Test Coordinator Monthly Webinar

September 18, 2019
Test Coordinator Monthly Webinars

• Details:
  • **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
  • **WHAT:** As much as possible, webinars will be organized to follow tasks necessary to complete between TC webinars in order to have a successful test administration year.
  • **REGISTRATION:** [www.ride.ri.gov/tc](http://www.ride.ri.gov/tc)

• Webinar Calendar (Wednesdays at 10:00am)
  • October 23
  • November 20
  • December 18
  • January 22
Agenda for September 18

• Preparing for 2019-20 State Assessments
  • Where to start: Tasks for September-October
  • Assessment Updates
  • ACCESS for ELLs

• Preparing for 2018-19 State Assessment Reporting
  • Accessing the ADP and public site
  • State Assessments Results Release
  • Webinar Series on State Assessment Results
  • Individual Student Score Reports Calendar
Preparing for the 2019-20 State Assessments
Tasks to focus on for September-October

✓ Data and Information Tasks:
  • School Directory: Update necessary contact information
  • Enrollment Census: Ensure that all students have the correct grade level, active enrollment record
  • LEP Census: Ensure that all students are entered accurately and have active enrollment records in the Enrollment Census.

✓ Updates:
  • PSAT/SAT: Complete the College Board Survey
  • DLM: Teacher training
  • RICAS: ELA and Math test updates

✓ Training:
  • Register for Test Coordinator Training Workshops
  • Register for the Assessment Results Webinar Series
    • Notify those in your LEA/school about the webinar series
  • Develop a training plan for test administrators and students.
High Schools: The College Board Survey
Getting Ready for SAT and PSAT10

• The purpose of the survey:
  • Shipping materials based on when your school will give the SAT and PSAT10
  • Collect test dates for: RI SAT School Day, PSAT10, and NGSA
  • Verify School Directory information

• Survey Details (due September 26):
  • https://www.surveymonkey.com/r/NQHV8L2
  • ONLY the school test coordinator should complete the survey.

• You will need:
  • Contact information for SAT School Day and PSAT10 coordinators
  • Estimated 10th and 11th graders in your school at the time of testing.
  • Your LEA’s administration dates for RI SAT School Day (with Essay), PSAT10, and NGSA.

• Make-up dates:
  • PSAT10: April 30.
  • SAT: April 14 or April 28. *If your school is closed BOTH days, your make-up date for SAT will be April 29, 2020.*
DLM: Updates

• DLM Science Essential Element Expansion Event
  • WHO: General education science teachers, teachers of students who take the alternate assessments
  • WHEN: November 5-7, 2019
  • WHERE: Kansas City, MO
  • REGISTRATION: Essential Element Expansion
  • NOTES: All airfare, hotel, and travel expenses paid for by DLM. Stipend of $600.00 for each participant.
  • Essential Element Information: www.ride.ri.gov/dlm (click on Essential Elements)

• Understanding and Using the DLM Score Reports and Essential Elements
  • WHO: Teachers of students who take the DLM assessments, special education directors, case managers, etc.
  • WHEN:
    • Session 1: October 28 (8:30 – 3:00 PM)
    • Session 2: October 30 (8:30 – 3:00 PM)
  • WHERE: Sargent Rehabilitation Center, 800 Quaker Lane, East Greenwich, RI
  • REGISTRATION: DLM Score Reports and Essential Elements
### RICAS: Calculator Policy Update

<table>
<thead>
<tr>
<th>Grade</th>
<th>Calculators Provided in TestNav</th>
<th>Allowable Handheld Calculators (computer- or paper-based tests)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-6</td>
<td>Non-calculator</td>
<td>Non-calculator</td>
</tr>
<tr>
<td>7</td>
<td>5-function Scientific</td>
<td>5-function Scientific Graphing</td>
</tr>
<tr>
<td>8</td>
<td>Scientific</td>
<td>5-function Scientific Graphing</td>
</tr>
</tbody>
</table>

