

Certificate Renewal 2020

Information for Educators whose
Certificates are expiring in 2020



RIDE Rhode Island
Department
of Education



Objectives

By the end of this presentation you will know:

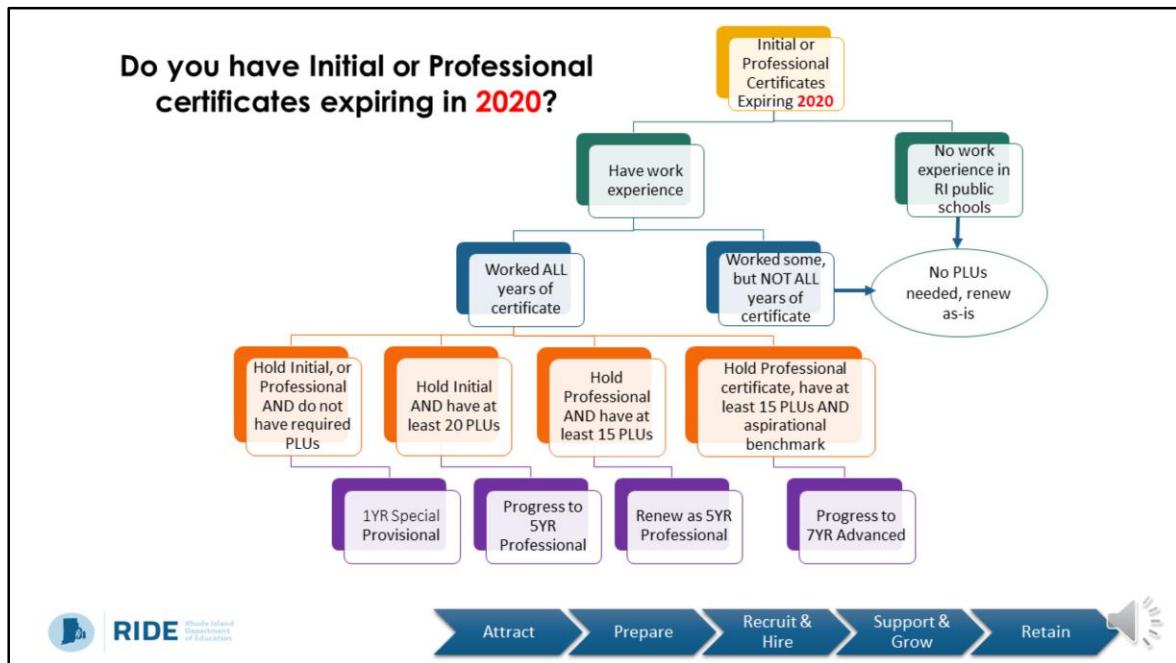
- If you need PLUs to renew your certificate in 2020
- The process for renewing your certificate
- Your and your LEA's responsibility for certification renewal
- How you can transfer PLUs from one LEA to another (if needed)
- What will happen if you do not meet the 2020 renewal requirements



It is RIDE's objective to help you understand the process to renew your certificate.

By the end of this presentation you will know:

1. If you need PLUs to renew your certificate in 2020
2. The process for renewing your certificate
3. Your responsibility and your LEA's responsibility as you prepare for certification renewal
4. How you can transfer PLUs from one LEA to another (if needed)
5. What will happen if you do not meet the 2020 renewal requirements



Here is a quick overview of how certificate renewal will play out in 2020. We hope you will follow along the flowchart to see when you need PLUs if you are renewing your certificate in 2020.

