

Rhode Island Department of Education

**Workforce Innovation and Opportunity Act (WIOA) of 2014 Title II:
Adult Education and Literacy**

FY2019-2021 Adult Education Request for Proposal Bidder's Conference

March 12, 2018

10:00 AM – 12:00 PM

April 3, 2018

1:00 PM -3:00 PM

Request for Proposal (RFP) Information

All information discussed during today's bidder's conference is located at website:

<http://www.ride.ri.gov/StudentsFamilies/EducationPrograms/AdultEducationGED.aspx#1583767-resources-for-program-administrators>

Agenda

Today's discussion will include:

- Background Information
- Eligibility Requirements
- Requirements for submission of an application
- Overview of Narratives and Required Documents
- Overview of Appendices and Required Documents
- Final Questions and Answers

Background

Federal and State Priorities

Appendix E of the RFP

Pages 49-50

- WIOA Title II
- Governors Workforce Board
- RIDE

Eligible Services and Allowable Activities

Pages 51-53 Appendix F, Definitions

What is Adult Education?

Adult Education means academic instruction and education services below the postsecondary level that increases an individual's ability to:

- (A) read, write, and speak in English and perform mathematics or other activities necessary for the attainment of a secondary school diploma or its recognized equivalent;
- (B) transition to postsecondary education and training;
and
- (C) obtain employment

Services and Activities

- Adult education and literacy (including ABE, ASE, ESL/ELA, Civics Education, and Bridge Programs)
- Workplace adult education and literacy activities
- Family literacy activities
- English language acquisition activities (ELA)
- Integrated English Literacy and Civics Education (IEL/CE)
- Workforce preparation activities/Career Awareness/Development
- Integrated Education and Training (IET)

Individual (Student) Eligibility for Services

An eligible individual to receive Adult Education and Literacy services is an individual:

- (A) who has attained 16 years of age;
- (B) who is not enrolled or required to be enrolled in secondary school under state law; and
- (C) who:
 - i. is basic skills deficient;
 - ii. does not have a secondary school diploma or its recognized equivalent, and has not achieved an equivalent level of education; or
 - iii. is an English language learner.
- (D) Students with Alternative Learning Plans

Eligible Applicant Information

Pages 10-14

1. Applicant Eligibility Categories

- Local Educational Agencies (LEAs)
- Community-Based Organizations (CBOs) or Faith-Based Organization (FBO)
- Volunteer Literacy Organizations
- Institutions of Higher Education (IHEs)
- Public or Private nonprofit agencies
- Libraries
- Public-housing authorities
- Non-profit institutions that are described previously and have the ability to provide adult education and literacy services to eligible individuals
- Consortium or coalition of agencies, organizations, institutions, libraries, or authorities described previously
- Partnership between an employer and an entity described above.

2. Demonstrated Effectiveness

- ✓ The eligible applicant **must** demonstrate effectiveness in serving the target population(s).
- ✓ RIDE will review information below in making this determination. Applications that do not meet the demonstrated effectiveness criteria as listed below will not be considered in the RFP process.

Criteria used:

- a. providing data demonstrating the applicant's past ability to improve skills of low-literate adults
- b. demonstrating the applicant's past effectiveness of improving the knowledge and skills needed by adult learners to transition successfully to postsecondary education, skills training, or employment
- c. meeting or exceeding prescribed performance outcomes
- d. providing evidence of the applicant's capacity to provide instructional and support services to the targeted populations identified

3. Minimum Enrollment Requirement

- To increase efficiencies and to promote consortium models, RIDE is requiring a minimum enrollment of 100 students per fiscal year.
- To further encourage consortia, RIDE is proposing up to 5 bonus points within the scoring rubric which will equate to increased funding potential.

Questions

Overview of Narrative and Required Documents

Pages 20-33

Competitive and Optional Priorities

Page 7 of the RFP

- Each proposal must select and respond to one of the competitive priorities.
- Consortiums should ensure that the collective efforts of their partners fully address one of these competitive priorities. Individual providers within the consortium may subsequently focus on and be responsible for completing different parts of the priority.

