

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Foster Gloucester Regional School District

**Date of Administrative Review:** 4/11/19 & 4/12/19

**Date review results were provided to the School Food Authority:** 4/17/19

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Special Milk Program
  - Seamless Summer Option
  
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 1
  - Special Provision 2
  - Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Verification

		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Meal Counting and Claiming</b>
		<b>Finding(s) Details:</b> <ol style="list-style-type: none"> <li>1) Free or reduced price meal benefits were provided to students without having appropriate certification documentation on file.</li> <li>2) An incorrect sampling method was used to collect sample pool applications for the Verification process.</li> <li>3) Meal counts were not combined and recorded correctly on the claim for reimbursement.</li> </ol>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Competitive Foods
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other
		<b>Finding(s) Details:</b> <ol style="list-style-type: none"> <li>1) Foods and/or beverages sold during the day do not meet the Smart Snack regulations as defined.</li> <li>2) School nutrition program personnel have not met the annual training requirements.</li> </ol>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>D. Civil Rights</b>		
		<b>Finding(s) Details:</b> <ol style="list-style-type: none"> <li>1) Nutrition program staff involved in the administration of the program have not received the required annual civil rights training.</li> </ol>		