

Test Coordinator Monthly Webinar

August 21, 2019



RIDE Rhode Island
Department
of Education

Test Coordinator Monthly Webinars

- **Details:**

- **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
- **WHAT:** As much as possible, webinars will be organized to follow tasks necessary to complete between TC webinars in order to have a successful test administration year.
- **REGISTRATION:** www.ride.ri.gov/tc

- **Webinar Calendar (Wednesdays at 10:00am)**

- September 18
- October 23
- November 20
- December 18
- January 22



Agenda for August 21

- **Preparing for 2019-20 State Assessments**
 - Where to start: Tasks for August – September
- **Revamp of Assessment Office webpages (www.ride.ri.gov/tc)**
- **Preparing for 2018-19 State Assessment Reporting**
 - State Assessments Results Release
 - Webinar Series on State Assessment Results
 - Individual Student Score Reports Calendar
 - DLM: Accessing the ISRs
 - Accessing the ADP and public site?



Preparing for the 2019-20 State Assessments



Tasks to focus on for August - September

- ✓ Finalize your LEA/School testing calendar
 - **High schools:** Complete the College Board survey on testing dates
- ✓ School Directory:
 - Verify contact information (*see slide 9*)
- ✓ Enrollment Census:
 - Ensure that all students have the correct grade level, active enrollment record
- ✓ LEP Census (ACCESS is the first state assessment):
 - Ensure that all students are entered accurately and have active enrollment records in the Enrollment Census.
- ✓ Training:
 - Save the date for Test Coordinator Training Workshops once posted
 - Develop a training plan for test administrators *and students*.



2019-2020 State Assessment Calendar

Grades 3-8

Grades	Test	Test Window Opens	Test Window Closes
K-12	ACCESS	January 6	February 14
1-12	Alternate ACCESS	January 6	February 14
3-8, 11	DLM ELA and Math	April 6	May 22
5, 8, 11	DLM Science	April 6	May 22
3-8	RICAS ELA:		
	paper-based tests*	March 30	April 15
	computer-based tests	March 30	May 1
3-8	RICAS Math:		
	paper-based tests*	April 27	May 13
	computer-based tests	April 27	May 22
5, 8, 11	NGSA Science	April 27	May 29

*All schools are expected to administer RICAS as a computer-based test. The paper-based test window is only for students who require a paper test as an accommodation.

2019-2020 State Assessment Calendar

Grades 9-12

Grades	Test	Test Window Opens	Test Window Closes
K-12	ACCESS	January 6	February 14
1-12	Alternate ACCESS	January 6	February 14
3-8, 11	DLM ELA and Math	April 6	May 22
5, 8, 11	DLM Science	April 6	May 22
5, 8, 11	NGSA Science	April 27	May 29
10	PSAT 10	April 14	April 30
11	SAT:	<i>School Day:</i>	<i>Make-up Day:</i>
	SAT Option 1	March 25	April 14 or 28*
	SAT Option 2	April 14	April 28

*Schools select **one** day for make-ups; either April 14 or April 28; schools **may not** conduct make-ups on both days.



High Schools: The College Board Survey

Getting Ready for SAT and PSAT10

- **The purpose of the survey:**

- Shipping materials based on when your school will give the SAT and PSAT10
- Collect test dates for:
 - RI SAT School Day
 - PSAT10
 - NGSA
- Verify School Directory information

- **Survey Details:**

- Link to survey will be sent out on September 11
- School test coordinators have until September 26 to complete the survey.
- ***ONLY the school test coordinator should complete the survey.***



School Directory: How this information is used

- Updating the Test Coordinator Listserv (starting in August)
- Mailing paper test materials
- Mailing paper student score reports (mailed attn. to district test coordinator)
- Creating user accounts for:
 - ACCESS: WIDA AMS
 - DLM: Kite Educator Portal
 - PSAT10: College Board TIDE
 - RICAS: PearsonAccess^{Next}
 - NGSAs: TIDE
- **How to update the school directory information:**
 - View current contact information: www.eride.ri.gov
 - Click on **SCHOOL DIRECTORY** on the left-hand menu
 - To update School Directory information:
 - Contact your district data manager
 - **Districts and outplacement schools** can contact Mario Goncalves, Office of Data, Analysis, and Technology, Mario.Goncalves@ride.ri.gov, if they need to update who has access or to get access to the school directory.
 - RIDE will contact any district or school that has missing information



School Directory: What to verify and update

District Information		School Information	
<ul style="list-style-type: none">• District Name• District physical address• District phone and fax numbers• Technology Coordinator's name and email	<ul style="list-style-type: none">• District Test Coordinator's name and email• Data Manager's name and email	<ul style="list-style-type: none">• School Name• School physical address• School phone and fax numbers• School Test Coordinator's name and email	<ul style="list-style-type: none">• **SSD Test Coordinator's name and email• **AI Code

NOTES:

- It is important the *ROLE* is updated in the School Directory
- **Applicable only to schools giving the RI SAT School Day and PSAT10.



Enrollment Census

- **How the Enrollment Census is used:**

- Registering students for *all* state assessments
- State assessment reporting
- Accountability calculations and reporting
 - For accurate accountability calculations, all students must have an active enrollment record.
- Determining state and federal aid:
 - If a student does not have an active enrollment record, he/she will not be included in state and federal aid calculations.

