

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Devereux Massachusetts

**Date of Administrative Review:** November 28, 2017

**Date review results were provided to the School Food Authority:** November 28, 2017

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Special Milk Program
  - Seamless Summer Option
  
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 1
  - Special Provision 2
  - Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
x	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	x	Certification and Benefit Issuance
		<input type="checkbox"/>	x	Verification

		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Meal Counting and Claiming</b>
		<b>Finding(s) Details:</b> 1) On the day of review at the Tannerhill 2 site, it was found that point of service meal counts had not been recorded for the prior 6 days of meal service. Additionally, the meal claiming pattern at the same site for the review month shows the maximum number of allowable meals claimed for breakfast on a daily basis, which was not consistent with what was observed on the day of review.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		<b>Finding(s) Details:</b> 1) The minimum required offerings of milk, whole grains, and vegetable sub-groups were not met for the review week. Validation of meal pattern compliance for meat/meat alternates was difficult due to the lack of child nutrition labels or product formulation statements for processed products.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
		<b>Finding(s) Details:</b> 1) The organization does not have a local wellness policy in place.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>D. Civil Rights</b>		
		<b>Finding(s) Details:</b> 1) Civil rights training specific to the NSLP was not conducted and documented for all staff involved in the administration and operation of the program.		