

Test Coordinator Monthly Webinar

September 18, 2019



RIDE Rhode Island
Department
of Education

Test Coordinator Monthly Webinars

- **Details:**

- **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
- **WHAT:** As much as possible, webinars will be organized to follow tasks necessary to complete between TC webinars in order to have a successful test administration year.
- **REGISTRATION:** www.ride.ri.gov/tc

- **Webinar Calendar (Wednesdays at 10:00am)**

- October 23
- November 20
- December 18
- January 22



Agenda for September 18

- **Preparing for 2019-20 State Assessments**
 - Where to start: Tasks for September-October
 - Assessment Updates
 - ACCESS for ELLs
- **Preparing for 2018-19 State Assessment Reporting**
 - Accessing the ADP and public site
 - State Assessments Results Release
 - Webinar Series on State Assessment Results
 - Individual Student Score Reports Calendar



Preparing for the 2019-20 State Assessments



Tasks to focus on for September-October

✓ Data and Information Tasks:

- School Directory: Update necessary contact information
- Enrollment Census: Ensure that all students have the correct grade level, active enrollment record
- LEP Census: Ensure that all students are entered accurately and have active enrollment records in the Enrollment Census.

✓ Updates:

- PSAT/SAT: Complete the College Board Survey
- DLM: Teacher training
- RICAS: ELA and Math test updates

✓ Training:

- Register for Test Coordinator Training Workshops
- Register for the Assessment Results Webinar Series
 - Notify those in your LEA/school about the webinar series
- Develop a training plan for test administrators *and students*.



High Schools: The College Board Survey

Getting Ready for SAT and PSAT10

- **The purpose of the survey:**
 - Shipping materials based on when your school will give the SAT and PSAT10
 - Collect test dates for: RI SAT School Day, PSAT10, and NGSA
 - Verify School Directory information
- **Survey Details (due September 26):**
 - <https://www.surveymonkey.com/r/NQHV8L2>
 - *ONLY the school test coordinator should complete the survey.*
- **You will need:**
 - Contact information for SAT School Day and PSAT10 coordinators
 - Estimated 10th and 11th graders in your school at the time of testing.
 - Your LEA's administration dates for RI SAT School Day (with Essay), PSAT10, and NGSA.
- **Make-up dates:**
 - **PSAT10:** April 30.
 - **SAT:** April 14 or April 28. *If your school is closed BOTH days, your make-up date for SAT will be April 29, 2020.*



DLM: Updates

- **DLM Science Essential Element Expansion Event**

- WHO: General education science teachers, teachers of students who take the alternate assessments
- WHEN: November 5-7, 2019
- WHERE: Kansas City, MO
- REGISTRATION: [Essential Element Expansion](#)
- NOTES: All airfare, hotel, and travel expenses paid for by DLM. Stipend of \$600.00 for each participant.
- *Essential Element Information:* www.ride.ri.gov/dlm (click on Essential Elements)

- **Understanding and Using the DLM Score Reports and Essential Elements**

- WHO: Teachers of students who take the DLM assessments, special education directors, case managers, etc.
- WHEN:
 - Session 1: October 28 (8:30 – 3:00 PM)
 - Session 2: October 30 (8:30 – 3:00 PM)
- WHERE: Sargent Rehabilitation Center, 800 Quaker Lane, East Greenwich, RI
- REGISTRATION: [DLM Score Reports and Essential Elements](#)



RICAS: Calculator Policy Update

Grade	Calculators Provided in TestNav	Allowable Handheld Calculators (computer- or paper-based tests)
3-6	Non-calculator	Non-calculator
7	5-function <i>Scientific</i>	5-function Scientific Graphing
8	Scientific <i>Texas Instruments (TI) 84 Plus CE graphing</i> <i>DESMOS Graphing</i>	5-function Scientific Graphing

NOTE: New calculator options are in red. The practice tests will be updated in October/November with the new calculators. Make sure students have ample time to practice with these new, online calculators if they will use them during testing.



2019-20 RICAS ELA Test Design Update

- RICAS ELA Test Design blueprint updated on September 17: the number of items has changed
 - Students will read 3 passage sets within the Common items for their score, with only 2 written responses. The 3rd Common passage set will not include a written response.
 - A shift has occurred within the RICAS ELA Reporting Categories for the 2020 RICAS ELA test administration as a result of the test having fewer student written responses. Therefore, you will note an increase of 10 percentage points within the Reading Category across all grades.
 - No changes to the number of sessions (2) or the recommended testing time (120-150 minutes)
- For details, download the ELA Test Design document and the updated informational presentation at www.ride.ri.gov/RICAS



Training

- Test Coordinator Calendar

- Dates and registration links in the training calendar: www.ride.ri.gov/Assessment-Training

- Training Plan for Test Administrators

- We are creating a presentation that LEAs can use with test administrators *in addition to* test administrator online modules and other resources.