**Texas Instruments (TI) 84 Plus CE graphing DESMOS Graphing**

**NOTE:** New calculator options are in red. The practice tests will be updated in October/November with the new calculators. Make sure students have ample time to practice with these new, online calculators if they will use them during testing.
2019-20 RICAS ELA Test Design Update

• RICAS ELA Test Design blueprint updated on September 17: the number of items has changed
  • Students will read 3 passage sets within the Common items for their score, with only 2 written responses. The 3rd Common passage set will not include a written response.
  • A shift has occurred within the RICAS ELA Reporting Categories for the 2020 RICAS ELA test administration as a result of the test having fewer student written responses. Therefore, you will note an increase of 10 percentage points within the Reading Category across all grades.
  • No changes to the number of sessions (2) or the recommended testing time (120-150 minutes)

• For details, download the ELA Test Design document and the updated informational presentation at www.ride.ri.gov/RICAS
Training

• Test Coordinator Calendar
  • Dates and registration links in the training calendar: www.ride.ri.gov/Assessment-Training

• Training Plan for Test Administrators
  • We are creating a presentation that LEAs can use with test administrators in addition to test administrator online modules and other resources.

• Training Plan for Students
  • Technical skills (including computer skills)
  • Familiarity with each test platform they will use
  • Familiarity with item types
# Test Coordinator Training Workshops

Save the Date: Registration links are in the Test Coordinator Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/5/2019</td>
<td>Implementation Webinar</td>
<td>SAT and PSAT10</td>
</tr>
<tr>
<td>11/13/2019</td>
<td>Accommodations and Supports Webinar</td>
<td>SAT and PSAT10</td>
</tr>
<tr>
<td>1/28/2020*</td>
<td>9:00 – Noon</td>
<td>SAT and PSAT10</td>
</tr>
<tr>
<td></td>
<td>12:30 – 3:00</td>
<td>NGSA</td>
</tr>
<tr>
<td>1/27/2020*</td>
<td>9:00 – Noon</td>
<td>NGSA</td>
</tr>
<tr>
<td></td>
<td>12:30 – 3:00</td>
<td>RICAS</td>
</tr>
<tr>
<td>1/29/2020*</td>
<td>9:00 – Noon</td>
<td>NGSA</td>
</tr>
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<td></td>
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<td>RICAS</td>
</tr>
<tr>
<td></td>
<td>12:30 – 3:00</td>
<td>NGSA</td>
</tr>
</tbody>
</table>

*All workshops will be held at: *New England Institute of Technology*, 1 New England Tech Blvd, Room S330, East Greenwich, RI
Preparing for the 2019-20 ACCESS & Alternate ACCESS
ACCESS

• Grades: K-12
• Test Mode:
  • K: paper
  • Grades 1-12: online
• Aligned to WIDA English Language Development Standards
• Designed to measure students’ social and academic proficiency in English associated with language arts, mathematics, science, and social studies
• Used for accountability purposes
Alternate ACCESS

• Grades: 1-12*

• Test Mode: paper (individually administered)

• Aligned to AMPIs (Alternate Model Performance Indicators) and MPIs (Model Performance Indicators)

• Intended only for English learners with significant cognitive disabilities and who meet the Rhode Island eligibility criteria for alternate assessment.

• Used for accountability purposes

• *Kindergarten Alternate ACCESS is under development
## 2019-2020 ACCESS & Alternate ACCESS Calendar