**Mario Goncalves (RIDE, DATS Office) will work with district data managers to ensure that districts complete this process. If you have questions, please contact your district data manager.*



Enrollment Codes: Clarification

Enrollment codes help us register the correct students for state assessments, produce accurate reports and accountability calculations, and federal and state aid determinations. Clarification on codes:

- **R:** *regularly-enrolled student*; the school the student attends each day.
- **190-school:** Each LEA has a “190” school to be used as the “responsible school” or “home school” when a student attends an outplacement school. The actual outplacement school is recorded in the Special Education Census.
- **A:** *alternate learning program*. The student’s school code should be the home school. The learning program should be the schcode_out. **Example:** a student at the Davisville Academy should have the school code of North Kingstown High School and the schcode_out should be Davisville Academy.
- **N:** *transition students (18 years or older)*. The student’s school code should be the 190 school and home school should be the schcode_out.
- **H:** *Home Schooled*. **Must** have an active enrollment to participate in state assessments in order for results to be reported accurately.



Training

- Test Coordinator Calendar
 - Dates are available but registration links have not yet been created.
- Training Plan for Test Administrators
 - We are creating a presentation that LEAs can use with test administrators *in addition to* test administrator online modules and other resources.
- Training Plan for Students
 - Technical skills (including computer skills)
 - Familiarity with each test platform they will use
 - Familiarity with item types



Test Coordinator Training Workshops

Save the Date: Registration links will be provided in September

Date	Time	Test
11/5/2019	Implementation Webinar	SAT and PSAT10
11/13/2019	Accommodations and Supports Webinar	SAT and PSAT10
1/28/2020*	9:00 – Noon	SAT and PSAT10
	12:30 – 3:00	NGSA
1/27/2020*	9:00 – Noon	NGSA
	12:30 – 3:00	RICAS
1/29/2020*	9:00 – Noon	NGSA
	12:30 – 3:00	SAT and PSAT10
1/30/2020*	9:00 – Noon	RICAS
	12:30 – 3:00	NGSA

*All workshops will be held at: *New England Institute of Technology, 1 New England Tech Blvd, Room S330, East Greenwich, RI*



Revamp of Assessment Webpages



Preparing for 2018-19 State Assessment Reporting

- State Assessment Results Release
- State Assessment Results Webinar Series
- Student Score Reports: calendar and state policy
- RICAS Early-Release Data



State Assessment Results

- **Tentative timeframe for release of state assessment results is late September / early October.**
 - All results will be released through the Assessment Data Portal
 - **TASK:** Make sure you have an account in the Assessment Data Portal.
 - Webinar series on results is being designed (dates/times TBD)
 - In-person workshops are also being designed (dates/times TBD)



State Assessment Results Webinar Series*

- **Who:** District and school test coordinators, EL and special education directors, curriculum coordinators
- **Each webinar will cover the following:**
 - *How did RI do?* A review of state-level results.
 - *What does the test measure?* Description of what the test measures and other test blueprint information.
 - *What do the test results say?* What you need to know to be an expert at understanding the data.
 - *How do we analyze these data?* Examples and ideas for analyzing district and school data.
 - *Resources* to use with educators and parents
- **Webinar dates will be announced in September**

*All webinars will be recorded and posted at www.ride.ri.gov/tc.



Student Score Reports Calendar

2018-19 Testing Year

Test	Date*		Online Location
	Paper (mailed)**	Online	
ACCESS	May 9	May 9	WIDA AMS
DLM	Early September	July 19	Educator Portal
RICAS	TBD	TBD	PearsonAccess ^{next}
PSAT10	N/A	TBD	RI-ADP
SAT	N/A	TBD	RI-ADP
NGSA	Early October	TBD	TBD

Families should receive score reports two months after LEAs receive them. LEAs must ensure that outplacement schools and programs receive copies within **two weeks of receiving score reports.*

DLM: Student Score Reports

- **Instructions**

- Instructions on access the DLM student score reports: www.ride.ri.gov/tc
- You must have an account in the Kite Educator Portal system.
 - KITE Educator Portal: <https://educator.kiteaai.org/AART/userHome.htm>

- **NOTE:**

- *Districts* must ensure families receive the student score reports within two months of getting access to them. Paper score reports are tentatively scheduled to be delivered in end of September – families should have them ***before November***.
- *Districts and schools* can access the test data year-round.
- *Teachers* can access student score reports for any student rostered to them for each year the student tested; score reports are available for 2017-18 and 2018-19. Accounts are still valid; teachers can access student score reports now.



RICAS Early-Release Data and Guidance

Item Type	ELA Items (24 items)	Mathematics Items (40 items)
Machine-Scored <i>Available</i>	1 and 2 point (3-8)	1 and 2 point items (3-8)
Hand-Scored <i>Available*</i>	3 point (3 and 4) 7 point (3-5) 8 point (6-8)	4 point items (3-8)

Item analysis options:

- overall averages by district or school,
- item type,
- or reporting category.

Guidance:

- Test Coordinator Monthly Webinar – June recording (www.ride.ri.gov/tc)
- Guidance document for LEAs and school (www.ride.ri.gov/Assessment-Results)



Assessment Office Contact Information

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