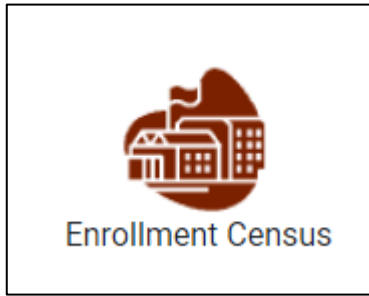| SASID	Student Name	Grade ⌄	Alt Assessment ⌄	MLL	Start Date	Exit Date
Achievement First Rhode Island						
Bradley School North(08303)		04	N	N	08/26/2021	
Bradley School North(08303)		04	N	N	08/26/2021	
Bradley School North(08303)		05	N	Y	08/26/2021	
Blackstone Valley Prep, A RI Mayoral Academy						
Bradley School North(08303)		01		N	08/30/2021	
Bradley School North(08303)		03		N	09/30/2021	
Bradley School North(08303)		04		N	08/30/2021	
Bradley School North(08303)		06		N	08/30/2021	
Bradley School North(08303)		KF		N	12/15/2021	
Burrillville						
Bradley School North(08303)		04	Y	N	09/07/2021	
Bradley School North(08303)		04		N	09/07/2021	
Central Falls						
Bradley School North(08303)		05		N	08/27/2021	

Outplaced Student Report

- For LEA administrators:
  - data managers
  - test coordinators
  - special ed. directors
- Found in Enrollment Census application in eRIDE:

Enrollment Census

Information Services

Submit Data | Duplicates | Check Demographics | | Export All | Grade Config | Errors | Sch. Calendar | TCS Data | Advanced Courses

Instructions

Click on 'Report' to view and print a summary report. Click on the name of a school or district for a student listing. School and district totals are **colored in red** to indicate that the numbers are substantially different from their 5-year averages (greater than 20%).

Reports Last Updated: 1/13/2022 10:41:20 AM   Report Types | Outplaced Student Report ▾ |

	Submission Report
	Absence Excused
	Absence Un-excused

Outplaced Student Report: Students Outplaced by District - YTD

Code	District/School Name	Summary	Total	Baseline	Last Up
21	Newport	Report	20	42	1/12/202
21106	Frank E. (05-08)	Report	0	0	
21107	Claiborne Pell (PK-04)	Report	0	0	
21111	Rogers High (09-12)	Report	0	0	
21190	Administration (PK-12)	Report	20	42	1/12/202

Absenteeism
ADA - State Calculated
ADM - State Calculated
CTE Concentrators Report
CTE Participants Report
Dropouts Report
Early Dismissal
EIS Report
Graduates Report
Homeless Report
Outplaced Student Report
PLP Report
RADM - State Calculated
Retention Report
Snapshot Report
Student Contact
Student Mobility

on, Office of Information Services, 255 Westminster Str... garding this application, please submit a ticket to ... he...

2. Click *Administration* to view list of students being outplaced from your district.

1. Select *Outplaced Student Report*

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Reference Information

2021-2022 State Assessment Calendar: Elementary & Middle School

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades	Test Window Opens	Test Window Closes
ACCESS for ELLs	ELP	K-12	January 10, 2022	February 18, 2022
Alternate ACCESS for ELLs	ELP	1-12	January 10, 2022	February 18, 2022
NAEP (selected schools)	Reading, Math Civics & U.S. History	4, 8 8	January 24, 2022	March 4, 2022
RICAS	ELA	3-8	March 28, 2022	April 29, 2022
	Math	3-8	April 25, 2022	May 27, 2022
DLM	ELA, Math Science	3-8 5, 8, 11	April 4, 2022	May 27, 2022
NGSA	Science	5, 8, 11	April 25, 2022	May 27, 2022

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2021-2022 State Assessment Calendar: High School