### State Testing Dates 2019-2020

<table>
<thead>
<tr>
<th>Testing Specifics</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pre-Testing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WIDA AMS Test Setup Available for Test Sessions</td>
<td>Tue 12/3/19</td>
<td>Fri 2/14/20</td>
</tr>
<tr>
<td>Districts Receive Test Materials (On)</td>
<td>Thu 1/2/20</td>
<td>Thu 1/2/20</td>
</tr>
<tr>
<td><strong>During Testing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Test Window</td>
<td>Mon 1/6/20</td>
<td>Fri 2/14/20</td>
</tr>
<tr>
<td>Additional Test Material Ordering Window in AMS</td>
<td>Thu 1/2/20</td>
<td>Fri 2/7/20</td>
</tr>
<tr>
<td><strong>Post-Testing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deadline for Shipping Completed Test Materials to DRC</td>
<td>Wed 2/26/20</td>
<td>Wed 2/26/20</td>
</tr>
<tr>
<td>Reports Available in Districts - Printed (On)</td>
<td>Fri 5/8/20</td>
<td>Fri 5/8/20</td>
</tr>
</tbody>
</table>
Tasks to focus on for September/October

✓ Review ACCESS Checklists
✓ Develop Training Plan
✓ Review School Directory
✓ Review and Update Enrollment Census
✓ Review and Update EL Census
WIDA Resources

WIDA Home Page: https://wida.wisc.edu/

RI WIDA State Profile

ACCESS for ELLs Online Checklist
ACCESS for ELLs Paper Checklist
ACCESS Checklists

This state checklist is a guide for personnel involved in administering ACCESS for ELLs Online, and includes unique steps related to Kindergarten and Alternate ACCESS assessments. The checklist highlights all tasks that need to be completed before, during, and after testing within a school or district and uses color to indicate who typically completes those tasks in your state. This checklist has been customized for your state. The state-specific clarification column contains guidance that your state education agency expects you to follow as you prepare for and administer the test.

State-specific information

Test delivery mode Online
Testing Window January 6, 2020 – February 14, 2020
WIDA member page wida.wisc.edu/memberships/consortium/ri

Online Resources

- ACCESS for ELLs Test Administrator Manual (TAM)
  Test administration policies and procedures
- ACCESS for ELLs District and School Test Coordinator Manual (DSCCM) Test coordination policies and procedures
- ACCESS for ELLs Accessibility and Accommodations Supplement Accessibility and accommodations policies and procedures
- Technology Readiness Checklist for Technology Coordinators

For more state-specific resources, visit your WIDA member page.

Checklist Key

- District Test Coordinator (DTC) task
- School Test Coordinator (STC) task
- Test Administrator (TA) task
- Kindergarten ACCESS task
- Alternate ACCESS task
- Task may be optional depending on school or district procedures.

This state checklist is a guide for personnel involved in administering ACCESS for ELLs Paper, and includes unique steps related to Kindergarten and Alternate ACCESS assessments. The checklist highlights all tasks that need to be completed before, during, and after testing within a school or district and uses color to indicate who typically completes those tasks in your state. This checklist has been customized for your state. The state-specific clarification column contains guidance that your state education agency expects you to follow as you prepare for and administer the test.

State-specific information

Test delivery mode Online
Testing Window January 6, 2020 – February 14, 2020
WIDA member page wida.wisc.edu/memberships/consortium/ri

Online Resources

- ACCESS for ELLs Test Administrator Manual (TAM)
  Test administration policies and procedures
- ACCESS for ELLs District and School Test Coordinator Manual (DSCCM) Test coordination policies and procedures
- ACCESS for ELLs Accessibility and Accommodations Supplement Accessibility and accommodations policies and procedures
- Technology Readiness Checklist for Technology Coordinators

For more state-specific resources, visit your WIDA member page.
Timeline of SEA and LEA collaboration on tasks

Before Testing

During Testing

After Testing
Before Testing

All students who are English learners and who are currently receiving, or are eligible for, services are required to participate in either ACCESS or Alternate ACCESS.