1. You will fall into one of two categories. You will either have work experience in a RI public school or you will not have work experience in a RI public school.
2. If you have worked in a RI public school you will again fall into one of two categories. You will have worked ALL years of your certificate cycle or you will have worked some but NOT ALL years of your certificate cycle.
3. If you have worked ALL years of your certificate cycle you will fall into one of four categories. The categories are:
 - a. DO Not have the required number of PLUs
 - b. You hold an initial certificate and have the 20 PLUs required for renewal
 - c. You hold a professional certificate and have the 15 PLUs required for renewal
 - d. You hold a professional certificate, have the 15 PLUs required for renewal AND have attained an aspirational benchmark
4. Finally:
 - a. If you fall into category 1 and DO Not have the required number of PLUs You will be required to apply for the One-year special provisional certificate. This is a once in your career certificate which will allow you one year to complete the required number of PLUs for your previous renewal
 - b. If you fall into category 2 and have the 20 PLUs required for renewal you will progress to a 5-year professional certificate.
 - c. If you fall into category 3 and have the 15 PLUs required for renewal you will

- renew as a 5-year professional certificate
- d. If you fall into category 4, have the 15 PLUs required for renewal AND have attained an aspirational benchmark you will progress to a 7-year advanced certificate
1. When we began this slide if you fell into the categories of worked some but NOT ALL years of your certificate cycle OR have NO work experience in a public school in RI you will NOT need PLUs for renewal and you will renew to the same certificate type that you held; either an initial or a professional certificate

Please note: If you are working as a long-term substitute or are in a one-year ONLY assignment for any your years of employment, you are not counted as working ALL years and therefore do not need PLUs.

Aspirational benchmarks?! Could you explain that?

National
Board
Certification



- There are additional conditions for progressing to a 7-year advanced certificate (PLUs still required)
- Aspirational benchmarks are listed in Section 1.8.4.A of the regulations
- May be achieved anytime during each certification cycle



1. If you hold a professional certificate and meet the required PLUs AND attain one of the aspirational benchmarks during your certification cycle you will be eligible to progress to the (7-yr.) advanced certificate.
2. The four (4) aspirational benchmarks are:
 - a. Attainment or Renewal of National Board Certification
 - b. Receipt of an advanced degree in a related subject or content area, from an accredited institution of higher learning.
 - c. Receipt of a RIDE or national recognition such as the Milken Award, State Teacher of the Year, Presidential Award for Math and Science.
 - d. Issuance of an additional RIDE certification in one of the Expert Residency Shortage Areas identified by RIDE.
3. Please refer to the RIDE website for a list of the approved shortage areas and more information on aspirational benchmarks.

Where does renewal in 2020 begin? It begins with YOU!



So, where does certificate renewal in 2020 begin? It begins with you!

1. Complete ALL required PLUs
 - a. PLUs must be completed prior to the superintendent/designee sign off
 - b. RIDE recommends that you keep track of your PLUs
2. LEA reviews for PLU completion, and signs off that you have met the required number of PLUs.
3. Remember, sign off cannot happen until after you have COMPLETED the required number of PLUs.
4. My eCert will not allow you to apply, and paper applications will not be accepted.

When and how does my LEA sign off on my eligibility for renewal?

When

- After ALL required PLUs are **completed**

How

- Superintendent/designee signs off on completed PLUs in eRIDE through a new system that opens in January.



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1. When:
 - a. After all required PLUs are completed
2. How
 - a. Your Superintendent/designee is required to sign off on your PLUs prior to you applying for renewal.
 - b. An electronic system for signing off on your PLUs will be available to the superintendent/designee within eRIDE beginning in January 6, 2020
 - c. At that time, you will be able to apply online to renew your certificate(s)

But wait! I moved to a different LEA this year!

- If you accrued the required PLUs within your current LEA, you do not need to go back to your previous LEA to 'get PLU credits'.



