

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Nowell Academy

Date of Administrative Review: 2/27/19 & 2/28/19

Date review results were provided to the School Food Authority: 3/5/19

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Special Milk Program
 - Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 1
 - Special Provision 2
 - Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

| YES | NO | REVIEW FINDINGS | | |
|-------------------------------------|--------------------------|--|--------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | A. Program Access and Reimbursement | | |
| | | YES | NO | |
| | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Certification and Benefit Issuance |
| | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Verification |

| | | | | |
|-------------------------------------|-------------------------------------|---|-------------------------------------|--|
| | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Meal Counting and Claiming |
| | | Finding(s) Details: 1) Households were not notified of eligibility determinations. 2) Households were not notified timely during verification process. 3) Meals were not combined and recorded correctly on the claim for reimbursement. | | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | B. Meal Patterns and Nutritional Quality | | |
| | | YES | NO | |
| | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Meal Components and Quantities |
| | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Offer versus Serve |
| | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Dietary Specifications and Nutrient Analysis |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | C. School Nutrition Environment | | |
| | | YES | NO | |
| | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Food Safety |
| | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Local School Wellness Policy |
| | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Competitive Foods |
| | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Other |
| | | 1) On Site Monitoring was not conducted. | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | D. Civil Rights | | |
| | | Finding(s) Details: 1) Nutrition program staff involved in the administration of the program have not received the required annual civil rights training. 2) The USDA Non Discrimination Statement was not used on all program materials. | | |