<table>
<thead>
<tr>
<th>DTC</th>
<th>STC</th>
<th>TA</th>
<th>Task</th>
<th>State-specific Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
<td></td>
<td>Determine which ACCESS for ELLs assessment you are responsible for administering: Online, Paper, Kindergarten (K), or Alternate (A).</td>
<td>All students in grades 1-12 are expected to take the test on computer unless they have an accommodation that requires paper testing or their school has an approved waiver to administer paper tests.</td>
</tr>
</tbody>
</table>

- **New TAs:**
  - Grades 1-12 online: Complete ACCESS for ELLs Online Grades 1-12 Training Course and pass quiz with 80% or higher.
  - Grades 1-12 paper: Complete ACCESS for ELLs Paper-Based Grades 1-12 Training Course and pass quiz with 80% or higher.
  - K Complete Kindergarten Training Course and pass quiz with 80% or higher.
  - A Complete Alternate ACCESS Training Course and pass quiz with 80% or higher.

- **Returning TAs:** Any TAs who will be scoring a Speaking domain, must recertify (Kindergarten, Paper, Alternate). Recertification is otherwise required every three years or upon adoption of new tool.
Training

• Training Plan for Test Administrators
  • Required online certifications
  • Test security and confidentiality procedures
  • Appropriate use of accommodations
  • Ensure all Test Administrators have read Test Administrator Manual

• Training Plan for Students
  • Technical skills (including computer skills)
  • Familiarity with each test platform they will use
  • Familiarity with item types (including Speaking tasks)

*These topics will be discussed in further detail in November
EL Census: How this information is used

• ACCESS testing:
  • Pre-Registering students for ACCESS & Alternate ACCESS
  • Ordering Paper, Braille, Large Print, and Alternate ACCESS booklets
  • Data validation

• Accountability:
  • First Year EL determinations
  • ELP calculations and reporting
## EL Census: What to verify and update

### SECTION 1: Demographic Data
Grade KF will change to Grade 01 in September once the enrollment system is up and running for school year 2019-2020.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Middle Initial</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol</td>
<td>Cauliflower</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Gender</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/12/2013</td>
<td>F</td>
<td>KF</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hispanic</th>
<th>Native</th>
<th>Asian</th>
<th>Black</th>
<th>White</th>
<th>Pacific</th>
</tr>
</thead>
<tbody>
<tr>
<td>N</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
</tbody>
</table>

### SECTION 2: Student Data
Update this information for school year 2019-2020. You can do that now.

<table>
<thead>
<tr>
<th>School</th>
<th>District of Residence</th>
<th>Limited Formal Schooling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freeport School</td>
<td>New Shoreham</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1st Enrolled in District Date</th>
<th>Language</th>
<th>Immigrant</th>
<th>Birth Place</th>
<th>Entry Date into US</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/1/2017</td>
<td>Nepali</td>
<td>No</td>
<td>United States</td>
<td>1/12/2013</td>
</tr>
</tbody>
</table>

### SECTION 3: ACCESS Testing

<table>
<thead>
<tr>
<th>Alternate ACCESS</th>
<th>Pre-Order: Accommodations</th>
<th>Tier</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>
Tasks to focus on for September/October

✓ ACCESS Checklists
  • Review ACCESS for ELLs Online & Paper Checklists

✓ Training:
  • Develop a training plan for test administrators and students

✓ School Directory:
  • Verify contact information (Due: October 1)
  • See August 2019 webinar for details

✓ Enrollment Census:
  • Ensure all students have the correct grade level, active enrollment record (Due: October 1)
  • See August 2019 webinar for details

✓ EL Census:
  • Ensure that all students are entered accurately and have active enrollment records in the Enrollment Census. (Due: October 1)
  • Complete Section 3a and resolve maintenance report issues (Due: November 1)
Preparing for 2018-19 State Assessment Reporting

• State Assessment Results Release
• State Assessment Results Webinar Series
• Assessment Data Portal
State Assessment Results

• Tentative timeframe for release of state assessment results is late September / early October.
  • All results will be released through the Assessment Data Portal
    • TASK: Make sure you have an account in the Assessment Data Portal.

• Assessment Results Webinar Series

• In-person data workshops
  • TBD
State Assessment Results Webinar Series*

• **Who:** District/school test coordinators, EL and special education directors & teachers, curriculum coordinators, content area teachers.

