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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PARTICIPANT NAME:** | | | | **P/A** | **TIME IN** | | | **INITIAL** | | **TIME OUT** | **INITIAL** | **H** | **F** |  | **MEALS** | | **B** | **L** | **S** |
|
| 1 |  | | |  |  | | |  | |  |  |  |  |  | **B –** Breakfast  **L –** Lunch **S –** Snack | 1 |  |  |  |
| 2 |  | | |  |  | | |  | |  |  |  |  |  | 2 |  |  |  |
| 3 |  | | |  |  | | |  | |  |  |  |  |  | 3 |  |  |  |
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| 6 |  | | |  |  | | |  | |  |  |  |  |  | 6 |  |  |  |
| 7 |  | | |  |  | | |  | |  |  |  |  |  | 7 |  |  |  |
| 8 |  | | |  |  | | |  | |  |  |  |  |  | 8 |  |  |  |
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| 11 |  | | |  |  | | |  | |  |  |  |  |  | 11 |  |  |  |
| 12 |  | | |  |  | | |  | |  |  |  |  |  | 12 |  |  |  |
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| 15 |  | | |  |  | | |  | |  |  |  |  |  | 15 |  |  |  |
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| 18 |  | | |  |  | | |  | |  |  |  |  |  | 18 |  |  |  |
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| **DAILY TOTALS** | | **PRESENT** | **●** |  | |  |  |  |  | **DAILY TOTALS** | **HALF DAY** |  | |  | **DAILY TOTALS** | |  |  |  |
| **ABSENT** | **○** |  | |  |  |  |  | **FULL DAY** |  | |  |