

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Village Green Virtual Charter School

Date of Administrative Review: January 15 – 17, 2019

Date review results were provided to the School Food Authority: January 23, 2019

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification

		<input type="checkbox"/>	X	Meal Counting and Claiming
		Finding(s) Details: 1) Some student eligibility was not properly transferred to the benefit issuance document. 2)		
<input type="checkbox"/>	X	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	X	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details: 1) 2)		
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	Food Safety
		X	<input type="checkbox"/>	Local School Wellness Policy
		X	<input type="checkbox"/>	Competitive Foods
		<input type="checkbox"/>	<input type="checkbox"/>	Other
		Finding(s) Details: 1) The school has a Wellness Policy that contains many of the requirements, but it does not contain all required elements. 2) The school sells items during the school day that are not compliant with USDA Smart Snack Regulations.		
X	<input type="checkbox"/>	D. Civil Rights		
		Finding(s) Details: 1) The school had one staff person, who is involved with the School Meals program, that did not have Civil Rights training. 2)		