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| **Provider** |  |

**Program Quality and Improvement**

**DIRECTIONS:** Address the prompts in the space provided. Please reference specific examples in your accompanying evidence sources where appropriate. Bullets or brief text is acceptable. Limit your response to about 200 words per prompt.

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| **Prompt 1**: Describe your continuous improvement cycle and the systems and/or processes for collecting and analyzing data to inform continuous improvement. (5.1/5.2) |
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| **Prompt 2:** Provide 2-3 programmatic improvements, the data used to support the change, and the impact (or expected impact) of this change. (5.2) | | |
| **Improvement** | **Data (Rationale)** | **Impact** |
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| **Prompt 3:** Provide the link(s) to where you publicly report measures of completer impact and program performance. (5.3) |
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| **Prompt 4:** Describe how you report and share data relating to candidate performance in the program and after program completion. (5.3) |
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| **Prompt 5:** Identify venues and processes for involving stakeholders and community partners in program evaluation and improvement. (5.4) |
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| **Prompt 6:** Provide examples of how you ensure that candidates are prepared by a diverse and high quality faculty. (5.5) |
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| **Prompt 7:** Describe how you ensure that the programs have adequate resources to meet the expectations for program quality in the RI Standards for Educator Preparation Programs. (5.6) |
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| **Prompt 8:** Describe your strengths and areas in need of improvement in relation to program quality and improvement. |
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**REQUIRED EVIDENCE:** The chart below details required evidence that programs should submit to provide the data necessary for the review team to begin to understand the program. The chart also details the evidence format. For electronic evidence, follow the naming conventions below and upload all evidence as PDF documents. The chart specifies minimally required evidence; programs may provide additional evidence to demonstrate how they meet PREP-RI expectations.

Note: *If multiple electronic documents are submitted for the same component, then add to the naming convention an additional A, B, C, after the component number for each additional document. For example, S1A\_Candidatename, S1B\_CandidateName, S1C\_CandidateName, etc.*

| **Component** | **Required Evidence** | Format | **File Name** | **Description** |
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| 5.1, 5.2 | Continuous Improvement Overview | Electronic Template | S5.1\_ContinuousImprovement\_Overview | The overview must include the following information: data source, date of review, reviewer(s), analysis process, and provider decision made resulting from analysis. |
| 5.2 | Program Changes | Electronic Document | S5.2\_ProgramChanges | Share an action plan for program improvement that shows development from data gathering and analysis to plans for changes based on most recent cycle of review. |
| 5.4 | Stakeholder Engagement Flowchart | Electronic Template | S5.4\_StakeholderEngagement\_Flowchart | The flowchart must include the following data: stakeholder groups and engagement, stakeholder feedback, and improvements based on feedback. |
| 5.4 | Stakeholder Engagement Materials | Electronic Document or Hard Copy | S5.4A\_StakeholderEngament\_Materials | Share additional materials relating to stakeholder engagement including materials from meetings of stakeholders to review performance data and materials used to solicit feedback from stakeholders. |
| 5.5 | Provider Faculty/Institutional Diversity Summary | Electronic Template | S5.5\_Provider Faculty Diversity\_DataFile | Share a data file that includes faculty demographics for the provider and institution broken out by race/ethnicity; and gender for the last five years. |
| 5.5 | Recruitment and Support of Diverse Faculty | Electronic Template | 5.5\_FacultyDiversity\_RecruitmentSupport | Share a flowchart, timeline, or narrative that demonstrates how the provider recruits, hires, supports, and retains a diverse faculty. |
| 5.5 | Faculty Curriculum Vitae | Hard Copy | N/A | Share curriculum vitae for each program faculty member. |
| 5.5 | Faculty Evaluation | Electronic Template | S5.5\_Faculty Evaluation | Share materials and policies relating to the faculty evaluation process including frequency, instruments, and impact of the evaluation process. Faculty evaluations must be available upon request. Any candidate evaluations of faculty must be provided as evidence. |