- Section A. Executive Summary, Past Effectiveness, and Indicators of Regional Need (15 points)
- Section B. Academic Instructional Strategies (30 points)
- Section C. Workforce Development Strategies (30 points)
- **Section D. Supporting Specific Populations (10 points)**
- Section E. Program Organizational Capacity (15 points)

Examples

Pages 20-21

Review of Example Sections:

- Program Competency and Past Effectiveness
- Indicators of Regional Need

Questions

Overview of the Appendices

Pages 34-75

Appendices

Pages 34-75 of the RFP

Required Appendices;

- A. Intent to Apply Form – **Due April 11, 2018**
- B. Application Cover Page – Consortium or Individual Program, Request for Funding Information
- C. Rhode Island Performance Outcome History
- D. Rhode Island Adult Education Projected Outcomes
- J. Certifications and Assurances

Grant Period and Funding

Grant Period

- ✓ The grant period is July 1, 2018 to June 30, 2021.
 - FY2019 – FY2021

- ✓ This grant application represents the initial grant period of July 1, 2018 – June 30, 2019 **

***with subsequent continuation provided WIOA is continued by Congress and available state funding appropriations.*

- ✓ For continued funding, successful applicants will be required to submit a non-competitive continuation application annually.

Funding Overview Continued

Continued funding is not guaranteed and is contingent upon the following:

- the availability and a sufficient appropriation of both federal and state resources;
- the applicant's demonstrated effectiveness in serving the target population and achieving the required performance and programmatic outcomes; and
- Successfully meeting all grant requirements as determined by RIDE.

Request for Funding

Pages 41-43 of the RFP

- RIDE expects programs to prepare a proposed budget based on a cost per student range of \$800-\$1500. RIDE will enforce a maximum cost of \$2,000 per student. **If an applicant agency or consortium submits a budget with a per student cost exceeding \$1500, the applicant must provide written justification for the higher per student cost calculation. Exceptions to this written justification requirement may occur for programs choosing to implement the “RI-BEST” model.**
- RIDE requires applicants to provide a matching contribution **in an amount no less than 20% of the total amount of funds expended on the allowable activities under the grant.** Matching funds may not be other Federal funds, program revenue, or resources that support a separate project.

*All grant awards are contingent on full approval of applications and budgets and will be based on available funds

Other Requirements

- Approved applicants are expected to provide a cash or in-kind match at a minimum of 20% toward the provision of services under this grant.
- The Data and Information Systems (CALIS) will be used by all approved applicants to submit all required data for federal and state reporting.
- All successful applicants will be required to meet all federal and state performance measures.
- All successful applicants will be required to complete both fiscal and programmatic risk assessments.
- All successful applicants will be required to submit all required reports.
- All successful applicants will be monitored to ensure compliance with all programmatic and fiscal requirements.
- All successful applicants are required to abide by all General Assurances, Certifications and Terms of the Grant.

Questions

Requirements for Submission

Pages 14-15 of the RFP

- Intent to Apply Form
- Application Submission Instructions

Optional Funding Opportunities

- IELCE

Pages 32-33

- Project Opportunity

Pages 58-66

Deadlines

- Intent to Apply Forms must be submitted by: **April 11, 2018**
- Applications are due and must be received by: **April 25, 2018 by 4:30 p.m.**
- An **electronic version of the application**, including all attachments, must also be submitted and received by **the date indicated above**

Important Notes

- All RFP related questions must be submitted electronically to: AERFP2018@RIDE.RI.GOV
- FAQs will be posted regularly to the RIDE website
- ***The deadline for submission of RFP-related questions is April 18th, 2018**
- The Bidders Conference Power Point will also be posted on the RIDE website
- **Intent to apply forms should be sent to: Dr. Philip Less at Philip.less@ride.ri.gov**
- Complete applications and all documents will be submitted to: AERFP2018@RIDE.RI.GOV

Final Questions