

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** International Charter School

**Date of Administrative Review:** March 20, 2017

**Date review results were provided to the School Food Authority:** March 28, 2017

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Special Milk Program
  - Seamless Summer Option
  
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 1
  - Special Provision 2
  - Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
x	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		x	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	x	Verification
		<input type="checkbox"/>	x	Meal Counting and Claiming

		<b>Finding(s) Details:</b> 1) Several program notification letters included outdated information, including an incorrect non-discrimination statement. Additionally, the current notification of benefits process for families certified through the direct certification process is not consistent with FNS requirements. 2) There were two meal benefit applications found to be certified for meal benefits incorrectly at the time of review.		
x	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		x	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	x	Offer versus Serve
		<input type="checkbox"/>	x	Dietary Specifications and Nutrient Analysis
<b>Finding(s) Details:</b> 1) Only one type of milk is being offered at breakfast. 2) Breakfast servers were not fully prepared for the amount of students participating on the day of the review. As a result, several breakfasts were served at the end of the meal period that did not meet meal pattern requirements due to staff running out of the necessary components.				
<input type="checkbox"/>	x	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	x	Food Safety
		<input type="checkbox"/>	x	Local School Wellness Policy
		<input type="checkbox"/>	x	Competitive Foods
<input type="checkbox"/>	x	Other		
<input type="checkbox"/>	x	<b>D. Civil Rights</b>		