- Training Plan for Students

- Technical skills (including computer skills)
- Familiarity with each test platform they will use
- Familiarity with item types



Test Coordinator Training Workshops

Save the Date: Registration links are in the Test Coordinator Calendar

Date	Time	Test
11/5/2019	Implementation Webinar	SAT and PSAT10
11/13/2019	Accommodations and Supports Webinar	SAT and PSAT10
1/28/2020*	9:00 – Noon	SAT and PSAT10
	12:30 – 3:00	NGSA
1/27/2020*	9:00 – Noon	NGSA
	12:30 – 3:00	RICAS
1/29/2020*	9:00 – Noon	NGSA
	12:30 – 3:00	SAT and PSAT10
1/30/2020*	9:00 – Noon	RICAS
	12:30 – 3:00	NGSA

*All workshops will be held at: *New England Institute of Technology, 1 New England Tech Blvd, Room S330, East Greenwich, RI*



Preparing for the 2019-20 ACCESS & Alternate ACCESS



ACCESS

- Grades: K-12
- Test Mode:
 - K: paper
 - Grades 1-12: online
- Aligned to WIDA English Language Development Standards
- Designed to measure students' social and academic proficiency in English associated with language arts, mathematics, science, and social studies
- Used for accountability purposes



Alternate ACCESS

- Grades: 1-12*
- Test Mode: paper (individually administered)
- Aligned to AMPIs (Alternate Model Performance Indicators) and MPIs (Model Performance Indicators)
- Intended only for English learners with significant cognitive disabilities and who meet the Rhode Island eligibility criteria for alternate assessment.
- Used for accountability purposes
- *Kindergarten Alternate ACCESS is under development



2019-2020 ACCESS & Alternate ACCESS Calendar

STATE TESTING DATES 2019-2020			
Testing Specifics		Start Date	End Date
Pre-Testing	WIDA AMS Test Setup Available for Test Sessions	Tue 12/3/19	Fri 2/14/20
	Districts Receive Test Materials (On)	Thu 1/2/20	Thu 1/2/20
During Testing	Test Window	Mon 1/6/20	Fri 2/14/20
	Additional Test Material Ordering Window in AMS	Thu 1/2/20	Fri 2/7/20
Post-Testing	Deadline for Shipping Completed Test Materials to DRC	Wed 2/26/20	Wed 2/26/20
	Reports and Data Files Available - Online (On)	Wed 4/29/20	Wed 4/29/20
	Reports Available in Districts - Printed (On)	Fri 5/8/20	Fri 5/8/20



Tasks to focus on for September/October

- ✓ Review ACCESS Checklists
- ✓ Develop Training Plan
- ✓ Review School Directory
- ✓ Review and Update Enrollment Census
- ✓ Review and Update EL Census

WIDA Resources

WIDA Home Page: <https://wida.wisc.edu/>



A screenshot of the WIDA website's navigation bar. It features a dropdown menu labeled "Members/States" with a downward arrow, a blue "Login" button with a lock icon, a search input field, and a magnifying glass icon.

[RI WIDA State Profile](#)

[ACCESS for ELLs Online Checklist](#) 

[ACCESS for ELLs Paper Checklist](#) 



ACCESS Checklists



RHODE ISLAND ACCESS for ELLs Online Checklist 2019-2020



This state checklist is a guide for personnel involved in administering ACCESS for ELLs Online, and includes unique steps related to Kindergarten and Alternate ACCESS assessments. The checklist highlights all tasks that need to be completed **before**, **during**, and **after** testing within a school or district and uses color to indicate who typically completes those tasks in your state. This checklist has been customized for your state. The state-specific clarification column contains guidance that your state education agency expects you to follow as you prepare for and administer the test.