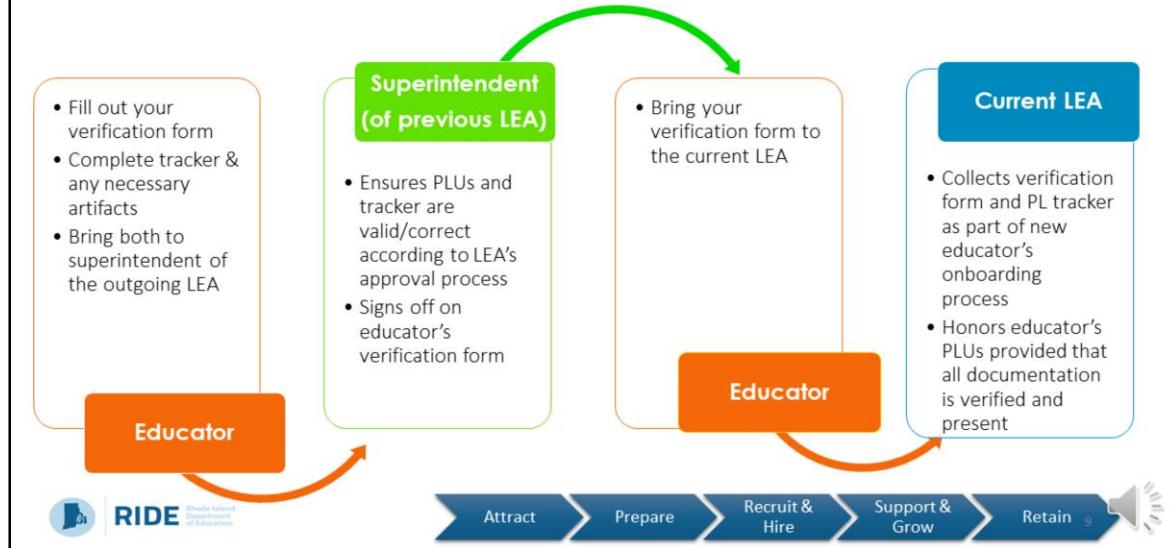
1. If you accrued the required PLUs within the LEA where you are currently employed, you do not need to go back to your former LEA to 'get PLU credits'.

So how do I 'transfer credit' for PLUs from another LEA?



1. So how do you 'transfer credit' for PLUs completed in another LEA?
 - a. If you did not accrue the required PLUs in your current LEA, you can use your PLUs accrued in your previous LEA
 - b. RIDE has developed a form that can be used to transfer PLUs from one LEA to another LEA, it is titled –Professional Learning Unit (PLU) Verification Form.
 - c. You can download this form from the certification page on RIDE's website. Go to www.ride.ri.gov, and click on 'Getting certified'
2. Remember, If you accrued the required PLUs within your current LEA, you will not need to 'transfer credit' from another LEA.

Here is how you transfer PLUs



1. You the Educator
 - a. Fill out your verification form
 - b. Complete the tracker & have complied evidence of your approved professional learning activities
 - c. Bring both to the superintendent/designee of your previous LEA
2. Superintendent (of your previous LEA)
 - a. Ensures PLUs and tracker are valid/correct according to LEA's approval process
 - b. Signs off on your verification form
3. Educator
 - a. Bring your verification form to the current LEA
4. Current LEA
 - a. Your new LEA reviews the verification form and professional learning tracker from your previous LEA as part of your renewal eligibility process
 - b. Your new LEA must honor the completed PLUs from the previous LEA

So, my PLUs should transfer from my previous LEA, right?

You are responsible to initiate this process.

- Maintain your **Professional Learning Tracker** as you go and submit it with the **PLU Verification Form** to the outgoing LEA.
- If necessary, RIDE has developed a **sample Professional Learning Tracker**. Download it from RIDE's website.

LEAs must accept a new hire's PLUs.

- Provided that all documentation is presented and verified, 'PLU reciprocity' is in effect!

Use the RIDE-developed PLU verification form to get sign off

- Get your transfer PLUs signed off on the **PLU Verification Form** developed by RIDE. This form can also be downloaded from RIDE's website.



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Things you may still be wondering about...

- What if I am using multiple certificate types in my work assignment?
- Can I renew before my superintendent/designee signs off on my PLUs?
- What if I do not have the required number of PLUs?



Let us review some other questions you may still have:

1. What if I am using multiple certificate types in my work assignment?
2. Can I renew before my PLUs are signed off
3. What if I do not have the requisite PLUs?

We will be addressing these questions as we go through the next few slides.

What if I am using multiple certificate types in my work assignment?