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades	Test Window Opens	Test Window Closes
ACCESS for ELLs	ELP	K-12	January 10, 2022	February 18, 2022
Alternate ACCESS for ELLs	ELP	1-12	January 10, 2022	February 18, 2022
DLM	ELA, Math Science	3-8, 11 5, 8, 11	April 4, 2022	May 27, 2022
PSAT10	Reading, Math	10	April 13, 2022 (primary)	April 15, 2022
			April 26, 2022 (make-up)	April 28, 2022
RI SAT School Day*	Reading, Math	11	April 13, 2022 (primary)	April 15, 2022
			April 26, 2022 (make-up)	April 28, 2022
NGSA	Science	5, 8, 11	April 25, 2022	May 27, 2022

* **RI SAT School Day** also has a Paper test date (April 13; make-up April 26) for homeschooled students and RI students enrolled in out-of-state schools. However, some students requiring a paper test as an accommodation may either be tested on April 13 or during the accommodated testing window, depending on the type of accommodation.

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Primary RIDE Website Resources

These websites are referenced the most in our state assessment guidance materials

Webpage Name	Contents	Link
RISAP Test Coordinator Information	Updates, memo archives, monthly webinar registration link and recording/presentation archive, help desk and general RISAP info	www.ride.ri.gov/TC
Assessment Schedules	State testing windows for all assessments	www.ride.ri.gov/Assessment-Schedules
Assessment Manuals & Materials	Manuals, guides, and links to assessment websites to support administration	www.ride.ri.gov/Assessment-Manuals
Statewide Assessment Training	Training requirements and resources for test coordinators and test administrators, training calendar	www.ride.ri.gov/Assessment-Training
Assessment Accommodations	Accommodations and Accessibility Features Manual, assessment-specific resources	www.ride.ri.gov/Accommodations
Assessment Exemptions	Information about medical exemptions	www.ride.ri.gov/Exemptions
Assessment Results	Assessment reporting website resources and archive	www.ride.ri.gov/Assessment-Results
Released Items / Practice Tests	Released items, practice tests, and other resources	www.ride.ri.gov/Released-Items

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Supplemental RIDE Website Resources

Additional websites that may be helpful to find or share information about RI's state assessments

Webpage Name	Contents	Link
Resources for Families	General information about standards, curriculum, and assessment for families	www.ride.ri.gov/Families
Technical Reports	Technical specifications and reports for state assessments	www.ride.ri.gov/Technical-Reports
One Percent Rule	Information on the one percent threshold, statewide, on the number of students taking alternate assessments	www.ride.ri.gov/One-Percent-Rule-Assessment
Interim Assessments	Funding opportunity for LEAs to purchase ELA, math, or science interims from select vendors	www.ride.ri.gov/Interims
Assessment-Specific:	ACCESS for ELLs	www.ride.ri.gov/ACCESS
	DLM Alternate Assessment	www.ride.ri.gov/DLM
	NAEP	www.ride.ri.gov/NAEP
	Next Generation Science Assessment	www.ride.ri.gov/NGSA
	PSAT10 / RI SAT School Day	www.ride.ri.gov/SAT
	RICAS	www.ride.ri.gov/RICAS

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Assessment Office Resources

- Assessment Mailbox: assessment@ride.ri.gov
- Assessment Resources: www.ride.ri.gov/TC
  - Manuals: www.ride.ri.gov/assessment-manuals
  - Training: www.ride.ri.gov/assessment-training
  - Accommodations: www.ride.ri.gov/accommodations
- Assessment Data Portal:
  - Public Site: https://www3.ride.ri.gov/ADP
  - Confidential Site: https://portal.ride.ri.gov/Account/Login

- Ana Karantonis (ACCESS for ELLs, psychometrics)
  - 401-222-8940
  - Ana.Karantonis@ride.ri.gov
- Heather Heineke (DLM, PSAT10, SAT, accommodations)
  - 401-222-8493
  - Heather.Heineke@ride.ri.gov
- Jackie Branco (NAEP, data quality)
  - 401-222-4685
  - Jacqueline.Branco@ride.ri.gov
- Kamlyn Keith (RICAS, NGSA)
  - 401-222-8413
  - Kamlyn.Keith@ride.ri.gov
- Phyllis Lynch (Director of Office of Assessment)
  - 401-222-4693
  - Phyllis.Lynch@ride.ri.gov