State-specific information	
Test delivery mode	Online
Testing Window	January 6, 2020 – February 14, 2020
WIDA member page	wida.wisc.edu/memberships/consortium/ri
Online Resources	
<ul style="list-style-type: none"> ACCESS for ELLs Test Administrator Manual (TAM) <i>Test administration policies and procedures</i> ACCESS for ELLs District and School Test Coordinator Manual (DSCM) <i>Test coordination policies and procedures</i> ACCESS for ELLs Accessibility and Accommodations Supplement <i>Accessibility and accommodations policies and procedures</i> Technology Readiness Checklist For Technology Coordinators 	<ul style="list-style-type: none"> Interpretive Guide for Score Reports Alternate ACCESS for ELLs Interpretive Guide WIDA AMS User Guide State-Specific Directions Q&A Webinar Calendar <p>For more state-specific resources, visit your WIDA member page.</p>
Checklist Key	
<ul style="list-style-type: none"> ■ District Test Coordinator (DTC) task ■ School Test Coordinator (STC) task ■ Test Administrator (TA) task 	<ul style="list-style-type: none"> K Kindergarten ACCESS task A Alternate ACCESS task Opt Task may be optional depending on school or district procedures.



RHODE ISLAND ACCESS for ELLs Paper Checklist 2019-2020



This state checklist is a guide for personnel involved in administering ACCESS for ELLs Paper, and includes unique steps related to Kindergarten and Alternate ACCESS assessments. The checklist highlights all tasks that need to be completed **before**, **during**, and **after** testing within a school or district and uses color to indicate who typically completes those tasks in your state. This checklist has been customized for your state. The state-specific clarification column contains guidance that your state education agency expects you to follow as you prepare for and administer the test.

State-specific information	
Test delivery mode	Online
Testing Window	January 6, 2020 – February 14, 2020
WIDA member page	wida.wisc.edu/memberships/consortium/ri
Online Resources	
<ul style="list-style-type: none"> ACCESS for ELLs Test Administrator Manual (TAM) <i>Test administration policies and procedures</i> ACCESS for ELLs District and School Test Coordinator Manual (DSCM) <i>Test coordination policies and procedures</i> ACCESS for ELLs Accessibility and Accommodations Supplement <i>Accessibility and accommodations policies and procedures</i> 	<ul style="list-style-type: none"> Interpretive Guide for Score Reports Alternate ACCESS for ELLs Interpretive Guide WIDA AMS User Guide State-Specific Directions Q&A Webinar Calendar <p>For more state-specific resources, visit your WIDA member page.</p>
Checklist Key	
<ul style="list-style-type: none"> ■ District Test Coordinator (DTC) task ■ School Test Coordinator (STC) task ■ Test Administrator (TA) task 	<ul style="list-style-type: none"> K Kindergarten ACCESS task A Alternate ACCESS task Opt Task may be optional depending on school or district procedures.

Timeline of SEA and LEA collaboration on tasks



Before Testing

Tasks initiate end of August 2019 until January 5, 2020.



During Testing

Tasks initiate January 6, 2020 until February 14, 2020.



After Testing

Tasks initiate February 15, 2020 until August 2020.

Before Testing



DTC	STC	TA	Task	State-specific Clarification	✓
X			Determine which ACCESS for ELLs assessment you are responsible for administering: Online, Paper, Kindergarten (K), or Alternate (A).	All students in grades 1-12 are expected to take the test on computer unless they have an accommodation that requires paper testing or their school has an approved waiver to administer paper tests.	

- All students who are English learners and who are currently receiving, or are eligible for, services are required to participate in either ACCESS or Alternate ACCESS.

DTC	STC	TA	Task	State-specific Clarification	✓
X	X	X	Review training requirements based on your role.	<p>New TAs:</p> <ul style="list-style-type: none"> • Grades 1-12 online: Complete ACCESS for ELLs <i>Online Grades 1-12 Training Course</i> and pass quiz with 80% or higher. • Grades 1-12 paper: Complete ACCESS for ELLs <i>Paper-Based Grades 1-12 Training Course</i> and pass quiz with 80% or higher. • K Complete Kindergarten Training Course and pass quiz with 80% or higher. • A Complete Alternate ACCESS Training Course and pass quiz with 80% or higher. <p>Returning TAs: Any TAs who will be scoring a Speaking domain, must recertify (Kindergarten, Paper, Alternate). Recertification is otherwise required every three years or upon adoption of new tool.</p>	

Training

- **Training Plan for Test Administrators**

- Required online certifications
- Test security and confidentiality procedures
- Appropriate use of accommodations
- Ensure all Test Administrators have read Test Administrator Manual

- **Training Plan for Students**

- Technical skills (including computer skills)
- Familiarity with each test platform they will use
- Familiarity with item types (including Speaking tasks)

*These topics will be discussed in further detail in November



EL Census: How this information is used

- **ACCESS testing:**

- Pre-Registering students for ACCESS & Alternate ACCESS
- Ordering Paper, Braille, Large Print, and Alternate ACCESS booklets
- Data validation

- **Accountability:**

- First Year EL determinations
- ELP calculations and reporting

EL Census: What to verify and update

Student: Carol CauliFlower (SASID 1000123456, DOB 1/12/2013)

SECTION 1: Demographic Data

Grade KF will change to Grade 01 in September once the enrollment system is up and running for school year 2019-2020.