Certificate Type Combinations Currently in Use	Need PLUs?
Life + Professional	Need PLUs
Life + Any Preliminary	Do not need PLUs
Professional + Any Preliminary	Need PLUs
Initial + Any Preliminary	Need PLUs
When only one certificate type is 'In-Use'	
Life certificate only	Do not need PLUs (No renewal necessary)
Professional only	Need PLUs
Initial Only	Need PLUs
Preliminary only	Do not need PLUs, as you will be working on items indicated on your Status Form



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1. Here are some combinations of certificates and situations where you will need PLUs.
2. If you are using a combination of certificate types, the only certificates that require PLUs for renewal are Initial and Professional certificates.
3. Preliminary certificate requires completion of status form renewal requirements.

Can I renew before my LEA signs off on my PLUs? No.



Online system will prevent you from renewing



Paper applications to the certification office will be sent back to you



RIDE has sent an email notifying you of your PLU status



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1. Online system will prevent you from renewing
2. If you submit a paper certification renewal application to the certification office it will be sent back to you
3. RIDE has sent an email notifying you as to whether you need or do not need PLUs for renewal

What if I do not have the required PLUs?



Not Typical

1. This is highly unlikely
2. You cannot renew your certificate(s).
 - Apply for the **One-Year Special Provisional Certificate(s)**. You have one year to complete all required PLUs.
3. ONE-TIME opportunity to complete the required PLUs.
 - If you do not complete the required PLUs, you will no longer hold RI certification(except Life Professional certificates).
4. Upon completion of required PLUs and expiration of the Special Provisional Certificate(s), you will apply for and be issued, the remaining time for your full certificate(s).



1. While this is highly unlikely, it may turn out that you have not completed all the required PLUs, and you superintendent/designee cannot verify your eligibility for renewal.
2. In such cases, you can apply for the One-Year Special Provisional certificate(s), and have one year to complete all required PLUs.
3. This certificate is a ONE-TIME in your career opportunity to complete the required PLUs. If, by that time, you do not complete the required PLUs, you will no longer hold any certificate (except Life Professional certificates)
4. Upon expiration of the Special Provisional Certificate(s), you need to apply for your full certificate. Your certificate will be issued and extended out for the years remaining on your certification cycle.
5. For example: If you hold a 5-yr. Professional and do not meet the PLU requirements. You will need to apply for the One-Year Special Provisional certificate which allows additional time to complete your previous renewal requirements. At that point you will need to apply for certification and you will be issued a professional certificate for the remaining 4-years of the certificate.
6. Please Note: At the renewal time of the 4-year certificate you will be required to provide evidence of 100 hundred PLUs to the Superintendent/Designee for renewal verification. These 100 PLUs cannot include the PLUs accrued under the One Year Special Provisional certificate.

So, what are my next steps in preparation for renewing my certificate?

Complete the required Professional Learning Units

- Get sign-off on your PLUs transferred from another LEA (if applicable)
- Check your My eCert portal to view renewal eligibility
- If the My eCert portal does not allow renewal, reach out to your superintendent/designee to request sign off of your PLUs



1. Complete the required Professional Learning Units approved by your superintendent/designee
2. If you need PLUs from another LEA, use the PLU Verification form. Your current superintendent cannot sign off until they see that form.
3. Starting January 6, 2020, check your My eCert portal to see if you are able to renew online. The system has predetermined your renewal status and will indicate your eligibility to renew.
4. If the portal does not allow online renewal, and you are sure that you have completed the required number of PLUs, reach out to your superintendent/designee to request PLU sign off.

Additional Resources and Contact Information



- Website at www.ride.ri.gov/certification for video and FAQs

- Email: eqac@ride.ri.gov
- Help Desk Ticket: <http://support.ride.ri.gov>



- Call us at 401-222-4600



On behalf of the entire office of Educator Excellence,
THANK YOU!!



1. If you want to see the information shared in this video in an easy to print format, head on to our website.
2. You can ask us a question, or two – by emailing us at the educator quality mailbox or you can submit a help desk ticket
3. If you still have questions, you can also call us at 401-222-4600 and you will be connected to the appropriate RIDE staff member.
4. Thank you so much and we hope this information is helpful as you prepare for your renewal in 2020.