• **Each webinar will cover the following:**
  - *What does the test measure?* Description and other test blueprint information.
  - *What do the test results say?* What you need to know to be an expert at understanding the data.
  - *How do we analyze these data?* Examples and ideas for analyzing district and school data.
  - *Resources* to use with educators and parents

<table>
<thead>
<tr>
<th>Test</th>
<th>Date &amp; Time</th>
<th>Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCESS for ELLs</td>
<td>Tuesday, November 19 at 10 AM</td>
<td><a href="#">Results Webinar: ACCESS for ELLs</a></td>
</tr>
<tr>
<td>DLM</td>
<td>Thursday, November 14 at 10 AM</td>
<td><a href="#">Results Webinar: DLM</a></td>
</tr>
<tr>
<td>PSAT10 and SAT</td>
<td>Thursday, October 31 at 10 AM</td>
<td><a href="#">Results Webinar: PSAT10 and SAT</a></td>
</tr>
<tr>
<td>RICAS</td>
<td>Week of October 15</td>
<td>TBD</td>
</tr>
<tr>
<td>NGSA</td>
<td>Tuesday, November 26 at 10 AM</td>
<td><a href="#">Results Webinar: NGSA</a></td>
</tr>
</tbody>
</table>

*These are not the dates of the public release of results by the Commissioner. All webinars will be recorded and posted at [www.ride.ri.gov/tc](http://www.ride.ri.gov/tc).*
Assessment Data Portal
Assessment Data Portal

• **Public Portal**
  - Public access to aggregate data downloads and dashboard visualizations that provide an in-depth presentation of district, school, and student subgroup data for all Rhode Island state assessments starting with SY 2017-18
  - Has not yet been updated with SY 2018-19 assessment data

• **Educator Access through RIDEmap**
  - Access for district leaders, school leaders, and educators to student level data through links created between educators and students from course data submitted by districts
ADP Educator Access:
Features currently available

• **District & School Quick Reports:**
  • For the school year, district, school, and assessment (subject), this displays information about district / school participation and performance

• **Student Quick Reports:**
  • The Comprehensive Student Assessment Report is for district/school review and is not intended to be shared with parents like an Individual Student Report (ISR).
  • This displays the state achievement / proficiency level percentages, where the student’s performance lies, and score comparison data for the individual student, their school average, district average, and state average

• **Interactive Reports:**
  • This – like the public version – displays summary results for a particular assessment, at the state or district level, for all or a subgroup filter of students. Users can also click ‘Compare Subgroups’ to compare results within a filter group.
  • Unlike the public version, educators – as designated users – can click on a performance level band to display the student list with additional detail and access Student Quick Reports or student-level SubScore Reports.
ADP Educator Access:  
Features coming soon!

• Access to two years of data
• Teacher dashboard
• Student Growth Percentiles (SGP) for SAT
• ACCESS results by number of years students receive services

RIDE will provide supporting materials and cover the new features as part of a Monthly Webinar once released
Educator Access to the ADP

Login to RIDEmap: https://ridemap.ride.ri.gov

- Don’t have an account? Register for a new account (link below login box).
- Inaccurate permissions / level? Please contact your district data manager.

Click on the Rhode Island Assessment Data Portal link
Calendars
State Assessments; Student Score Reports; Test Coordinator Training
### 2019-2020 State Assessment Calendar

