

APPLICATION FOR CURRICULUM INTERMEDIARY SERVICE PROVIDERS

Rhode Island's Building a Strong Foundation Curriculum Work

The Rhode Island Department of Education (RIDE) is participating in a partnership with the Charles A. Dana Center at the University of Texas at Austin to become **Intermediary Service Providers** (ISPs) for Common Core State Standards and for curriculum work taking place as part of RIDE's Strategic Plan and through Race to the Top program funding.

The candidates selected will be employed in collaboration with a third party. RIDE is seeking **Intermediary Service Providers to provide study of the standards and curriculum alignment**. The candidates selected will be identified by RIDE in collaboration with a consultant. The ISP's selected will be employed by the consultant. Information on the consultant for this project will be posted in July 2011. Interested applicants may immediately start the application process. The requirements are defined on the last page of this document.

OVERVIEW

The work of the curriculum ISP is for two major projects:

- 1) Study of the Standards
 - a. Day-long sessions with districts or group of districts
 - b. Introduce participants to the Common Core State Standards in Mathematics and English Language Arts
 - c. Teach protocols for further study and alignment of the standards
- 2) Intensive Curriculum Alignment
 - a. Two year commitment for 15-25 days/year (school year and summer work)
 - b. Work with a district or groups of districts in a single content area (Math, Science, ELA or Social Studies) writing K-12 curriculum
 - c. Receive support and training from the Dana Center and RIDE

QUALIFICATIONS REQUIREMENTS:

Content Knowledge:

- Mathematics, Science, English Language Arts/Literacy and/or Social Studies
 - Demonstrated by:
 - Certification *and/or*
 - Post-secondary degree *and/or*
 - Significant work experience in a related field
- Education
 - Pedagogy of the aforementioned content areas
 - Curriculum writing, lesson plan creation and/or other related work

Facilitation

- Experience working with diverse groups of adult learners
- Skilled in presentation as well as small group facilitation
- Knowledgeable and able to use related technology such as, but not limited to: MS PowerPoint, web-based group forums (such as Google Groups), email, basic word processing, presentation hardware (such as LCD projectors and document cameras)

Disposition

- lifelong learner
- team player
- flexible, willing to work in the initial stages of a growing program
- friendly, professional and

COMMITMENT

Training and session facilitation and dates:

- Work will be done during school hours and over the summer
- ISPs will be expected to adhere to a professional standard of conduct during training and facilitation and to follow the procedure for providing sessions for districts.
- ISPs will commit to additional dates for the following activities:
 - o Study of Standards:
 - Minimum days of training (between 1-3 days, to be determined)
 - One-day workshops on an as needed basis
 - o Curriculum Writing:
 - For each cohort, a two -year commitment (approx. 15-20 days per year)
- Certification in a particular protocol is dependent on attendance at training sessions and debriefs relating to that protocol.

BECOMING AN ISP:

In order to be considered for the position, a candidate must submit a complete application and supply a resume with references. Candidates for interviews will be selected from the pool of submitted resumes. If selected to become an ISP, candidates must commit to the duration of the work, participate in all training sessions and adhere to the professional standard of conduct for ISPs.

Once accepted as an ISP-in-training, the educator then participates in rigorous training to become certified in the various protocols offered by the Dana Center. ISPs can only facilitate a session in a protocol if they have been certified in that protocol, even if they have participated in the training for it and are certified in other protocols.

This training process ensures that all session participants receive equally high-quality professional development for a particular protocol regardless of the ISP facilitating. Please note: the protocols that ISPs are certified to deliver are copyrighted (as are the materials) by the Dana Center and as such are not posted on the RIDE web site or able to be used without permission.

APPLICATION PROCESS:

Once applications are received, notifications of first round, group interview will be sent via email.

Group interviews will be scheduled in order to be considered for hire, an applicant must submit an application by July 1st and attend one session. Applications received after July 1st will be considered for later possible interview sessions but not for the session the first week in July. ISPs will commit to additional dates for training and facilitation (to be determined upon development of annual schedule).