First Name		Last Name		Middle Initial	
Carol		CauliFlower			
Date of Birth		Gender		Grade	
1/12/2013		F		KF	
Hispanic	Native	Asian	Black	White	Pacific
N	N	Y	N	N	N

SECTION 3: Student Data Update this information for school year 2019-2020. You can do that now.

School		District of Residence		Limited Formal Schooling
Freeport School		New Shoreham		No
1st Enrolled in District Date	Language	Immigrant	Birth Place	Entry Date into US
9/1/2017	Nepali	No	United States	1/12/2013

SECTION 3a: ACCESS Testing

Alternate ACCESS	Pre-Order: Accommodations	Tier
No	None	None



Tasks to focus on for September/October

✓ ACCESS Checklists

- Review ACCESS for ELLs Online & Paper Checklists

✓ Training:

- Develop a training plan for test administrators *and students*

✓ School Directory:

- Verify contact information (Due: October 1)
- See August 2019 webinar for details

✓ Enrollment Census:

- Ensure all students have the correct grade level, active enrollment record (Due: October 1)
- See August 2019 webinar for details

✓ EL Census :

- Ensure that all students are entered accurately and have active enrollment records in the Enrollment Census. (Due: October 1)
- Complete Section 3a and resolve maintenance report issues (Due: November 1)

Preparing for 2018-19 State Assessment Reporting

- State Assessment Results Release
- State Assessment Results Webinar Series
- Assessment Data Portal



State Assessment Results

- **Tentative timeframe for release of state assessment results is late September / early October.**
 - All results will be released through the Assessment Data Portal
 - **TASK:** Make sure you have an account in the Assessment Data Portal.
- **Assessment Results Webinar Series**
- **In-person data workshops**
 - TBD



State Assessment Results Webinar Series*

- **Who:** District/school test coordinators, EL and special education directors & teachers, curriculum coordinators, content area teachers.
- **Each webinar will cover the following:**
 - *How did RI do?* A review of state-level results.
 - *What does the test measure?* Description and other test blueprint information.
 - *What do the test results say?* What you need to know to be an expert at understanding the data.
 - *How do we analyze these data?* Examples and ideas for analyzing district and school data.
 - *Resources* to use with educators and parents

Test	Date & Time	Registration
ACCESS for ELLs	Tuesday, November 19 at 10 AM	Results Webinar: ACCESS for ELLs
DLM	Thursday, November 14 at 10 AM	Results Webinar: DLM
PSAT10 and SAT	Thursday, October 31 at 10 AM	Results Webinar: PSAT10 and SAT
RICAS	Week of October 15	TBD
NGSA	Tuesday, November 26 at 10 AM	Results Webinar: NGSA



Assessment Data Portal



Assessment Data Portal

- **Public Portal**

- Public access to aggregate data downloads and dashboard visualizations that provide an in-depth presentation of district, school, and student subgroup data for all Rhode Island state assessments starting with SY 2017-18
- Has not yet been updated with SY 2018-19 assessment data

- **Educator Access through RIDEmap**

- Access for district leaders, school leaders, and educators to student level data through links created between educators and students from course data submitted by districts



ADP Educator Access:

Features currently available

- **District & School Quick Reports:**

- For the school year, district, school, and assessment (subject), this displays information about district / school participation and performance

- **Student Quick Reports:**

- The Comprehensive Student Assessment Report is for district/school review and is not intended to be shared with parents like an Individual Student Report (ISR).
- This displays the state achievement / proficiency level percentages, where the student's performance lies, and score comparison data for the individual student, their school average, district average, and state average

- **Interactive Reports:**

- This – like the public version – displays summary results for a particular assessment, at the state or district level, for all or a subgroup filter of students. Users can also click 'Compare Subgroups' to compare results within a filter group.
- Unlike the public version, educators – as designated users – can click on a performance level band to display the student list with additional detail and access Student Quick Reports or student-level SubScore Reports.



ADP Educator Access:

Features coming soon!