**Grades 3-8**

<table>
<thead>
<tr>
<th>Grades</th>
<th>Test</th>
<th>Test Window Opens</th>
<th>Test Window Closes</th>
</tr>
</thead>
<tbody>
<tr>
<td>K-12</td>
<td>ACCESS</td>
<td>January 6</td>
<td>February 14</td>
</tr>
<tr>
<td>1-12</td>
<td>Alternate ACCESS</td>
<td>January 6</td>
<td>February 14</td>
</tr>
<tr>
<td>3-8, 11</td>
<td>DLM ELA and Math</td>
<td>April 6</td>
<td>May 22</td>
</tr>
<tr>
<td>5, 8, 11</td>
<td>DLM Science</td>
<td>April 6</td>
<td>May 22</td>
</tr>
<tr>
<td>3-8</td>
<td>RICAS ELA:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>paper-based tests*</td>
<td>March 30</td>
<td>April 15</td>
</tr>
<tr>
<td></td>
<td>computer-based tests</td>
<td>March 30</td>
<td>May 1</td>
</tr>
<tr>
<td>3-8</td>
<td>RICAS Math:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>paper-based tests*</td>
<td>April 27</td>
<td>May 13</td>
</tr>
<tr>
<td></td>
<td>computer-based tests</td>
<td>April 27</td>
<td>May 22</td>
</tr>
<tr>
<td>5, 8, 11</td>
<td>NGSA Science</td>
<td>April 27</td>
<td>May 29</td>
</tr>
</tbody>
</table>

*All schools are expected to administer RICAS as a computer-based test. The paper-based test window is only for students who require a paper test as an accommodation.*
# 2019-2020 State Assessment Calendar

**Grades 9-12**

<table>
<thead>
<tr>
<th>Grades</th>
<th>Test</th>
<th>Test Window Opens</th>
<th>Test Window Closes</th>
</tr>
</thead>
<tbody>
<tr>
<td>K-12</td>
<td>ACCESS</td>
<td>January 6</td>
<td>February 14</td>
</tr>
<tr>
<td>1-12</td>
<td>Alternate ACCESS</td>
<td>January 6</td>
<td>February 14</td>
</tr>
<tr>
<td>3-8, 11</td>
<td>DLM ELA and Math</td>
<td>April 6</td>
<td>May 22</td>
</tr>
<tr>
<td>5, 8, 11</td>
<td>DLM Science</td>
<td>April 6</td>
<td>May 22</td>
</tr>
<tr>
<td>5, 8, 11</td>
<td>NGSA Science</td>
<td>April 27</td>
<td>May 29</td>
</tr>
<tr>
<td>10</td>
<td>PSAT 10</td>
<td>April 14</td>
<td>April 30</td>
</tr>
<tr>
<td>11</td>
<td>SAT:</td>
<td>School Day:</td>
<td>Make-up Day:</td>
</tr>
<tr>
<td></td>
<td>SAT Option 1</td>
<td>March 25</td>
<td>April 14 or 28*</td>
</tr>
<tr>
<td></td>
<td>SAT Option 2</td>
<td>April 14</td>
<td>April 28</td>
</tr>
</tbody>
</table>

*Schools select **one** day for make-ups; either April 14 or April 28; **schools may not** conduct make-ups on both days.*
# Student Score Reports Calendar

## 2018-19 Testing Year

<table>
<thead>
<tr>
<th>Test</th>
<th>Date*</th>
<th>Online</th>
<th>Online Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCESS</td>
<td>May 9</td>
<td>May 9</td>
<td>WIDA AMS</td>
</tr>
<tr>
<td>DLM</td>
<td>Early September</td>
<td>July 19</td>
<td>Educator Portal</td>
</tr>
<tr>
<td>RICAS</td>
<td>TBD</td>
<td>TBD</td>
<td>PearsonAccess&lt;sup&gt;next&lt;/sup&gt;</td>
</tr>
<tr>
<td>PSAT10</td>
<td>N/A</td>
<td>TBD</td>
<td>RI-ADP</td>
</tr>
<tr>
<td>SAT</td>
<td>N/A</td>
<td>TBD</td>
<td>RI-ADP</td>
</tr>
<tr>
<td>NGSA</td>
<td>Early October</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
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*Families should receive score reports two months after LEAs receive them. LEAs must ensure that outplacement schools and programs receive copies within **two weeks** of receiving score reports.
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