- **Access to two years of data**
- **Teacher dashboard**
- **Student Growth Percentiles (SGP) for SAT**
- **ACCESS results by number of years students receive services**

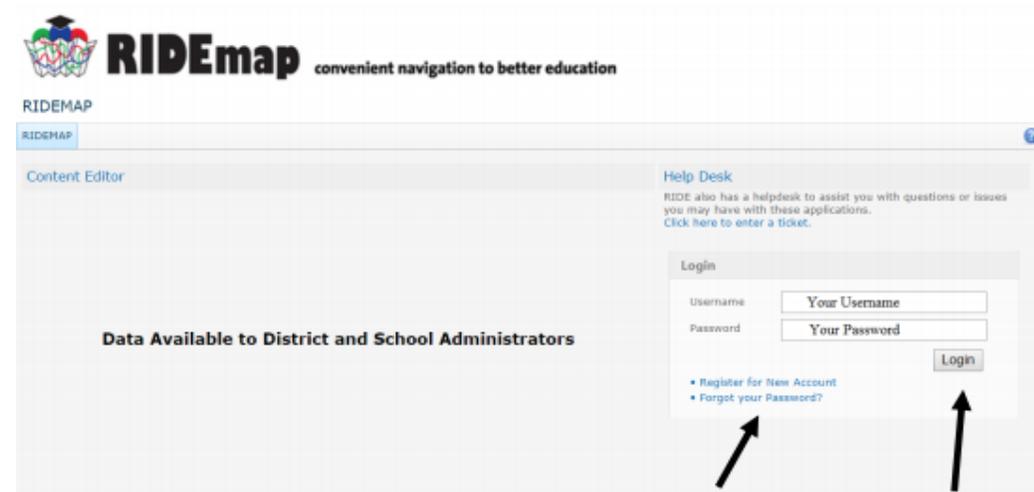
RIDE will provide supporting materials and cover the new features as part of a Monthly Webinar once released



Educator Access to the ADP

Login to RIDEmap:
<https://ridemap.ride.ri.gov>

- *Don't have an account?*
Register for a new account (link below login box).
- *Inaccurate permissions / level?*
Please contact your district data manager.



Forgot your password....click here

Click on the Rhode Island Assessment Data Portal link



Calendars

State Assessments; Student Score Reports; Test Coordinator Training



2019-2020 State Assessment Calendar

Grades 3-8

Grades	Test	Test Window Opens	Test Window Closes
K-12	ACCESS	January 6	February 14
1-12	Alternate ACCESS	January 6	February 14
3-8, 11	DLM ELA and Math	April 6	May 22
5, 8, 11	DLM Science	April 6	May 22
3-8	RICAS ELA:		
	paper-based tests*	March 30	April 15
	computer-based tests	March 30	May 1
3-8	RICAS Math:		
	paper-based tests*	April 27	May 13
	computer-based tests	April 27	May 22
5, 8, 11	NGSA Science	April 27	May 29

*All schools are expected to administer RICAS as a computer-based test. The paper-based test window is only for students who require a paper test as an accommodation.

2019-2020 State Assessment Calendar

Grades 9-12

Grades	Test	Test Window Opens	Test Window Closes
K-12	ACCESS	January 6	February 14
1-12	Alternate ACCESS	January 6	February 14
3-8, 11	DLM ELA and Math	April 6	May 22
5, 8, 11	DLM Science	April 6	May 22
5, 8, 11	NGSA Science	April 27	May 29
10	PSAT 10	April 14	April 30
11	SAT:	<i>School Day:</i>	<i>Make-up Day:</i>
	SAT Option 1	March 25	April 14 or 28*
	SAT Option 2	April 14	April 28

*Schools select **one** day for make-ups; either April 14 or April 28; schools **may not** conduct make-ups on both days.



Student Score Reports Calendar

2018-19 Testing Year

Test	Date*		Online Location
	Paper (mailed)**	Online	
ACCESS	May 9	May 9	WIDA AMS
DLM	Early September	July 19	Educator Portal
RICAS	TBD	TBD	PearsonAccess ^{next}
PSAT10	N/A	TBD	RI-ADP
SAT	N/A	TBD	RI-ADP
NGSA	Early October	TBD	TBD

Families should receive score reports two months after LEAs receive them. LEAs must ensure that outplacement schools and programs receive copies within **two weeks of receiving score reports.*

Assessment Office Contact Information

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 - DLM, PSAT10, SAT, testing accommodations
 - 401-222-8493
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